

CAPITAL IMPROVEMENT PROGRAM COMMITTEE MEETING

MINUTES

**MONDAY, July 19, 2021
11:00 AM**

(Paragraph numbers coincide with agenda item numbers)

1. CALL TO ORDER:

A regular meeting of the Santa Clara Valley Water District (Valley Water) Capital Improvement Program Committee (Committee) was called to order via Zoom video teleconference at 11:00 a.m.

1.1 Roll Call.

Committee members attending by videoconference: District 4 Director Linda LeZotte and District 6 Director Tony Estremera. Committee members in attendance in Conference Room A-124: District 5 Director Nai Hsueh, Chairperson presiding, constituting a quorum of the Committee.

Staff members in attendance in Conference Room A-124: N. Dominguez, Assistant Deputy Clerk II. Staff attending by videoconference: District Counsel C. Orellana, J. Aranda, A. Baker, L. Bankosh, S. Berning, R. Blank, T. Bridgen, B. Ching, J. Codianne, J. Collins, M. Cook, S. Ferranti, L. Flores, M. Ganjoo, C. Hakes, E. Latedjou-Durand, H. McMahon, C. Narayanan, A. Nichols, L. Orta, N. Pan, B. Ponce, M. Potter, L. Rossiter, A. Rouhani, K. Struve, S. Tippetts, G. Vallin, B. Yerrapotu, and T. Yoke.

2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA

Chairperson Hsueh declared time open for public comment on any item not on the agenda. There was no one present who wished to speak.

3. APPROVAL OF MINUTES

3.1. Approval of May 17, 2021 Capital Improvement Program Committee Meeting Minutes.

Recommendation: Approve the minutes.

The Committee considered the attached minutes of the May 17, 2021 meeting. It was moved by Director LeZotte, seconded by Director Estremera, and unanimously carried by roll call vote that the minutes be approved as presented.

4. ACTION ITEMS

4.1. Review Capital Project Monitoring - Feasibility and Planning Report.

Recommendation: Receive updates on projects in the feasibility and planning phase, discuss resource needs, and make recommendations as necessary.

Mr. Chris Hakes, Deputy Operating Officer, reviewed the information on this item, per the attached Committee Agenda Memo, and the corresponding presentation materials contained in Attachment 1 were reviewed as follows: Mr. Hakes reviewed Items 1 and 2; Ms. Lisa Bankosh, Assistant Officer, reviewed Items 3, 12 through 14, and 16 through 19; Mr. Heath McMahon, Deputy Operating Officer, reviewed Items 4 through 7; Ms. Kirsten Struve, Assistant Officer, reviewed Item 8; Ms. Bhavani Yerrapotu, Deputy Operating Officer, reviewed Items 9 through 11; and Ms. Rechelle Blank, Deputy Operating Officer, reviewed Item 15.

The Committee noted the information, without formal action.

4.2. Review Capital Project Monitoring - Construction Report.

Recommendation: Receive and discuss information regarding the status of capital projects in the construction phase.

Mr. Hakes reviewed the information on this item, per the attached Committee Agenda Memo, and the corresponding presentation materials contained in Attachment 1 were reviewed as follows: Mr. Hakes reviewed Item 1, Mr. McMahon reviewed Items 2 through 6; Ms. Blank reviewed Items 7 through 15; and Mr. Michael Cook, Deputy Administrative Officer, reviewed Items 16 through 19.

The Committee noted the information, without formal action.

4.3. Receive and Discuss Project Updates for Upper Penitencia Creek, Coyote Creek to Dorel Drive Flood Protection Project.

Recommendation: Receive and discuss Project updates for Upper Penitencia Creek, Coyote Creek to Dorel Drive Flood Protection Project.

Ms. Bankosh and Mr. Afshin Rouhani, Water Policy and Planning Manager, reviewed the information on this item, per the attached Committee Agenda Memo, and the corresponding presentation materials contained in Handout 4.3-A were reviewed by Mr. Gabriel Vallin, Associate Engineer-Civil.

The Committee made the following suggestions:

- Given the multi-benefits nature of the project, which include enhancement and restoration, that Project Name be changed to reflect the true nature of the project; and
- Recognize the Bumb Family for their cooperation and dedication of land for the project.

4.4. Receive Information on Consultant Agreement Amendments for Capital Projects.

Recommendation: Receive information on consultant agreement amendments for capital projects

The information on this item was reviewed by staff, per the attached Committee Agenda Memo, as follows: Ms. Struve reviewed Item 1, Ms. Blank reviewed Item 2, and Mr. McMahon reviewed Items 3 and 4.

There was Committee consensus to support staff's recommendations on consultant agreement amendments to the Board.

4.3. Review 2021 Capital Improvement Committee Work Plan.

Recommendation: Review the 2021 Capital Improvement Program Committee Work Plan and make adjustments as necessary.

Chairperson Hsueh reviewed the information on this item, per the attached Committee Agenda Memo, and corresponding presentation materials contained in Attachment 1. The Committee requested the following adjustment be made to the Work Plan: Add a standing item to the CIP Committee Work Plan to receive regular monthly contingency expense reports for the Anderson Dam Tunnel Project.

5. INFORMATION ITEMS.

None.

6. CLERK'S REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS AND RECOMMENDATIONS:

Ms. Natalie Dominguez, Assistant Deputy Clerk II, read the new Committee Recommendations and Requests into the record, as follows:

Regarding Item 4.3:

The Committee made the following suggestions:

- Given the multi-benefits nature of the project, which include enhancement and restoration, that the Project Name be changed to reflect the true nature of the project, and
- That Valley Water recognize the Bumb Family for their cooperation and dedication of land for the project.

Regarding Item 4.4:

There was Committee consensus to support staff's recommendations on consultant agreement amendments to the Board.

Regarding Item 4.5:

The Committee requested the following adjustment be made to the Work Plan: Add a standing item to the CIP Committee Work Plan to receive regular monthly contingency expense reports for the Anderson Dam Tunnel Project.

7. ADJOURN

7.1. Adjourn to Regular Meeting at 11:00 a.m., on June 21, 2021, to be called to order in compliance with the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive order N-08-21.

Chairperson Hsueh adjourned the meeting at 12:15 p.m., to the August 16, 2021 Capital Improvement Program Committee meeting to be called to order in compliance with the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive order N-08-21.

[original signed by]

Natalie F. Dominguez, CMC
Assistant Deputy Clerk II

Approved: *August 16, 2021*