



CAPITAL IMPROVEMENT PROGRAM (CIP) COMMITTEE MEETING

MINUTES

**January 18, 2018
11:00 A.M.**

(Paragraph numbers coincide with agenda item numbers)

A regular meeting of the Capital Improvement Program (CIP) Committee was called to order at 11:00 a.m., on January 18, 2018, in the Santa Clara Valley Water District Headquarters Building Conference Room A-124, 5700 Almaden Expressway, San Jose, California.

1. Call to Order/Roll Call.

Committee members in attendance were District 4 Director Linda LeZotte, and District 5 Director Nai Hsueh, Chairperson presiding, constituting a quorum of the Committee.

District 6 Director Tony Estremera arrived as noted below

Staff members in attendance were L. Orta, Senior Assistant District Counsel, N. Dominguez, Committee Clerk, J. Aranda, R. Chen, C. Hakes, S. Hosseini, N. Hawk, K. Oven, B. Redmond, D. Taylor, S. Tikekar, and T. Yoke.

2. Time Open for Public Comment on any Item not on the Agenda.

Chairperson Hsueh declared time open for public comment on any item not on the agenda. There was no one present who wished to speak.

Chairperson Hsueh acknowledged receipt of the attached written comments received from Mr. John Turner, Campus Community Association and Mr. Richard McMurtry, Petaluma resident, identified as Handouts 2-A and 2-B respectively, herein. Copies of the Handouts were distributed to the Board and made available to the public. Item 2-B was referred to the District's FAHCE Ad Hoc Committee for appropriate action.

Chairperson Hsueh moved the agenda to Item 4.

4. Approval of Minutes.

It was moved by Director LeZotte, seconded by Director Hsueh, and unanimously carried to approve the minutes as presented.

5. Action Items.

5.1. Fiscal Year 2017-18 Consultant Agreements and Amendments to Existing Consultant Agreements.

Mr. Ngoc Nguyen, Deputy Operating Officer, and Mr. Saeid Hosseini, Capital Engineering Manager, reviewed the information on this item per the attached Committee Agenda Memo, related to Summary Section, Items 1 and 2.

Director Estremera arrived.

Mr. Russell Chen, Associate Civil Engineer, reviewed the information on this item per the attached Committee Agenda Memo, related to Summary Section, Item 3.

The Committee members expressed support for staff's proposed recommendations to the Board and suggested additional clarification be provided to the Board regarding the circumstances for project delays.

The Committee noted the information, without formal action.

5.2. Review the Long-Term Purified Water Program Elements Project.

Ms. Katherine Oven, Deputy Operating Officer, and Mr. Darin Taylor, Chief Financial Officer, reviewed the information on this item per the attached Committee Agenda Memo.

The Committee directed staff bring back a proposal that includes the Long-Term element of the purified water program in the Draft FY 2019-23 CIP.

Chairperson Hsueh returned the agenda to Item 3.

3. Election of 2018 Chairperson/Vice Chairperson.

It was moved by Director LeZotte, seconded by Director Estremera, and carried to re-appoint Chairperson Hsueh as 2018 Chairperson.

It was moved by Director Estremera, seconded by Chairperson Hsueh, and carried to appoint Director LeZotte as 2018 Vice Chairperson.

6. 2017 Committee Accomplishments Report.

The Committee noted the 2017 Committee Accomplishments Report, without formal action.

7. Review of 2018 Committee Work Plan and Meeting Schedule.

Chairperson Hsueh announced that she would work with Committee Liaison Beth Redmond to develop the 2018 CIP Committee Work Plan, and confirmed the next CIP Committee meeting would be held at 10:00 a.m. on February 12, 2018.

Staff to provide the CIP Committee an example of a project that includes added environmental justice and sensitive design to prioritization criteria.

8. Clerk's Review and Clarification of Committee Requests.

Ms. Natalie Dominguez, Board Administrative Assistant II, confirmed there were no formal recommendations or requests for Board consideration, and read direction to staff into the record.

9. Adjourn.

Chairperson Hsueh adjourned the meeting at 1:30 p.m. to the regular scheduled meeting at 10:00 a.m. on February 12, 2018, in the District Headquarters Building Conference Room A-124, 5700 Almaden Expressway, San Jose, California.

[original signed by]

Natalie Dominguez, CMC
Board Administrative Assistant II

Approved: