



Santa Clara Valley Water District Board Policy and Planning Committee Meeting

Teleconference Zoom Meeting

REGULAR MEETING AGENDA

**Monday, October 26, 2020
2:00 PM**

District Mission: Provide Silicon Valley safe, clean water for a healthy life, environment and economy.

**BOARD POLICY AND PLANNING
COMMITTEE**

Nai Hsueh - District 5, Committee
Chair
Barbara Keegan - District 2,
Committee Vice Chair
Linda J. LeZotte, District 4

The Board Policy and Planning Committee provides support to the Board in the areas of Board planning process; Board Committees' principles and structures; Board and organization performance monitoring and; other tasks assigned by the Board.
Public records for this Committee are available for inspection in the Clerk of the Board's Office, 5700 Almaden Expressway, San Jose, CA 95118. Materials are available to the public at the same time they are made available to the Committee. The District will make reasonable efforts to accommodate persons with disabilities wishing to attend meetings. Please advise the Clerk of the Board of any special needs by calling (408) 265-2600.

COMMITTEE CLERK

Michele L. King, CMC
Clerk, Board of Directors

Note: The finalized Board Agenda, exception items and supplemental items will be posted prior to the meeting in accordance with the Brown Act.

Santa Clara Valley Water District
Board Policy and Planning Committee
REGULAR MEETING
AGENDA

Monday, October 26, 2020

2:00 PM

Teleconference Zoom Meeting

IMPORTANT NOTICES

This meeting is being held in accordance with the Brown Act as currently in effect under the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20 issued on March 17, 2020 that allows attendance by members of the Committee, staff, and the public to participate and conduct the meeting by teleconference, videoconference, or both.

Members of the public wishing to address the Committee during a video conferenced meeting on an item not listed on the agenda, or any item listed on the agenda, should use the "Raise Hand" or "Chat" tools located in Zoom meeting link listed on the agenda. Speakers will be acknowledged by the Committee Chair in the order requests are received and granted speaking access to address the Committee.

Santa Clara Valley Water District (Valley Water) in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access and/or participate in Valley Water Committee meetings to please contact the Clerk of the Board's office at (408) 630-2711, at least 3 business days before the scheduled meeting to ensure that Valley Water may assist you.

This agenda has been prepared as required by the applicable laws of the State of California, including but not limited to, Government Code Sections 54950 et. seq. and has not been prepared with a view to informing an investment decision in any of Valley Water's bonds, notes or other obligations. Any projections, plans or other forward-looking statements included in the information in this agenda are subject to a variety of uncertainties that could cause any actual plans or results to differ materially from any such statement. The information herein is not intended to be used by investors or potential investors in considering the purchase or sale of Valley Water's bonds, notes or other obligations and investors and potential investors should rely only on information filed by Valley Water on the Municipal Securities Rulemaking Board's Electronic Municipal Market Access System for municipal securities disclosures and Valley Water's Investor Relations website, maintained on the World Wide Web at <https://emma.msrb.org/> and <https://www.valleywater.org/how-we-operate/financebudget/investor-relations>, respectively.

Join Zoom Meeting
<https://valleywater.zoom.us/j/97064725908>

Meeting ID: 970 6472 5908
One tap mobile
+16699009128,,97064725908# US (San Jose)

Dial by your location
+1 669 900 9128 US (San Jose)

1. Roll Call.

2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA.

Notice to the Public: Members of the public who wish to address the Committee on any item not listed on the agenda should access the "Raise Hand" or "Chat" tools located in Zoom meeting link listed on the agenda. Speakers will be acknowledged by the Committee Chair in order requests are received and granted speaking access to address the Committee. Speakers comments should be limited to three minutes or as set by the Chair. The law does not permit Committee action on, or extended discussion of, any item not on the agenda except under special circumstances. If Committee action is requested, the matter may be placed on a future agenda. All comments that require a response will be referred to staff for a reply in writing. The Committee may take action on any item of business appearing on the posted agenda.

3. APPROVAL OF MINUTES:

3.1. Approval of Minutes.

[20-0948](#)

Recommendation: Approve the September 28, 2020 minutes.

Manager: Michele King, 408-630-2711.

Attachments: [Attachment 1: September 28, 2020 Minutes.](#)

4. ACTION AND INFORMATION ITEMS:

4.1. Trails Policy Public Outreach Update.

[20-0970](#)

Recommendation: Receive an update on the Trails Policy Public Outreach.

Manager: Lisa Bankosh, 408-630-2618

4.2. Board Governance Policy - Ends 2 (E-2) - There is a Reliable, Clean Water Supply for Current and Future Generations.

[20-0984](#)

Recommendation: Review the Board's Ends Policy and provide recommendations and comments to the Board for consideration. This is an information only item and no action is required.

Manager: Jerry De La Piedra, 408-630-2257

- 4.3. Planning for Fiscal Year 2021-2022 Board Strategic Planning Meeting. [20-0950](#)

Recommendation: Discuss and provide initial input to shape the agenda for the Board Strategic Planning Meeting.

Manager: Rick Callender, 408-630-2017

- 4.4. Work Plan, Meeting Schedule and Accomplishments Report. [20-0949](#)

Recommendation: A. Review the Board Policy and Planning Committee's Work Plan and Accomplishments Report and incorporate any new tasks; and

B. Schedule Committee meetings as appropriate.

Manager: Michele King, 408-630-211.

Attachments: [Attachment 1: 2020 BPPC Work Plan & Accomplishments Report](#)

5. CLERK REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS.

This is an opportunity for the Clerk to review and obtain clarification on any formally moved, seconded, and approved requests and recommendations made by the Committee during the meeting.

6. ADJOURN:

- 6.1. Adjourn to Regular Meeting at 2:00 p.m., on November 23, 2020, in the Santa Clara Valley Water District Board Conference Room A-124, 5700 Almaden Expressway, San Jose, California.



Santa Clara Valley Water District

File No.: 20-0948

Agenda Date: 10/26/2020

Item No.: 3.1.

COMMITTEE AGENDA MEMORANDUM

Board Policy and Planning Committee

SUBJECT:

Approval of Minutes.

RECOMMENDATION:

Approve the September 28, 2020 minutes.

SUMMARY:

A summary of Committee discussions, and details of all actions taken by the Committee, during all open and public Committee meetings, is transcribed and submitted for review and approval.

Upon Committee approval, minutes transcripts are finalized and entered into the District's historical records archives and serve as historical records of the Committee's meetings.

ATTACHMENTS:

Attachment 1: September 28, 2020 Minutes.

UNCLASSIFIED MANAGER:

Michele King, 408-630-2711.



BOARD POLICY AND PLANNING COMMITTEE

DRAFT MINUTES

**Monday, September 28, 2020
2:00 PM**

(Paragraph numbers coincide with agenda item numbers)

**1. Call to Order
1.1 Roll Call**

A regular meeting of the Santa Clara Valley Water District (Valley Water) Board Policy and Planning Committee (BPPC) was called to order at 2:00 p.m. on September 28, 2020, in the District Headquarters Building, Conference Room A-124, 5700 Almaden Expressway, San Jose, California.

Board Members in attendance in Conference Room A-124: Director Nai Hsueh-District 5; Board members attending by videoconference: Director Linda J. LeZotte-District 4; and Director Barbara Keegan-District 2, constituting a quorum of the BPPC.

Staff members in attendance in Conference Room A-124: Michele King, Clerk of the Board; staff in attendance by videoconference: CEO Rick Callender, Aaron Baker, Lisa Bankosh, Rechelle Blank, Frances Brewster, Theresa Chinte, Roslyn Fuller, Andy Gschwind, Bassam Kassam, Marta Lugo, Linda Nguyen, Melanie Richardson, Metra Richert, Don Rocha, Samina Shaikh, Kirsten Struve, Jenny Ta, Sue Tippets, and Tina Yoke.

Reverend Jethroe Moore, Environmental and Water Resources Vice Chair was in attendance by videoconference.

2. Time Open for Public Comment on any Item not an Agenda

Chairperson Hsueh declared time open for public comment on any item not on the agenda. There was no one present that wished to speak.

3. 3.1 Approval of Minutes – August 12, 2020.

The BPPC considered the attached minutes from the August 12, 2020 meeting. BPPC Chair Hsueh requested that the minutes be amended to correct the word “interdiction” in the first sentence of Item 4.1 on page 1, to “introduction”. It was moved by Director LeZotte, seconded by Director Hsueh, and unanimously carried to approve the minutes as amended.

4. Information and Action Items

4.1 Discuss Board Governance Ends Policy E-4.

Ms. Lisa Bankosh, Acting Deputy Operating Officer, Watershed Stewardship and Planning, reviewed the information on this item as outlined in Attachment 1 and Attachment 2, attached herein.

The BPPC provided the following input on the proposed revised Ends Policy E-4 and proposed new Ends Policy E-5:

Goal 4.2 (1) – Ensure language documents optional solutions or a set of solutions that offers the ability to find projects that meet water supply, flood protection and ecosystem solution objectives, and are not open to interpretations.

Goal 4.4 (3) – Insert “for” after the word Prepare.

Goal 4.4 (4) – Consider replacing the word “reduce” with “address” to document efforts to collaborate with partners to assist with homelessness that impact waterways.

Ensure that all objectives under Goal 4.4 are obtainable.

Proposed Ends 5 – Ensure that environmental justice language is weaved into this new policy on Climate Change and considered for inclusion in all Board Governance Policies.

Consider highlighting endangered species and fisheries in a creek related objective within the Ends policies.

The BPPC requested that staff incorporate input given on the revised goals, further define proposed Ends 5, and return in November.

Chair Hsueh acknowledged Reverend Moore’s comment that public places should be open to the entire public.

4.2 Update on Outreach Findings on the Untreated Surface Water Program.

Ms. Samina Shaikh, Associate Engineer, Raw Water Operations Unit, and Mr. Aaron Baker, Assistant Officer, Water Utility, provided an update on the untreated surface water program customer information, status of fire-suppression resources, water usage, and revenue; and requested input on the proposed staff revisions to the BPPC’s prior recommendations on the future of the program and the proposed stakeholder input outreach plan.

The BPPC noted that the program must document the public benefit.

The BPPC requested that staff formalize the presented program recommendations and stakeholder outreach plan approach and return in November for further input and direction.

Director Keegan left the meeting and did not return.

4.3 Fiscal Year 2021 Revised Board Policy Planning Calendar.

Ms. Michele King, Clerk of the Board and Mr. Rick Callender, Chief Executive Officer, reviewed the information on this item per the attached memo and the updated calendar, identified as Handout 4.3-A. The handout was distributed to the BPPC and made available to the public.

The BPPC supported the revisions and requested that it be presented to the full Board in October for approval.

4.4 Work Plan, Meeting Schedule and Accomplishments Report.

Ms. King reviewed the updates to the work plan and meeting schedule. It was agreed that the items Planning for the FY22 Strategic Planning Workshop and the Revised Water Resources Protection Ordinance be placed on the October meeting agenda. The BPPC also noted that the Revised Ends Policy and Untreated Surface Water Program items would be scheduled for November, along with the new Climate Change Action Plan item.

5. Clerk Review and Clarification of Committee Requests.

There were no requests from the Committee. Committee input was noted from items 4.1 and 4.2.

6. Adjourn:

Committee Chair Hsueh adjourned the meeting at approximately 3:55 p.m.

Michele L. King, CMC
Clerk of the Board

Approved:



Santa Clara Valley Water District

File No.: 20-0970

Agenda Date: 10/26/2020

Item No.: 4.1.

COMMITTEE AGENDA MEMORANDUM

Board Policy and Planning Committee

SUBJECT:

Trails Policy Public Outreach Update.

RECOMMENDATION:

Receive an update on the Trails Policy Public Outreach.

SUMMARY:

At its February 25, 2019 meeting, the Board Policy and Planning Committee reviewed staff's proposed Trails Policy framework, public outreach plan, and timeline. Subsequently, at its March 26 meeting, the Committee confirmed general membership of a Technical Advisory Committee (TAC), clarified that the TAC would incorporate feedback from community meetings, and requested that additional public meetings be added in the central county. In June 2019, the full Board confirmed this direction.

With input from the TAC, staff developed draft Trails Policy Criteria and Guidance and has conducted preliminary outreach to environmental stakeholders and trail partner agencies. At this time, staff are proposing one community meeting via Zoom, and seek feedback from the Committee at to the date of this meeting. This virtual meeting would replace the multiple meetings originally requested by the Committee. Spurred by current health restrictions, virtual meetings have enabled Valley Water to extend its reach beyond individual communities and into individual homes and removed many of the transportation and timing barriers that once necessitated multiple community meetings. By noticing the meeting through multiple platforms and methods, staff is confident that the opportunity for input will be broad and equitable.

A full update on the Draft Trails Policy Criteria and Guidance, including outcomes of the community meeting, will be presented to the Committee either at their November 23, 2020 meeting, or at a later date depending on the timing of the public meeting.

ATTACHMENTS:

None.

UNCLASSIFIED MANAGER:

Lisa Bankosh, 408-630-2618



Santa Clara Valley Water District

File No.: 20-0984

Agenda Date: 10/26/2020

Item No.: 4.2.

COMMITTEE AGENDA MEMORANDUM

Board Policy and Planning Committee

SUBJECT:

Board Governance Policy - Ends 2 (E-2) - There is a Reliable, Clean Water Supply for Current and Future Generations.

RECOMMENDATION:

Review the Board's Ends Policy and provide recommendations and comments to the Board for consideration. This is an information only item and no action is required.

SUMMARY:

This item is for the Board Policy and Planning Committee to discuss the current Board's Governance Policy - Ends 2 (E-2) to determine what, if any, changes they would like to recommend to the Board for consideration.

Board Governance Policy E-2

Current version reads as follows (last revised August 20, 2012):

Board Policy E-2: There is a reliable, clean water supply for current and future generations

WS GOAL

2.1. Current and future water supply for municipalities, industries, agriculture, and the environment is reliable.

WS Objective

2.1.1. Aggressively protect groundwater from the threat of contamination and maintain and develop groundwater to optimize reliability and to minimize land subsidence and salt water intrusion.

2.1.2. Protect, maintain, and develop local surface water.

2.1.3. Protect, maintain, and develop imported water.

2.1.4. Protect, maintain, and develop recycled water.

2.1.5. Maximize water use efficiency, water conservation, and demand management opportunities.

2.1.6. Prepare for and respond effectively to water utility emergencies.

WS GOAL

2.2. Raw water transmission and distribution assets are managed to ensure efficiency and reliability.

WS Objective

2.2.1. Raw water transmission and distribution assets are managed to ensure efficiency and reliability.

WS GOAL

2.3. Reliable high quality drinking water is delivered

WS Objective

2.3.1. Meet or exceed all applicable water quality regulatory standards.

2.3.2. Maintain effective relationships with the retailer and other stakeholders to ensure high quality, reliable drinking water.

ATTACHMENTS:

None.

UNCLASSIFIED MANAGER:

Jerry De La Piedra, 408-630-2257



Santa Clara Valley Water District

File No.: 20-0950

Agenda Date: 10/26/2020

Item No.: 4.3.

COMMITTEE AGENDA MEMORANDUM

Board Policy and Planning Committee

SUBJECT:

Planning for Fiscal Year 2021-2022 Board Strategic Planning Meeting.

RECOMMENDATION:

Discuss and provide initial input to shape the agenda for the Board Strategic Planning Meeting.

SUMMARY:

This is an opportunity for the Board Policy and Planning Committee to discuss and provide input on the FY22 Board Strategic Planning meeting.

In order to help with the FY22 budget setting process, it would be appropriate for the Board to hold its annual strategic planning meeting in January 2021.

Meeting planning options to discuss -

1. Engaging outside facilitator to run meeting. (CivicMakers or other)
2. Consider a meeting format that engages the Board in review of the current FY21 Board Work Plan and ultimately provides an updated report generally the same goals for FY22
3. Discuss overall process for FY22. and need to transition to a two-year plan to match the upcoming two-year budget process.

ATTACHMENTS:

None

UNCLASSIFIED MANAGER:

Rick Callender, 408-630-2017



Santa Clara Valley Water District

File No.: 20-0949

Agenda Date: 10/26/2020
Item No.: 4.4.

COMMITTEE AGENDA MEMORANDUM

Board Policy and Planning Committee

SUBJECT:

Work Plan, Meeting Schedule and Accomplishments Report.

RECOMMENDATION:

- A. Review the Board Policy and Planning Committee's Work Plan and Accomplishments Report and incorporate any new tasks; and
- B. Schedule Committee meetings as appropriate.

SUMMARY:

This item allows the Committee to review its 2020 Work Plan, meeting schedule and accomplishments report and identify additional tasks and schedule meetings as appropriate.

ATTACHMENTS:

Attachment 1: 2020 BPPC Work Plan & Accomplishments Report

UNCLASSIFIED MANAGER:

Michele King, 408-630-211.

2020 Board Policy and Planning Committee Work Plan and Schedule

| Subject | Task | 1/27/2020 | 2/24/2020 | 7/8/2020 | 7/14/2020 | 7/27/2020 | 8/12/2020 | 9/28/2020 | 10/26/2020 | 11/23/2020 | 12/28/2020 |
|---|---|-----------|-----------|----------|-----------|-----------|-----------|-----------|------------|------------|------------|
| Board Planning Process | A. Provide Support for Board Planning Activities | | | | | | | | | | |
| | 1. Develop FY20-21 Board Policy Planning and Performance Monitoring Calendars | | | | | X | | X | | | |
| | 2. Planning for Board's FY21-22 Strategic Planning Workshop | X | | | | | | | X | | |
| | 3. Discuss FY20-21 Board Budget Message & Board Work Plan | | X | X | X | | | | | | |
| | B. Provide Support for Board Policy Review | | | | | | | | | | |
| | 1. Report on Outreach Plan for use of District Property for Trails | | | | | | | | X | | |
| | 2. Outreach Findings on the Untreated Surface Water Program | | | | | | | X | | X | |
| | 3. Develop new Ends Policy reflecting the Board's Goals and Objectives for affordable and effective level and costs of services, and associated strategies to achieve the goals and objectives for Flood Protection Projects. | | | | | | | | | | |
| | 4. Review Ends Policy 4 to properly document Board's vision and monitoring process on Flood Protection, Stream Stewardship, Trails, Open Space Preserve, and Climate Change policies. | | | | | | | X | X | | X |
| | 5. Review Ends 2 (E-2) - There is a Reliable, Clean Water Supply for Current and Future Generations. | | | | | | | | | X | |
| 6. Revised Water Resources Protection Ordinance | | | | | | | | | | X | |
| 7. Climate Change Action Plan | | | | | | | | | | X | |
| Board Committees Principles and Structures | C. Align Board Committees' Work Plans with Board Planning Calendar | | | | | | | | | | |
| | 1. Review Effectiveness of Board Advisory Committees (External) | | | | | | | | | | |
| Other Assignments Requested by Board | D. Other Assignments as Requested by the Board | | | | | | | | | | |
| | | | | | | | | | | | |

2020 Board Policy and Planning Committee Accomplishments Report

| Subject | Task | Action Taken |
|--|---|---|
| Board Planning Process | A. Provide ongoing support for Board Planning Activities | |
| | 1. Develop FY20-21 Board Policy Planning and Performance Monitoring Calendars | Board FY21 Calendar approved by the Board on 8/11/20, revised and resubmitted to Board for approval on 10/27/20 |
| | 2. Discuss FY20-21 Board Budget Message & Board Work Plan | FY21 Board Work Plan and Chair message approved by the Board on 8/11/20 |
| | 3. Planning for Board's FY21-22 Strategic Planning Workshop | |
| | B. Provide Support for Board Policy Review | |
| | 1. Report on Outreach Plan for use of District Property for Trails | |
| | 2. Outreach Findings on the Untreated Surface Water Program | |
| | 3. Develop new Ends Policy reflecting the Board's Goals and Objectives for affordable and effective level and costs of services, and associated strategies to achieve the goals and objectives for Flood Protection Projects. | |
| | 4. Review Ends Policy 4 to properly document Board's vision and monitoring process on Flood Protection, Stream Stewardship, Trails, Open Space Preserve, and Climate Change policies. | |
| | 5. Review Ends 2 (E-2) - There is a Reliable, Clean Water Supply for Current and Future Generations. | |
| | 6. Revised Water Resources Protection Ordinance | |
| 7. Climate Change Action Plan | | |
| Board Committees Principles and Structures | C. Align Board Committees' Work Plans with Board Planning Calendar | |
| Board & Organization Performance Monitoring | D. Assignments as Requested by the Board | |