



# Santa Clara Valley Water District Board Policy and Planning Committee Meeting

Board Conference Room A-124

## REGULAR MEETING AGENDA

**Monday, February 24, 2020  
2:00 PM**

**District Mission: Provide Silicon Valley safe, clean water for a healthy life, environment and economy.**

<p>BOARD POLICY AND PLANNING COMMITTEE</p> <p>Nai Hsueh - District 5, Committee Chair</p> <p>Barbara Keegan - District 2, Committee Vice Chair</p> <p>Linda J. LeZotte, District 4</p>	<p>The Board Policy and Planning Committee provides support to the Board in the areas of Board planning process; Board Committees' principles and structures; Board and organization performance monitoring and; other tasks assigned by the Board.</p> <p>Public records for this Committee are available for inspection in the Clerk of the Board's Office, 5700 Almaden Expressway, San Jose, CA 95118. Materials are available to the public at the same time they are made available to the Committee. The District will make reasonable efforts to accommodate persons with disabilities wishing to attend meetings. Please advise the Clerk of the Board of any special needs by calling (408) 265-2600.</p>	<p>COMMITTEE CLERK</p> <p>Michele L. King, CMC Clerk, Board of Directors</p>
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**Note: The finalized Board Agenda, exception items and supplemental items will be posted prior to the meeting in accordance with the Brown Act.**



**Santa Clara Valley Water District  
Board Policy and Planning Committee  
REGULAR MEETING  
AGENDA**

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Monday, February 24, 2020

2:00 PM

Board Conference Room A-124

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**1. CALL TO ORDER:**

1.1. Roll Call.

**2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA.**

*Notice to the public: This item is reserved for persons desiring to address the Committee on any matter not on this agenda. Members of the public who wish to address the Committee on any item not listed on the agenda should complete a Speaker Form and present it to the Committee Clerk. The Committee Chair will call individuals in turn. Speakers comments should be limited to three minutes or as set by the Chair. The law does not permit Committee action on, or extended discussion of, any item not on the agenda except under special circumstances. If Committee action is requested, the matter may be placed on a future agenda. All comments that require a response will be referred to staff for a reply in writing. The Committee may take action on any item of business appearing on the posted agenda.*

**3. APPROVAL OF MINUTES:**

3.1. Approval of Minutes.

[20-0220](#)

Recommendation: Approve the January 27, 2020 Minutes.

Manager: Michele King, 408-630-2711.

Attachments: [Attachment 1 January27, 2020 Minutes](#)

**4. INFORMATION AND ACTION ITEMS:**

- 4.1. Develop Draft Fiscal Year 2020-21 (FY21) Board Work Plan, and Budget Message based upon the outcome of the February 18, 2020 Strategic Planning Session. [20-0222](#)

Recommendation:

- A. Review information collected during the FY21 Board's Strategic Planning Session to:
  - I. Develop a draft FY21 Board Work Plan;
  - II. Develop a draft FY21 Board Budget Message;
  - III. Review general action items and develop recommendations addressing each action item for the Board; and
- B. Submit Draft FY21 Board Work Plan, Board Budget Message and action items and recommendations for Board review and approval.

Manager: Michele King, 408-630-2711

- 4.2. Work Plan, Meeting Schedule and Accomplishments Report. [20-0221](#)

- Recommendation:
- A. Review the Board Policy and Planning Committee's Work Plan and Accomplishments Report and incorporate any new tasks; and
  - B. Schedule Committee meetings as appropriate.

Manager: Michele King, 408-630-211.

Attachments: [Attachment 1: 2020 Work Plan & Accomplishments Report](#)

**5. CLERK REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS.**

*This is an opportunity for the Clerk to review and obtain clarification on any formally moved, seconded, and approved requests and recommendations made by the Committee during the meeting.*

**6. ADJOURN:**

- 6.1. Adjourn to Regular Meeting at 2:00 p.m., on March 23, 2020, in the Santa Clara Valley Water District Board Conference Room A-124, 5700 Almaden Expressway, San Jose, California.



# Santa Clara Valley Water District

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**File No.:** 20-0220

**Agenda Date:** 2/24/2020  
**Item No.:** 3.1.

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## COMMITTEE AGENDA MEMORANDUM

### Board Policy and Planning Committee

**SUBJECT:**

Approval of Minutes.

**RECOMMENDATION:**

Approve the January 27, 2020 Minutes.

**SUMMARY:**

A summary of Committee discussions, and details of all actions taken by the Committee, during all open and public Committee meetings, is transcribed and submitted for review and approval.

Upon Committee approval, minutes transcripts are finalized and entered into the District's historical records archives and serve as historical records of the Committee's meetings.

**ATTACHMENTS:**

Attachment 1: January 27, 2020 Minutes.

**UNCLASSIFIED MANAGER:**

Michele King, 408-630-2711.





BOARD POLICY AND PLANNING COMMITTEE

**DRAFT** MINUTES

**Monday, January 27, 2020  
2:00 PM**

(Paragraph numbers coincide with agenda item numbers)

**1. Call to Order  
1.1 Roll Call**

A regular meeting of the Santa Clara Valley Water District Board Policy and Planning Committee (Committee) was called to order at 2:00 p.m. on January 27, 2020, at the District Headquarters Building, Conference Room A-124, 5700 Almaden Expressway, San Jose, California.

Board Members in attendance were: Director Nai Hsueh-District 5; Director Linda J. LeZotte-District 4, and Director Barbara Keegan-District 2, constituting a quorum of the committee.

Arthur Keller, Environmental Water Resources Committee (EWRC) Vice Chair was in attendance.

Staff members in attendance were Aaron Baker, Norma Camacho, Theresa Chinte, Nina Hawk, Brian Hopper, Michele King, Heath McMahon, Melanie Richardson, and Tina Yoke.

**2. Time Open for Public Comment on any Item not an Agenda**

Chairperson Hsueh declared time open for public comment on any item not on the agenda. There was no one present that wished to speak.

**3. Approval of Minutes**

**3.1 Approval of Minutes – November 25, 2019**

The Committee considered the attached minutes of the November 25, 2019 meeting. It was moved by Director Keegan, seconded by Director LeZotte, and unanimously carried to approve the minutes as presented.

**4. Information and Action Items:**

**4.1 Update on the Fiscal Year 2020-2021 Board Strategic Planning Meeting.**

Mr. Lawrence Grodeska, Co-Founder and Chief Executive Officer at CivicMakers, and facilitator for the upcoming Board strategic planning session, distributed a meeting draft agenda listing proposed topics and themes for discussion and the relevant timeline (Handout 4.1-A). Mr. Grodeska provided an updated on the data discovery gathering process and distribution method. Copies of the handout were distributed to the Committee and made available to the public.

The Committee and staff asked questions and provided feedback on the draft agenda, themes, timeline, engagement process and information distribution approach.

**4.2 Work Plan, Meeting Schedule and Accomplishments Report**

The Committee reviewed the work plan and accomplishments report and discussed the items currently scheduled for committee review.

**5. Clerk Review and Clarification of Committee Requests.**

There were no committee requests.

**6. Adjourn:**

Committee Chair Hsueh adjourned the meeting at approximately 3:15 p.m.

Michele L. King, CMC  
Clerk of the Board

Approved:





# Santa Clara Valley Water District

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**File No.:** 20-0222

**Agenda Date:** 2/24/2020

**Item No.:** 4.1.

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## **COMMITTEE AGENDA MEMORANDUM**

### **Board Policy and Planning Committee**

#### **SUBJECT:**

Develop Draft Fiscal Year 2020-21 (FY21) Board Work Plan, and Budget Message based upon the outcome of the February 18, 2020 Strategic Planning Session.

#### **RECOMMENDATION:**

- A. Review information collected during the FY21 Board's Strategic Planning Session to:
  - I. Develop a draft FY21 Board Work Plan;
  - II. Develop a draft FY21 Board Budget Message;
  - III. Review general action items and develop recommendations addressing each action item for the Board; and
- B. Submit Draft FY21 Board Work Plan, Board Budget Message and action items and recommendations for Board review and approval.

#### **SUMMARY:**

On February 18, 2020, with the assistance of facilitator Lawrence Grodeska, CEO of CivicMakers, the Board conducted its annual planning session to develop goals and strategies around areas needing the Board's focus, engagement and monitoring during the following fiscal year (FY21). During the Strategic Planning session, the Board reviewed the current Fiscal Year 2019-2020 (FY20) Board Work Plan, participated in a facilitated discussion around the FY20 Board Work Plan and other major topics of concern, and identified key areas to include in the FY21 Board Work Plan.

During the strategic planning meeting the Board directed the Board Policy and Planning Committee, in collaboration with CivicMakers, to review the information collected and develop a draft FY21 Board Work Plan for Board review and approval.

The information documented during the February 18, 2020, strategic planning session is currently being synthesized and will be presented to the Committee at their February 24<sup>th</sup> meeting.

#### **ATTACHMENTS:**

None.

#### **UNCLASSIFIED MANAGER:**

Michele King, 408-630-2711



**Michele King**

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**From:** D. Muirhead <doug.muirhead@stanfordalumni.org>  
**Sent:** Thursday, February 20, 2020 3:40 PM  
**To:** Michele King  
**Subject:** comment BPPC February 24 2020 Agenda Item #4.1. Strategic Planning Session

Santa Clara Valley Water District Policy and Planning Committee (BPPC)  
February 24 2020 Agenda Item #4.1. Fiscal Year 2020-21 (FY21) Board  
Work Plan and Budget Message from Strategic Planning Session

Good Morning Policy and Planning Committee,

In return for the free lunch (which psychologists remind us creates an implicit obligation), I offer 937 words of commentary on your Strategic Planning Session. While I felt the scope was limited, you may have accomplished the value of a broader roundtable discussion through your pre-meeting surveys. I note that Board members and District staff were interviewed, but no public members (such as from advisory committees or Water Ambassadors) were included.

[community engagement, public communications] While several Directors spoke glowingly of the Communications Group, one single judgment for a large variety of target populations and techniques is not useful. Director Keegan mentioned that you have complex technical issues which do not lend themselves to simple sound bytes. To me, your radio branding campaign of "we are wonderful people doing wonderful work for you" is an example of wrong communication priorities. What I feel you fail to realize is that the public must understand the challenges you face in order to support your work.

An example is a comment made by CEO Camacho that after a project is approved, regulations may change and needed maintenance activities are not allowed.

You are going to start Water Utility Community Tours (going where people already are). You are considering breaking out the cost of the components in your portfolio.

[collaboration with municipalities and other public agencies] I like your joint meetings with City Councils. Last year there was an intent for the Board Chair to meet with City Managers and Mayors as a lower-overhead way to build rapport. I asked Government Affairs if we could see report-outs from these meetings so as to better understand our relationships with our partners.

I received no reply and saw no information items at the Board nor in the CEO Bulletins.

[are Committees useful]

The only time I have seen you take a committee out into a neighborhood was the Coyote Creek Ad Hoc. You had good community interest and staff learned to talk in language that the public could understand.

You do have an ebb-and-flow problem with some Policy committees, where they have a substantial issue which, once completed, leaves a void. The Demand Management committee handling of SGMA is an example of that. And you have some Committee Chairs who choose to run their meetings in a more participatory manner, with the public seated at the table and not just limited to one 3-minute comment per topic.

[water supply and storage]

At one point, COO Hawk made a comment that included some or all of these words: modeling, level of service, reliability, and uncertainty.

This reminded me of a response I wanted to make to a comment she made to the Water Storage committee a few meetings ago. She cautioned the Committee that they should be cautious about interpreting the graph

Inflow, Spills, and Storage in San Luis: Valley Water because more modeling would be required. What concerns me is the number of times you are given "data" without clear statements of the assumptions used nor of a "quality" indicator such as a level of confidence.

~/Political/Water/Storage/storage.pacheco\_reservoir.san\_luis.inflow.graph.pdf

Directors Varella and Santos talked about how the District could partner with other agencies to address wildfire issues. What I think should have been stressed are the impacts to your watersheds following a fire. Sediment flows into your streams and then

into your reservoirs were prominently featured in the after-action report for the Loma fire on OSA lands above Uvas and Chesbro reservoirs.

Handout 4.1-A  
02/24/20

[climate adaptation]

Director Keegan suggested more focus on climate change impacts.

You might find the 2018 "Caltrans Climate Change Vulnerability Assessment" for District 4 to provide some focus areas.

Of particular interest to me was the need to look into the future when designing current projects. Build a road on the top of a sea-side cliff and then the cliff is washed away.

More relevant to the District would be rising temperatures, which affect work crews and their equipment, as well as the water in your reservoirs warming up and evaporating away.

[process]

I appreciated that mention was made of

- a) Integrate fishery programs (including FAHCE) into capital program planning [CEO Camacho]
- b) Identify and report on deliverables (not just for FAHCE)
- c) Should you maintain everything? [Director Kremen]

[recycled and purified water]

While you have focused on willing partners, Chair Hsueh reminded us that these projects have benefits for all of our County and not just for the District and certain Cities. COO Hawk noted that having a success with one or more cities may well generate interest from other cities to get more involved (e.g., Palo Alto and Mountain View generating interest from Sunnyvale).

[permitting]

I agree with Director Keegan that using the word "expedite" with respect to regulatory processes is unrealistic. But since you are dependent on actions from state and federal legislative bodies and their regulatory agencies, how can you move from aspiration to perspiration? Remember that you want to identify and report on deliverables.

[environmental stewardship]

You talk about implementing multi-objective projects. Have you not had to reduce the scope of some projects because a federal agency would not fund a project with multiple benefits?

[diversity and inclusion]

I appreciated Director Estremera mentioning "it is good to be here"

but missing was "how to get here". You work with community colleges and San Jose State. Can you do more with your community partners (e.g., grant recipients) and partner agencies (e.g., Open Space Authority)?

[staffing levels and expertise]

Chair Hsueh highlighted the need to identify competencies needed in the coming decade. Director LeZotte did the same for career ladders. CEO Camacho tied staffing plans to project planning.

Will we finally see an integrated plan that addresses these concerns, especially in light of the large number of employees eligible for retirement in the near future?

Regards, Doug Muirhead, Morgan Hill

# FY21 Board Work Plan DRAFT

## Goal: Water Supply

Strategy 1: Continue the Fisheries and Aquatic Habitat Collaborative Effort (FAHCE).

Strategy 2: Actively Pursue Efforts to Increase Water Storage Opportunities (outside of Anderson Dam).

Strategy 3: Actively Participate in decisions regarding the CA Delta Conveyance.

Strategy 4: Lead Recycled and Purified Water Efforts with committed partners.

Strategy 5: Engage and educate the community, local elected officials and staff on future water supply strategies in Santa Clara County.

Strategy 6: Advance Anderson Dam Seismic Retrofit Project. (TBD)

## Goal: Natural Flood Protection

Strategy 1: Pursue opportunities to improve internal capacity to acquire regulatory permits.

## Goal: Environmental Stewardship

Strategy 1: Attain net positive impact on the environment when implementing flood protection and water supply projects.

Strategy 2: Promote the protection of creeks, bay, and other aquatic ecosystems from threats of pollution and degradation.

## Goal: Business Management

Strategy 1: Advance diversity and inclusion.

Strategy 2: Maintain appropriate staffing levels and expertise.

Strategy 3: Provide affordable and effective cost level of services.

## NEW STRATEGY: Climate change

*NOTE: Italicized indicated revisions*

## Goal: Water Supply

### Strategy 1: *Continue* the Fisheries and Aquatic Habitat Collaborative Effort (FAHCE).

#### Challenge/Opportunity

For almost 20 years, Valley Water has been working to resolve a water rights complaint surrounding fish, wildlife, water quality, and other beneficial uses in Coyote Creek, the Guadalupe River, and Stevens Creek. Challenges include: obtaining federal and state permits from multiple regulatory agencies, refining and processing water rights change petitions, *the technical complexity of the fisheries impacts analysis, and managing stakeholder expectations.*

#### Focus

- FY20 - Expedite early implementation of feasibility studies, monitoring activities, and planning and construction of various fish passage improvements.
- FY21- Integrate with Anderson Reservoir, Coyote Creek, and other new projects.

#### Monitoring

- FY20 - Continue to monitor and develop strategies through the FAHCE Ad Hoc Committee.

#### Impacted Plans

- ???

### Strategy 2: *Actively Pursue* Efforts to Increase Water Storage Opportunities (*outside of Anderson Dam*).

#### Challenge/Opportunity

Water storage capacity is an important tool for Valley Water for capturing lower-value water for higher-value uses later. Such storage aids water supply, flood protection, and recreational uses and helps regulate downstream water quality and supply cold water flows for fish. As such, water storage is important for both human and environmental objectives and must fit within a large and diverse water and environmental portfolio.

## FY21 Strategic Planning Retreat

*Challenges include determining the appropriate level of participation for Valley Water and prioritizing sites within funding limitations across all projects.*

### Focus

- FY20 - Explore opportunities to develop surface and groundwater storage projects that align with Valley Water's mission. Additionally, seek water exchange and transfer opportunities.
- FY21 - Determine level of participation for projects and decisions about partnerships (e.g., Pacheco)

### Monitoring

- FY20 - Continue to monitor through the Water Storage Exploratory Committee.

### Impacted Plans

- Water Supply Master Plan.

## Strategy 3: Actively Participate in decisions regarding the CA Delta Conveyance.

### Challenge/Opportunity

As much as 40 percent of the water Santa Clara County uses each year comes through the Delta. But the Delta's aging network of earthen levees faces risks from rising seas, earthquakes and flooding, while the declining conditions for fish and wildlife have led regulators to put more restrictions on when water can move through the Delta. Participation in modernizing the delta conveyance is necessary to protect water supply in Santa Clara County and to restore the Delta for fish and wildlife. *Challenges include permitting difficulties, potential legal challenges, and uncertainty around BoR's participation.*

### Focus

- FY20 - As a voice for Northern California, continue to engage and negotiate, through serving on the Delta Conveyance Design and Construction Authority and Finance Authority in adherence to Board approved Guiding Principles, to protect Santa Clara County's interests.
- FY21 - Increase Public education of the project by adding stakeholder engagement to projects and explore forming a stakeholder engagement committee

### Monitoring

- FY20 - Continue to monitor through the Delta Conveyance Working Group

## Impacted Plans

- ???

## Strategy 4: Lead Recycled and Purified Water Efforts with *committed partners*.

### Challenge/Opportunity

Recycled and purified water continue to play a key role in the long-term sustainability of our county's water supplies. Identifying and working with the appropriate agencies within the county to negotiate and execute various Memoranda of Understanding to expand the use of non-potable and the production and use of advance purified water is a high priority. Opportunities exist to expand Valley Water's Silicon Valley Advanced Water Purification Facility. However, challenges include resolving previously identified issues of land, *securing contractual rights to wastewater*, treated wastewater quality *and declining flows at treatment plants*, and reverse osmosis concentrate management.

### Focus

- FY20 - Develop a portfolio of advanced purified water and secure recycled water sources as identified in the 2040 Water Supply Master Plan.
- FY21 - Make final decision to pursue partnership with San Jose depending on their response.
- FY21 - Present a recycled water roadmap that clarifies position on DPI vs IPR.
- FY21 - Develop plan for South County, develop governance model.

### Monitoring

- FY20 - Continue to monitor through the Recycled Water Committees.

## Impacted Plans

- Water Supply Master Plan
- ???



## Strategy 5: Engage and educate the community, local elected officials and staff on future water supply strategies in Santa Clara County.

### Challenge/Opportunity

Additional water supply investments will be needed in the future to meet the county's water needs. The 2040 Water Supply Master Plan presents Valley Water's strategy and roadmap for meeting those future needs to provide a reliable and sustainable water supply in a cost-effective manner. Part of the strategy includes a "No Regrets" package of water conservation programs. This package includes graywater rebate program expansion, stormwater capture programs, incentives to repair leaks, and model ordinances to require water efficiency in new developments. *Challenges include shifts in messaging required by external factors causing confusion, and the public perception of costs of different types of water.*

### Focus

- FY20 - Aggressively implement "No Regrets" package as identified in the 2040 Water Supply Master Plan, with emphasis on a leadership role in implementing the model ordinance.
- FY21 - Clarify strategies for outreach and education programs and efforts.
- FY21 - Develop metrics to understand the ROI of outreach strategies, such as the annual favorability survey.

### Monitoring

- FY20 - Monitor progress through the Water Conservation and Demand Management Committee.

### Impacted Plans

- ???

## Strategy 6: Advance Anderson Dam Seismic Retrofit Project. (TBD)

## FY21 Strategic Planning Retreat

**Challenge/Opportunity**

As our largest reservoir, Anderson serves not just as a critical water supply facility, but also supports Valley Water's mission of flood protection and environmental stewardship. Recent discovery of engineering issues related to the dam has significantly altered the scope of the project and its schedule. Given the reservoir's critical importance to ensuring safe, clean water for our communities and to protect public safety, it is imperative that the Anderson Dam Seismic Retrofit Project move forward proactively

**Focus**

- FY20 - Continue to work with appropriate regulatory agencies to review and obtain approval for all project design plans.
- FY20 - Release for review and certify the Draft Environmental Report.
- FY20 - Continue to inform the public and neighborhoods of the project progress and construction timeline (Project Delivery).
- FY20 - Balance flood protection, water supply, and environmental flow requirements appropriately for annual operations prior to completion of the construction of Anderson Dam Seismic Retrofit (Rule Curve).
- FY21 - ???

**Monitoring**

- FY20 - Continue annual board discussions on the Rule Curve.
- FY20 - Monitor project progress through to the Capital Improvement Program Committee.

**Impacted Plans**

- ???

**Goal: Natural Flood Protection**

**Strategy 1: Pursue opportunities to improve internal capacity to acquire regulatory permits.**

**Challenge/Opportunity**

*Valley Water continues to pursue legislative and administrative solutions to resolve regulatory and permitting issues at the federal and state levels. However, recognizing the limits of Valley*

**FY21 Strategic Planning Retreat**

*Water's ability to change permitting processes, FY21 efforts will focus on improving internal capacity for applying for permitings, including additional staff positions and centralizing permitting efforts, as well as building trust with regulatory agencies and staying abreast of the regulatory environment.*

**Focus**

- FY20 - Provide for Watershed-Wide regulatory planning and permitting effort and pursue other efforts at the state and federal level to expedite permit review.
- FY21 - Centralize permitting efforts amongst Valley Water staff in order to improve efficiency of applications and build closer relationships with regulatory agencies.

**Monitoring**

- FY20 - Provide regular project updates to the FAHCE Ad Hoc Committee.

**Impacted Plans**

- ???

## Goal: Environmental Stewardship

**Strategy 1: Attain net positive impact on the environment when implementing flood protection and water supply projects.**

**Challenge/Opportunity**

Valley Water's projects and programs encourage integrated planning to ensure capital improvements, operations, and maintenance activities are balanced with environmental stewardship goals. Valley Water strives to protect and restore habitats to support native species throughout the County.

**Focus**

- FY20 - As part of the One Water planning process, develop an integrated water resource plan for each watershed, including appropriate metrics to monitor Valley Water's impacts on and benefit to the environment.
- FY21 - Ensure that stewardship efforts are integrated and not focussed primarily on mitigation.

## FY21 Strategic Planning Retreat

- FY21 - Incorporate tribal voices whenever possible.
- FY21 - Revisit Ends Policy 4

### Monitoring

- FY20 - Provide regular project updates to the Board on One Water's Watershed Plans.

### Impacted Plans

- ???

## Strategy 2: Promote the protection of creeks, bay, and other aquatic ecosystems from threats of pollution and degradation.

### Challenge/Opportunity

Valley Water continues to coordinate with local cities and agencies to improve the health of our local waterways, including pollution prevention and addressing threats to water quality. Opportunities exist to further collaborate with the county, cities and social services agencies on encampment abatement efforts and to develop long-term solutions for the homeless to keep our creeks clean.

### Focus

- FY20 - Continue efforts to protect the ecosystem and water quality of our water bodies, the integrity of our infrastructure, and ensure our employees have a safe work environment. Such efforts include preventing stormwater pollution, increased implementation of green stormwater infrastructure, addressing mercury pollution, and homeless encampment clean ups.
- FY21 - ???

### Monitoring

- FY20 - Provide regular updates to the Board. Provide updates to the Homeless Encampment Ad Hoc Committee on strategies to address homeless encampments.

### Impacted Plans

- ???

## Goal: Business Management

### Strategy 1: Advance diversity and inclusion.

#### Challenge/Opportunity

*The Board is committed to providing a work environment that is diverse, inclusive, free of discrimination and harassment, and that provides equal opportunity employment. This includes both internal policies as well as improving access to opportunities at Valley Water by boardening recruitment efforts with a wide range of partners.*

#### FY21 Focus

- FY21 - Continue research on best practices to understand the changing landscape of diversity and inclusion and understand where continued investment is necessary.

#### Monitoring

- ???

#### Impacted Plans

- ???

### Strategy 2: Maintain appropriate staffing levels and expertise.

#### Challenge/Opportunity

*The Board recognizes that Valley Water's workforce is the critical component to accomplishing its mission and all the goals and strategies in this work plan. As such, the Board is very committed to ensuring that admin staff are able to recruit capable employees with knowledge and subject-matter expertise, and to continue training staff to meet changing skills and capacity needs. Challenges include a high vacancy rate and limited number of recruiters, staff difficulties in prioritizing training aside work priorities, and changes in staffing needs, such as expertise in classification methodologies and project management.*

### FY21 Focus

- FY21 - Finalize a long-term staffing strategy to address competencies needed for next 10-15 years to align staff with WSMP, CIP, O&M plans, etc., including areas requiring outside experience
- FY21 - Develop classification career ladders to provide understanding of requirements for professional growth.
- FY21 - Consider opportunities to grow the pipeline from Valley Water intern program to staff positions

### Monitoring

- ???

### Impacted Plans

- ???

## Strategy 3: Provide affordable and effective cost level of services.

### Challenge/Opportunity

*The Board understands that it needs to regularly evaluate the financial status of the organization to ensure the level of services provided are reasonable and cost effective. As such, continued research is necessary to pursue feasible revenue sources allowed by the District Act in order to deliver affordable and effective services while controlling expectations with regard to what Valley Water can achieve and what it can afford to do.*

### Focus

- FY21 - Establish benchmarking with other agencies, particularly water agencies, in order to understand areas for improvement.

### Monitoring

- ???

### Impacted Plans

- ???

## NEW STRATEGY: Climate change

### Challenge/Opportunity

???

### FY21 Focus

- ???

### Monitoring

- ???

### Impacted Plans

- ???





## FY21 Board Retreat Follow-up Topics

- Explore and indicate measures of reliability/uncertainty (beyond level of service) for water supply/storage (e.g., Risk ranking in WSMP)
- Provide additional detail on service level scenarios that are actually higher than the 80% service level target
- Include details about the retail role of Valley Water in the WSMP
- Host a joint meeting of regional stakeholders to discuss water retail role
- When considering new projects, consider a full life cycle analysis as part of proposal
- Consider creating an endowment or reserve fund for long term funding of maintenance and operations
- Staff to bring recycled water roadmap to Board
- Consider water storage in role of fire prevention (e.g., Explore grants and partnerships)
- FY21- Request to the committee: Review FY20 of implementation of individual projects and activities in FAHCE .
- South Bay Aqueduct + LVE linked
- Legacy local supplies. Has environmental consequences. Need to have more in-depth discussion in the context of FAHCE. How to meet FAHCE objectives while making sure they are seismically safe.

**FY21 Strategic Planning Retreat**

- FY21 - Staff question: Do we maintain local storage? → fuller conversations in context of FAHCE; Review efforts through Water Supply Master Plan.
- Update Ends Policy E4 - Water resources stewardship to protect and enhance watersheds and natural resources and to improve the quality of life in Santa Clara County.



# Santa Clara Valley Water District

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**File No.:** 20-0221

**Agenda Date:** 2/24/2020  
**Item No.:** 4.2.

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## COMMITTEE AGENDA MEMORANDUM

### Board Policy and Planning Committee

**SUBJECT:**

Work Plan, Meeting Schedule and Accomplishments Report.

**RECOMMENDATION:**

- A. Review the Board Policy and Planning Committee's Work Plan and Accomplishments Report and incorporate any new tasks; and
- B. Schedule Committee meetings as appropriate.

**SUMMARY:**

This item allows the Committee to review its 2020 Work Plan, meeting schedule and accomplishments report and identify additional tasks and schedule meetings as appropriate.

**ATTACHMENTS:**

Attachment 1: 2020 BPPC Work Plan & Accomplishments Report

**UNCLASSIFIED MANAGER:**

Michele King, 408-630-211.



2020 Board Policy and Planning Committee Work Plan and Schedule

Subject	Task	1/27/2020	2/24/2020	3/23/2020	4/27/2020	5/25/2020	6/22/2020	7/27/2020	8/24/2020	9/28/2020	10/26/2020	11/23/2020	12/28/2020
<b>Board Planning Process</b>	<b>A.</b> Provide Support for Board Planning Activities												
	1. Develop FY20-21 Board Policy Planning and Performance Monitoring Calendars					X							
	2. Planning for Board's FY21-22 Strategic Planning Workshop	X								X			
	3. Discuss FY20-21 Board Budget Message & Board Work Plan		X										
	<b>B.</b> Provide Support for Board Policy Review												
	1. Report on Outreach Plan for use of District Property for Trails												
	2. Outreach Findings on the Untreated Surface Water Program			X									
3. Develop new Ends Policy reflecting the Board's Goals and Objectives for affordable and effective level and costs of services, and associated strategies to achieve the goals and objectives.													
<b>Board Committees Principles and</b>	<b>C.</b> Align Board Committees' Work Plans with Board Planning Calendar												
	1. Review Effectiveness of Board Advisory Committees (External)												
<b>Other Assignments Requested by Board</b>	<b>D.</b> Other Assignments as Requested by the Board												

2020 Board Policy and Planning Committee Accomplishments Report

Subject	Task	Action Taken
<b>Board Planning Process</b>	<b>A.</b> Provide ongoing support for Board Planning Activities	
	1. Develop FY21 Board Policy Planning and Performance Monitoring Calendars	
	2. Planning for Board's FY21-22 Strategic Priorities Workshop	
	3. Discuss FY20-21 Board Budget Message and Board Work Plan	
	<b>B.</b> Provide Support for Board Policy Review	
	1. Report on Outreach Plan for use of District Property for Trails	
	2. Outreach Findings on the Untreated Surface Water Program 3. Develop new Ends Policy reflecting the Board's Goals and Objectives for affordable and effective level and costs of services, and associated strategies to achieve the goals and objectives.	
<b>Board Committees Principles and Structures</b>	<b>C.</b> Align Board Committees' Work Plans with Board Planning Calendar	
<b>Board &amp; Organization Performance Monitoring</b>	<b>D.</b> Assignments as directed by the Board	