

CAPITAL IMPROVEMENT PROGRAM COMMITTEE MEETING

MINUTES

MONDAY, OCTOBER 24, 2019
10:30 AM

(Paragraph numbers coincide with agenda item numbers)

A rescheduled regular meeting of the Santa Clara Valley Water District (Valley Water) Capital Improvement Program Committee (Committee) was called to order in the Valley Water Headquarters, Conference Room A-124, 5700 Almaden Expressway, San Jose, California, at 10:30 a.m.

1. CALL TO ORDER/ROLL CALL.

Committee members in attendance were District 4 Director L. LeZotte, and District 5 Director N. Hsueh, Chairperson presiding, constituting a quorum of the Committee.

District 6 Director T. Estremera arrived as noted below.

Staff members in attendance were S. Berning, R. Blank, T. Bramer, T. Bridgen, J. Brosnan, C. Cannard, J. Collins, N. Dominguez, M. Ganjoo, C. Hakes, L. Hoang, J. Martin, A. Mendiola, N. Nguyen, L. Orta, M. Richardson, A. Rouhani, K. Sibley, G. Vallin, and B. Yerrapotu.

2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA.

Chairperson Hsueh declared time open for public comment on any item not on the agenda. There was no one present who wished to speak.

3. APPROVAL OF MINUTES.

3.1. Approval of September 23, 2019 Meeting Minutes.

Recommendation: Approve the minutes.

The Committee considered the attached minutes of the September 23, 2019 meeting. It was moved by Director LeZotte, seconded by Chairperson Hsueh, and carried that the minutes be approved as presented. Director Estremera was absent.

4. ACTION ITEMS

4.1 Update on the Upper Penitencia Creek Flood Protection Project.

Recommendation: Receive an update on the Upper Penitencia Creek Flood Protection Project Planning Study.

Mr. Afshin Rouhani, Water Policy and Planning Manager, and Mr. Gabriel Vallin, Associate Civil Engineer, reviewed the information on this item, per the attached Committee Agenda Memo, and corresponding presentation materials contained in Attachment 1.

The Committee noted the information, without formal action.

4.2 Update on the Almaden Lake Improvement Project.

Recommendation: Receive an update on the Almaden Lake Improvement Project.

Ms. Rechelle Blank, Assistant Officer, reviewed the information on this item, per the attached Committee Agenda Memo, and corresponding presentation materials contained in Attachment 1.

Director Estremera arrived.

The Committee noted the information, without formal action.

4.3 Capital Project Monitoring – Planning and Feasibility.

Recommendation: Receive information, discuss planning and feasibility resources needs, and make recommendations as necessary.

Chairperson Hsueh reviewed the information on this item, per the attached Committee Agenda Memo, and the corresponding presentation materials contained in Attachment 1 were reviewed by staff as follows: Mr. Tim Bramer, Acting Deputy Operating Officer, reviewed Items 1 and 6 through 8; Mr. Chris Hakes, Deputy Operating Officer, reviewed Items 2 through 5, and 10; Mr. Ngoc Nguyen, Deputy Operating Officer, reviewed Items 9 and 13; Mr. Rouhani reviewed Items 11, 12, 14, 15, 17 and 18; Mr. Kevin Sibley, Senior Engineer, reviewed Item 16; and Mr. Chris Cannard, Information Technology Manager, reviewed Items 19 and 20.

The Committee noted the information, without formal action.

In regard to the Almaden Lake Project, Director LeZotte requested to be notified of upcoming meetings to be held with the landscape architect.

4.4. Capital Improvement Program Committee Work Plan.

Recommendation: Review the 2019 Capital Improvement Program Committee Work Plan and make revisions as necessary.

Chairperson Hsueh reviewed the information on this item, per the attached Committee Agenda Memo, and the corresponding presentation materials contained in Attachment 1.

Chairperson Hsueh approved staff's request to revise the 2019 Work Plan to include a discussion regarding increasing the Facilities Small Capital Projects threshold from \$2 million to \$3 million in future years during the November 18, 2019 meeting.

6. CLERK'S REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS AND RECOMMENDATIONS:

Ms. Natalie Dominguez, Assistant Deputy Clerk II, read the new Committee request into the record, as follows:

In regard to Item 4.4, Chairperson Hsueh approved staff's request to revise the 2019 Work Plan to include a discussion regarding increasing the Facilities Small Capital Projects threshold from \$2 million to \$3 million in future years during the November 18, 2019 meeting.

7. ADJOURN

Chairperson Hsueh adjourned the meeting at 12:05 p.m., to the next scheduled meeting at 10:00 a.m., on November 18, 2019, in the Valley Water Headquarters, Conference Room A-124, 5700 Almaden Expressway, San Jose, California.

Natalie F. Dominguez, CMC
Assistant Deputy Clerk II

Approved: