

CAPITAL IMPROVEMENT PROGRAM COMMITTEE MEETING

MINUTES

**MONDAY, JANUARY 13, 2020
1:00 PM**

(Paragraph numbers coincide with agenda item numbers)

A regular meeting of the Santa Clara Valley Water District (Valley Water) Capital Improvement Program Committee (Committee) was called to order in the Valley Water Headquarters Building, Conference Room A-124, 5700 Almaden Expressway, San Jose, California at 1:00 p.m.

1. CALL TO ORDER/ROLL CALL

Committee members in attendance were District 4 Director L. LeZotte, District 6 Director T. Estremera, and District 5 Director N. Hsueh, Chairperson presiding, constituting a quorum of the Committee.

Staff members in attendance were J. Aranda, E. Baker, S. Berning, T. Bramer, J. Collins, M. Cook, T. Esch, S. Ferranti, R. Fuller, C. Hakes, J. Martin, N. Nguyen, M. Potter, M. Richardson, A. Rouhani, D. Taylor, and T. Yoke.

2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA

Chairperson Hsueh declared time open for public comment on any item not on the agenda. There was no one present who wished to speak.

3. ELECTION OF COMMITTEE OFFICERS.

It was moved by Director Estremera, seconded by Director LeZotte, that Directors Nai Hsueh and Linda LeZotte, continue their Committee Officer appointments as Chair and Vice Chair, respectively, for the year 2020.

4. APPROVAL OF MINUTES

Recommendation: Approve the minutes.

The Committee considered the attached minutes of the December 18, 2019 meeting. It was moved by Director Estremera, seconded by Director LeZotte, and unanimously carried that the minutes be approved as presented.

5. ACTION ITEMS

5.1 Review Updated Preliminary Capital Improvement Program Fiscal Years 2021-2025.

Recommendation: Review and discuss the Updated Fiscal Years 2021-2025 Preliminary Capital Improvement Program and provide recommendations to staff as needed.

Ms. Jessica Collins, Watersheds Business Planning and Analysis Manager, reviewed the information on this item, per the attached Committee Agenda Memo, and the corresponding materials contained in Attachments 1 and 2 were reviewed by staff as follows: Ms. Collins reviewed Attachment 1, and Mr. Darin Taylor, Chief Operating Officer, reviewed Attachment 2.

Mr. William Sherman, San Jose resident, noted a possible calculation error in Attachment 1, Pg. 11, CIP Grand Total, Change from FY 20 column.

During the presentation, the Committee made the following requests of staff:

Regarding Attachment 1:

- Staff to review Preliminary CIP, Page 11, Change From FY 2020 column, grand total amount, make corrections as necessary, and provide a verbal update to the Board during the January 14, 2020 Board meeting; and
- Following the January 14, 2020 Board Meeting, staff to update the CIP to reflect changes based on Board discussion and action as necessary.

Regarding Attachment 2:

Staff to revise Pg. 2 to remove the assumption of \$80 million in National Resources Conservation Service reimbursements for the Upper Llagas Creek project from the January 14 presentation to the Board, and reflect local funding only.

5.2 Review Capital Project Monitoring – Planning and Feasibility Report.

Recommendation: Receive updates on projects in the planning and feasibility phase, discuss resources needs, and make recommendations as necessary.

Mr. Christopher Hakes, Deputy Operating Officer, reviewed the information on this item, per the attached Committee Agenda Memo, and the materials contained in Attachment 1 were reviewed by staff as follows: Mr. Timothy Bramer, Acting Deputy Operating Officer, reviewed Items 1, and 3, through 5; Mr. Christopher Hakes, Deputy Operating Officer reviewed Items 6 and 7; Mr. Ngoc Nguyen, Deputy Operating Officer, reviewed Item 10, and Mr. Afshin Rouhani, Water Policy and Planning Manager, reviewed Items 11 through 15.

There was no briefing provided for Item 2, FAHCE (Fisheries and Aquatic Habitat Collaborative Effort) Implementation.

During the presentation, the Committee made the following requests of staff:

Staff to remove FAHCE Implementation from the Capital Project Monitoring – Planning and Feasibility Report, and refer it to the FAHCE Committee.

5.3 Review 2019 Capital Improvement Program Committee Accomplishment Report.

Recommendation: Review and accept the 2019 Capital Improvement Program Committee Accomplishment Report.

Chairperson Hsueh reviewed the information on this item, per the attached Committee Agenda Memo, and the materials contained in Attachment 1.

During the presentation, the Committee made the following requests of staff:

- Revise Attachment 1, Page 4, Item 8, Anderson Dam Improvements to clarify that the Committee will be monitoring the project during the design phase, and that it was removed from the Committee's Work Plan and transferred to the FAHCE Committee.
- Staff to prepare an agenda item to present the CIP Accomplishments Report to the full Board in February 2020,
- Staff to provide the full Board with copies of the CIP Accomplishments Report at least two weeks prior to the Board meeting it will be presented for consideration to provide Board members ample time to review the report.

It was moved by Director LeZotte, seconded by Director Estremera, and unanimously carried to accept the 2019 CIP Accomplishments Report as amended.

5.4 Review 2020 Capital Improvement Program Committee Work Plan.

Recommendation: Review the 2020 Capital Improvement Program Committee Work Plan, and make adjustments as necessary.

Chairperson Hsueh reviewed the information on this item, per the attached Committee Agenda Memo, and the materials contained in Attachment 1.

During the presentation, the Committee made the following requests of staff:

- Remove Safe, Clean Water Projects Implementation from the Work Plan;
- Move Project Planning Studies for Board Review/Approval from Capital Project Monitoring to CIP Implementation section;
- Delete New Projects from CIP Development section; and
- Add new item to CIP Development section: Potential Capital Projects for New Measure.

6. INFORMATION ITEMS:

None.

7. CLERK'S REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS AND RECOMMENDATIONS:

Ms. Natalie Dominguez, Assistant Deputy Clerk II, noted there were no formal requests or recommendations to be forwarded to the Board for consideration, and that Committee requests of staff would be summarized in the minutes.

8. ADJOURN

Adjourn to Regular Meeting at 10:00 a.m., on February 10, 2020, in the Valley Water Headquarters – Conference Room A-124, 5700 Almaden Expressway, San Jose, California.

Chairperson Hsueh adjourned the meeting at 2:10 p.m. to the Regular Meeting at 10:00 a.m., on February 10, 2020, in the Valley Water Headquarters, Conference Room A-124, 5700 Almaden Expressway, San Jose, California.

[original signed by]
Natalie F. Dominguez, CMC
Assistant Deputy Clerk II

Approved: February 10, 2020