



CAPITAL IMPROVEMENT PROGRAM (CIP) COMMITTEE MEETING

MINUTES

**MONDAY AUGUST 14, 2017
10:00 AM**

(Paragraph numbers coincide with agenda item numbers)

A regular meeting of the Capital Improvement Program (CIP) Committee was held at 10:00 a.m., on August 14, 2017, in the Santa Clara Valley Water District Headquarters Building, Conference Room A-124, 5700 Almaden Expressway, San Jose, California.

1. CALL TO ORDER/ROLL CALL

Committee members in attendance were District 4 Director Linda LeZotte, District 6 Director Tony Estremera, and District 5 Director Nai Hsueh, Chairperson presiding, constituting a quorum of the Committee.

Staff members in attendance were H. Desai, R. Gibson, C. Hakes, L. Moore, N. Nguyen, L. Orta, K. Oven, B. Redmond, M. Richardson, and S. Stanton.

2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA

Chairperson Hsueh declared time open for public comment on any item not on the agenda. There was no one present who wished to speak.

3. APPROVAL OF MINUTES

The Committee considered the minutes of the July 10, 2017, meeting.

It was moved by Director Estremera, seconded by Director LeZotte, and unanimously carried that the minutes be approved as presented.

4. ACTION ITEMS

4.1 STATUS OF BOARD'S KEY PROJECTS AND ISSUES RELATED TO THE FISCAL YEAR (FY) 2018-22 CAPITAL IMPROVEMENT PROGRAM (CIP).

The attached Committee Agenda Memo was reviewed by staff as follows: Mr. Ngoc Nguyen, Interim Deputy Operating Officer, reviewed Recommendation A, as contained on Page 1, and on Attachment 1, and Recommendation F, as contained on Page 5; Ms. Melanie Richardson, Interim Chief Operating Officer, Watersheds, and Ms. Katherine Oven, Deputy Operating Officer, reviewed Recommendation B, as contained on Pages 2 and 3; Mr. Christopher Hakes, Assistant Officer, reviewed Recommendation C, as contained on Page 3; Ms. Susan Stanton, Chief Operating

Officer, Administrative Services, reviewed Recommendation D, as contained on Pages 3 and 4; and Mr. Hemang Desai, Dam Safety Program Manager, reviewed Recommendation E, as contained on Pages 4 and 5.

In regards to Recommendation B, the Committee made the following requests of staff:

- Follow up on recent Board direction to prepare a letter from Board Chairperson Varela to Santa Clara County Board of Supervisors President Cortese regarding the status of watershed-wide regulatory planning and permitting; and
- When appropriate, consider facilitating discussion between Board Chairperson Varela and Santa Clara County District 1 Supervisor Wassermann regarding Upper Llagas Creek.

4.2 FY 2017-18 CONSULTANT AGREEMENTS AND AMENDMENTS.

Mr. Hakes reviewed the information on this item, per the attached Committee Agenda Memorandum.

In regards to Recommendation C, of Item 4.1 above, as well as in regards to the CDM Smith and HDR Inc. agreements presented in Item 4.2, the Committee requested that staff be diligent in evaluating issues associated with responsibility, accountability, performance, and costs associated with construction delays.

5. REVIEW AND DISCUSS 2017 COMMITTEE WORK PLAN

Chairperson Hsueh confirmed that the 10:00 a.m. September 11, 2017 regular meeting would be rescheduled to 12:30 p.m. September 18, 2017; and requested the following items be added to the September 18, 2017, CIP agenda:

- A report on alternative funding sources for District projects; and
- Discussion on alternative features for the Board Room Audio Visual Project.

6. ADJOURN

Chairperson Hsueh adjourned the meeting at 12:10 p.m., to the 12:30 p.m., Monday September 18, 2017, meeting, in the Santa Clara Valley Water District Headquarters Building, Conference Room A-124, 5700 Almaden Expressway, San Jose.

[original signed by]

Lin Moore

Board Administrative Assistant II

Approved: 10/18/17