

CAPITAL IMPROVEMENT PROGRAM COMMITTEE MEETING

MINUTES

MONDAY, June 29, 2020
11:00 AM

(Paragraph numbers coincide with agenda item numbers)

1. CALL TO ORDER/ROLL CALL.

A regular meeting of the Santa Clara Valley Water District (Valley Water) Capital Improvement Program Committee (Committee) was called to order via Zoom video teleconference at 11:00 a.m.

1.1 Roll Call.

Committee members in attendance were District 4 Director Linda LeZotte, District 6 Director Tony Estremera, and District 5 Director Nai Hsueh, Chairperson presiding, constituting a quorum of the Committee.

Staff members in attendance were M. Baratz, R. Blank, J. Collins, N. Dominguez, S. Ferranti, R. Fuller, M. Gangoo, C. Hakes, G. Hall, J. Martin, H. McMahon, N. Nguyen, L. Orta, M. Richardson, P. Trieu and B. Yerrapotu.

2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA.

Chairperson Hsueh declared time open for public comment on any item not on the agenda. There was no one present who wished to speak.

3. ACTION ITEMS.

3.1. Review 2020 Capital Improvement Program Committee Work Plan.

Recommendation: Review the 2020 Capital Improvement Program Committee Work Plan and make adjustments as necessary.

Chairperson Hsueh reviewed the information on this item, per the attached Committee Agenda Memo, and corresponding presentation materials contained in Attachment 1.

Chair Hsueh discussed the Committee's purpose and whether it was meeting the needs of the Board with regard to providing timely recommendations on capital projects and keeping the Board apprised of potential impacts before key decision

making points occurred. Ms. Jessica Collins, Watersheds Business Planning and Analysis Manager, identified areas for improvements, suggested project training for staff on Capital Improvement Program processes and annual cycle, and noted the importance of staff updating their project plans.

The following adjustments were made to the Committee's Work Plan:

- Add an item to review significant project plan updates identified under the CIP Planning Process for Capital Projects (October 2020);
- Add an item to discuss water supply infrastructure implementation projects under Planning and Feasibility section (July 2020);
- Add item to review alternate contracting process for Anderson Dam Project under CIP Implementation (July 2020); and
- Include consultant agreement amendments as a standing item (Monthly).

4. CLERK'S REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS AND RECOMMENDATIONS.

Ms. Natalie Dominguez, Assistant Deputy Clerk, confirmed that there were no new Committee Recommendations or Requests for Board consideration.

Direction to staff was recorded as follows:

Item 3.1:

Adjust the CIP Committee Workplan to:

- Add an item to review significant project plan updates identified under the CIP Planning Process for Capital Projects (October 2020);
- Add an item to discuss water supply infrastructure implementation projects under Planning and Feasibility section (July 2020);
- Add item to review alternate contracting process for Anderson Dam Project under CIP Implementation (July 2020); and
- Include consultant agreement amendments as a standing item (Monthly).

5. ADJOURN.

Chairperson Hsueh adjourned the meeting at 11:35 a.m., to the next regular scheduled meeting at 10:00 a.m., on July 13, 2020, via Zoom video teleconference.

Natalie F. Dominguez, CMC
Assistant Deputy Clerk

Approved: