



BOARD POLICY AND PLANNING COMMITTEE MEETING

MINUTES

**Tuesday, January 4, 2022
2:00 PM**

(Paragraph numbers coincide with agenda item numbers)

**1. CALL TO ORDER
1.1 ROLL CALL**

A special meeting of the Santa Clara Valley Water District (Valley Water) Board Policy and Planning Committee (BPPC) was called to order at 2:00 p.m. on January 4, 2022, via teleconference Zoom meeting.

Board Members in attendance: Director Nai Hsueh-District 5 (in Conference Room A-124); Director Linda J. LeZotte-District 4; and Director Barbara Keegan-District 2 via teleconference constituting a quorum of the BPPC.

Staff members in attendance: Aaron Baker, Lisa Bankosh, Rechelle Blank, Rick Callender, Theresa Chinte, Rachael Gibson, Vincent Gin, Brian Hopper, Michele King (in Conference Room A-124), Carlos Orellana, Melanie Richardson, Kirsten Struve, Sue Tippets, Greg Williams and Tina Yoke.

Guests attendance: Arthur Keller, EWRC Vice Chair.

2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT AN AGENDA

BPPC Chair Hsueh declared time open for public comment on any item not on the agenda. There was no one present who requested to speak.

3. 3.1 APPROVAL OF MINUTES – October 21, 2021.

The BPPC considered the draft minutes from the October 21, 2021 meeting. It was moved by Director LeZotte, seconded by Director Keegan, and unanimously carried by roll call vote to approve the minutes as presented.

4. Action and Information Items

4.1 DEVELOP DRAFT FISCAL YEAR 2022-23 (FY23) BOARD WORK PLAN BASED UPON THE OUTCOME OF THE DECEMBER 8, 2021 STRATEGIC PLANNING SESSION.

Ms. Theresa Chinte, Chief of Staff, reviewed the draft FY23 Board Work Plan information, including changes identified during the December 8, 2021 Strategic Planning Session, as outlined in Handout 4.1-A. Copies of the handout were distributed to the committee and made available to the public.

The Committee recognized the excellent work of staff on the work plan and had the following input:

Environmental Stewardship Section, Objective 2, FY23 Tactics, second bullet point – replace “service providers” with “county, cities and nonprofit organizations.”

Business Management Section, Objective 2, Monitoring Section – Add the Financial Sustainability Working Group and the Environmental Creek Cleanup Committee as groups to monitor staffing strategies and homeless encampment, respectively.

Within the overall work plan, except for the Business Management Section, ensure that the categories in each section connect with the language in the Board Governance End’s Policies. There is a need to eliminate confusion in language, i.e., each work plan section and each Ends Policy have objectives and the language is not consistent and may cause confusion for the public.

It was moved by Director Keegan, seconded by Director LeZotte, and unanimously carried by roll call for to submit the draft FY23 Board Work Plan, with action items and edits identified by the committee, to the full board for consideration.

4.2 2022 WORK PLAN AND MEETING SCHEDULE AND 2021 ACCOMPLISHMENT REPORT

Committee Chair Hsueh acknowledged the significant amount of work completed by the committee and staff in 2021 to revise the Board’s Ends policies.

To help develop the Committee’s 2022 Work Plan, Chair Hsueh requested that committee members and staff identify any policy-related items where the committee can assist with development of or revisions to that will assist staff with their day-to-day work in 2022.

Director Keegan suggested that the incoming 2022 Board Chair may want to participate on the committee or help identify items for the Committee to undertake or monitor.

Director LeZotte stated that there will be many areas from the FY23 Board Work Plan assigned to the committee to monitor and should be incorporated into the 2022 committee work plan.

Ms. Sue Tippets, Chief Operating Officer, suggested that policies need to be developed for land use on Valley Water rights-of-way.

Chair Hsueh requested that an item be placed on the February Committee agenda to assist with the develop of the 2022 Committee Work Plan, and that the Untreated Surface Water Program be brought back to discuss the outcome of the public meetings with the 22 parcel owners.

5. CLERK REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS.

Ms. Michele King reviewed the action taken by the committee on items 4.1 and 4.2.

6. ADJOURNMENT

Chair Director Hsueh adjourned the meeting at approximately 2:50 p.m. to the next meeting on February 7, 2022.

Michele King

Michele L. King
Clerk of the Board

Approved: 2/7/22