

August 11, 2021

MEETING NOTICE & REQUEST FOR RSVP**TO: SANTA CLARA VALLEY WATER DISTRICT YOUTH COMMISSION**

<u>Jurisdiction</u>	<u>Representative</u>	<u>Representative</u>	<u>Representative</u>
District 1	Ranveer Saini	Ana Torrico	Jonathan Xia
District 2	Kate Hanson	Niharika Koduru	Soren Ryan-Jensen
District 3	Anika Kulkarni	Vaibhavi Kulkarni	Matthew Walsh
District 4	Anousha Athreya	Aroshi Ghosh	Lucia Parakh
District 5	Hillary Chang	Pramath Doddaballapur	Daniel Shih
District 6	Nilansh Dey Ghosh	Luis Hernandez	David Khoury
District 7	Oded Bronicki	Ye'ela Bronicki	Yehchan Martin Kim

The regular meeting of the Santa Clara Valley Water District Youth Commission is scheduled to be held on **Wednesday, August 25, 2021, at 6:00 p.m.**, teleconference via Zoom.

<https://valleywater.zoom.us/j/87431067568>

and then click on: **I'm not the meeting host, Join Meeting as an Attendee**

Enclosed are the meeting agenda and corresponding materials. Please have this packet with during to the meeting. Additional copies of this meeting packet are available on-line at <https://www.valleywater.org/how-we-operate/committees/board-advisory-committees>

A majority of the appointed membership is required to constitute a quorum, which is fifty percent plus one. A quorum for this meeting must be confirmed at least **48 hours** prior to the scheduled meeting date or it will be canceled.

Further, a quorum must be present on the day of the scheduled meeting to call the meeting to order and take action on agenda items.

Members with two or more consecutive unexcused absences will be subject to rescinded membership.

Please confirm your attendance **no later than Monday, August 23, 2021; 4:00 p.m.** by contacting Ms. Glenna Brambill at 1-408-630-2408, or gbrambill@valleywater.org.



SANTA CLARA VALLEY WATER DISTRICT YOUTH COMMISSION MEETING

Join Zoom Meeting

<https://valleywater.zoom.us/j/87431067568>

and then click on:

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Meeting ID: 874 3106 7568

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Dial by your location

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Meeting ID: 874 3106 7568



Santa Clara Valley Water District Santa Clara Valley Water District Youth Commission Meeting

Teleconference
Join Zoom Meeting
<https://valleywater.zoom.us/j/87431067568>

REGULAR MEETING AGENDA

Wednesday, August 25, 2021
6:00 PM

District Mission: Provide Silicon Valley safe, clean water for a healthy life, environment and economy.

SCVWD Youth Commission
- Commission Chair
- Commission Vice Chair

BOARD REPRESENTATIVES
Nai Hsueh - District 5
Barbara Keegan - District 2
John L. Varela - District 1

During the COVID-19 restrictions, all public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body, will be available to the public through the legislative body agenda web page at the same time that the public records are distributed or made available to the legislative body. Santa Clara Valley Water District will make reasonable efforts to accommodate persons with disabilities wishing to participate in the legislative body's meeting. Please advise the Clerk of the Board Office of any special needs by calling (408) 265-2600.

COB Commission Liaison
Glenna Brambill -
Management Analyst II
gbrambill@valleywater.org

Note: The finalized Board Agenda, exception items and supplemental items will be posted prior to the meeting in accordance with the Brown Act.

Santa Clara Valley Water District
Santa Clara Valley Water District Youth Commission
REGULAR MEETING
AGENDA

Wednesday, August 25, 2021

6:00 PM

Teleconference

IMPORTANT NOTICES

This meeting is being held in accordance with the Brown Act as currently in effect under the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-08-21 issued on June 11, 2021, that allows attendance by members of the Committee, staff, and the public to participate and conduct the meeting by teleconference, videoconference, or both.

Members of the public wishing to address the Committee during a video conferenced meeting on an item not listed on the agenda, or any item listed on the agenda, should use the "Raise Hand" tool located in Zoom meeting link listed on the agenda. Speakers will be acknowledged by the Committee Chair in the order requests are received and granted speaking access to address the Committee.

Santa Clara Valley Water District (Valley Water) in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access and/or participate in Valley Water Committee meetings to please contact the Clerk of the Board's office at (408) 630-2711, at least 3 business days before the scheduled meeting to ensure that Valley Water may assist you.

This agenda has been prepared as required by the applicable laws of the State of California, including but not limited to, Government Code Sections 54950 et. seq. and has not been prepared with a view to informing an investment decision in any of Valley Water's bonds, notes or other obligations. Any projections, plans or other forward-looking statements included in the information in this agenda are subject to a variety of uncertainties that could cause any actual plans or results to differ materially from any such statement. The information herein is not intended to be used by investors or potential investors in considering the purchase or sale of Valley Water's bonds, notes or other obligations and investors and potential investors should rely only on information filed by Valley Water on the Municipal Securities Rulemaking Board's Electronic Municipal Market Access System for municipal securities disclosures and Valley Water's Investor Relations website, maintained on the World Wide Web at <https://emma.msrb.org/> and <https://www.valleywater.org/how-we-operate/financebudget/investor-relations>, respectively.

Under the Brown Act, members of the public are not required to provide identifying information in order to attend public meetings. Through the link below, the Zoom webinar program requests entry of a name and email address, and Valley Water is unable to modify this requirement. Members of the public not wishing to provide such identifying information are encouraged to enter "Anonymous" or some other reference under name and to enter a fictional email address (e.g., attendee@valleywater.org) in lieu of their actual address. Inputting such values will not impact your ability to access the meeting through Zoom.

Join Zoom Meeting

<https://valleywater.zoom.us/j/87431067568>

Meeting ID: 874 3106 7568

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1. CALL TO ORDER:

1.1. Roll Call.

2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA.

Notice to the Public: Members of the public who wish to address the Commission on any item not listed on the agenda should access the "Raise Hand" tool located in Zoom meeting link listed on the agenda. Speakers will be acknowledged by the Commission Chair in order requests are received and granted speaking access to address the Commission. Speakers comments should be limited to two minutes or as set by the Chair. The law does not permit Commission action on, or extended discussion of, any item not on the agenda except under special circumstances. If Commission action is requested, the matter may be placed on a future agenda. All comments that require a response will be referred to staff for a reply in writing. The Commission may take action on any item of business appearing on the posted agenda.

3. WELCOME

4. OATH OF OFFICE

5. INTRODUCTIONS/INTERACTIVE ACTIVITY

6. MANAGER'S REPORT

7. ELECTION OF CHAIR AND VICE CHAIR:

7.1. Election of Chair and Vice Chair.

[21-0914](#)

Recommendation: Elect Chair and Vice Chair.

Manager: Candice Kwok-Smith, 408-630-3193

Est. Staff Time: 5 Minutes

8. APPROVAL OF MINUTES:

- 8.1. Approval of Minutes. [21-0915](#)
- Recommendation: Approve the May 19, 2021, Meeting Minutes.
- Manager: Candice Kwok-Smith, 408-630-3193
- Attachments: [Attachment 1: 05192021 SCVWDYC Draft Mins](#)
- Est. Staff Time: 5 Minutes

9. ACTION ITEMS:

- 9.1. Update from Santa Clara Valley Water District Youth Commission's Working Groups. [21-0916](#)
- Recommendation: Approve, discuss, and consider any new working groups. Receive updates on working groups, recommendations and make recommendations to the Board, as necessary.
- Manager: Candice Kwok-Smith, 408-630-3193
- Attachments: [Attachment 1: Working Group Aug 2021](#)
- Est. Staff Time: 10 Minutes

- 9.2. Review Santa Clara Valley Water District Youth Commissions Work Plan, the Outcomes of Board Action of Commission Requests; and the Commission's Next Meeting Agenda. [21-0918](#)
- Recommendation: Review the Commission work plan to guide the commission's discussions regarding policy alternatives and implications for Board deliberation.
- Manager: Candice Kwok-Smith, 408-630-3193
- Attachments: [Attachment 1: SCVWDYC Work Plan](#)
- Est. Staff Time: 5 Minutes

10. CLERK REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS.

This is an opportunity for the Clerk to review and obtain clarification on any formally moved, seconded, and approved requests and recommendations made by the Committee during the meeting.

11. ADJOURN:

- 11.1. Adjourn to Regular Meeting at 6:00 p.m., on November 17, 2021, to be called to order in compliance with the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-08-21.



Santa Clara Valley Water District

File No.: 21-0914

Agenda Date: 8/25/2021

Item No.: 7.1.

COMMITTEE AGENDA MEMORANDUM

Santa Clara Valley Water District Youth Commission

SUBJECT:

Election of Chair and Vice Chair.

RECOMMENDATION:

Elect Chair and Vice Chair.

SUMMARY:

Per the Board Resolution, the duties of the Chair and Vice-Chair are as follows:

The officers of each Committee shall be a Chairperson and Vice-Chairperson, both of whom shall be members of that Committee. The Chairperson and Vice-Chairperson shall be elected by the Committee, each for a term of one year commencing on January 1 and ending on December 31 and for no more than two consecutive terms. The Committee shall elect its officers at the first meeting of the calendar year. All officers shall hold over in their respective offices after their term of office has expired until their successors have been elected and have assumed office.

The Chairperson shall preside at all meetings of the Committee, and he or she shall perform other such duties as the Committee may prescribe consistent with the purpose of the Committee.

The Vice-Chairperson shall perform the duties of the Chairperson in the absence or incapacity of the Chairperson. In case of the unexpected vacancy of the Chairperson, the Vice-Chairperson shall perform such duties as are imposed upon the Chairperson until such time as a new Chairperson is elected by the Committee.

Should the office of Chairperson or Vice-Chairperson become vacant during the term of such office, the Committee shall elect a successor from its membership at the earliest meeting at which such election would be practicable, and such election shall be for the unexpired term of such office.

Should the Chairperson and Vice-Chairperson know in advance that they will both be absent from a meeting, the Chair may appoint a Chairperson Pro-tempore to preside over that meeting. In the event of an unanticipated absence of both the Chairperson and Vice-Chairperson, the Committee may elect a Chairperson Pro-tempore to preside over the meeting in their absence.

BACKGROUND:

The District Act provides for the creation of advisory boards, committees, or commissions by resolution to serve at the pleasure of the Board.

Accordingly, the Board has established Advisory Committees, which bring respective expertise and

community interest, to advise the Board, when requested, in a capacity as defined: prepare Board policy alternatives and provide comment on activities in the implementation of the District's mission for Board consideration. In keeping with the Board's broader focus, Advisory Committees will not direct the implementation of District programs and projects, other than to receive information and provide comment.

Further, in accordance with Governance Process Policy-3, when requested by the Board, the Advisory Committees may help the Board produce the link between the District and the public through information sharing to the communities they represent.

The Board may also establish Ad-hoc Committees to serve in a capacity as defined by the Board and will be used sparingly.

ATTACHMENTS:

None.

UNCLASSIFIED MANAGER:

Candice Kwok-Smith, 408-630-3193



Santa Clara Valley Water District

File No.: 21-0915

Agenda Date: 8/25/2021

Item No.: 8.1.

COMMITTEE AGENDA MEMORANDUM

Santa Clara Valley Water District Youth Commission

SUBJECT:

Approval of Minutes.

RECOMMENDATION:

Approve the May 19, 2021, Meeting Minutes.

SUMMARY:

A summary of Committee discussions, and details of all actions taken by the Committee, during all open and public Committee meetings, is transcribed and submitted for review and approval.

Upon Committee approval, minutes transcripts are finalized and entered into the District's historical records archives and serve as historical records of the Committee's meetings.

ATTACHMENTS:

Attachment 1: 05192021 SCVWD Youth Comm Draft Meeting Mins

UNCLASSIFIED MANAGER:

Candice Kwok-Smith, 408-630-3193



SANTA CLARA VALLEY WATER DISTRICT YOUTH COMMISSION MEETING

DRAFT MINUTES

WEDNESDAY, MAY 19, 2021
6:00 PM

(Paragraph numbers coincide with agenda item numbers)

A regular meeting of the Santa Clara Valley Water District Youth Commission (Youth Commission) was held on May 19, 2021, teleconference via Zoom.

1. CALL TO ORDER

Chair Mr. Michael Zhao called the meeting to order at 6:05 p.m.

1.1 ROLL CALL

A quorum was established with 19 Members present.

Members in attendance were:

<u>Jurisdiction</u>	<u>Representative</u>	<u>Representative</u>	<u>Representative</u>
District 1	Ana Torrico	Ishita Verma	
District 2	Colin Lim	Elise Mullen	Soren Ryan-Jensen
District 3	Anika Kulkarni	Vaibhavi Kulkarni	Matthew Walsh
District 4	Anousha Athreya	Aroshi Ghosh	
District 5	Hillary Chang	Alden Hughes	Michael Zhao
District 6	Kathryn Bravo	Tammy Cao	Nilansh Dey Ghosh
District 7	Ye'ela Bronicki	Yehchan Martin Kim	Arushi Saxena

Members not in attendance were:

<u>Jurisdiction</u>	<u>Representative</u>	<u>Representative</u>	<u>Representative</u>
District 1	Jonathan Xia		
District 4	Vedant Janapaty		

Board Members in attendance were: Director Nai Hsueh-District 5, and Director Barbara Keegan-District 2.

Staff in attendance were: Julie Abbatelli, Michelle Belmonte, Glenna Brambill, Mera Burton, Andrew Gschwind, Janet Hedley, Peggy Lam, Albert Le, Marta Lugo, Perla Montes de Oca, Sherilyn Tran, and Kristen Yasukawa.

2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON AGENDA

There was no one present who wished to speak.

3. WELCOME

Chair Michael Zhao gave welcoming remarks to Youth Commission, Board and Staff.

4. OATH OF OFFICE

Ms. Glenna Brambill administered the Oath of Office to the new Youth Commission Member Ms. Ana Torrico representing Director Varela's District 1.

5. INTRODUCTIONS/INTERACTIVE ACTIVITY

Chair Michael Zhao recognized Board Representatives Director Nai Hsueh and Director Barbara Keegan who expressed their thanks for the Youth Commissioners' commitment.

Ms. Mera Burton facilitated the interactive activity, where the Youth Commissioners engaged in an interactive Kahoot game. Congratulations to the top winner Ms. Ye'ela Bronicki. Staff participants in second and third place, Mr. Andrew Gschwind and Ms. Perla Montes de Oca.

6. MANAGER'S REPORT

Ms. Sherilyn Tran noted that with the 8 outgoing Youth Commissioners, there will be an open recruitment to fill those vacancies and asked the Commissioners to help get the word out in their respective circles.

7. APPROVAL OF MINUTES

7.1 APPROVAL OF MINUTES

It was moved by Ms. Vaibhavi Kulkarni, seconded by Ms. Ishita Verma, by roll call and majority vote carried, to approve the February 24, 2021, Santa Clara Valley Water District Youth Commission meeting minutes as presented. Ms. Ana Torrico abstained.

8. ACTION ITEMS

8.1 UPDATE FROM SANTA CLARA VALLEY WATER DISTRICT YOUTH COMMISSION'S WORKING GROUPS

Chair Mr. Michael Zhao reviewed the agenda item and received Youth Commissioner's reports for the working groups:

The Youth Commission reported on the following Working Groups' activities:
Mr. Alden Hughes gave a presentation on behalf of the Adopt-A-Bench Project: update on the pilot mural project, design criteria, the artist, and location.

The Santa Clara Valley Water District Youth Commission took the following action:
It was moved by Mr. Alden Hughes, seconded by Ms. Elise Mullen, by roll call and unanimous vote carried, approving the Youth Commission's recommendation to change the Adopt-A-Bench Working Group's name to Public Art Working Group.

The Santa Clara Valley Water District Youth Commission took the following action: It was moved by Mr. Alden Hughes, seconded by Ms. Ye'ela Bronicki, by roll call and unanimous vote carried, approving the Youth Commission's recommendation for the Board to consider approving the pilot mural design criteria.

Ms. Anika Kulkarni reported on behalf of the Creek Stewardship; noted that cleans up in May are every Saturday, wrote a blog with pictures from past years and publicizing adopt-a-creek.

Ms. Vaibhavi Kulkarni reported on behalf of the Youth Citizen Science Network; contacting different organizations for outreach with new email template.

Ms. Vaibhavi Kulkarni reported on behalf of Communications Outreach/Media; having the Youth Commissioners connecting with other high school youth via different platforms (Nextdoor and posting flyers).

Mr. Colin Lim reported on behalf of the Job Shadow and Mentorship; noted the virtual February 18, 2021, Job Shadow Day, and introduced special guest speaker Mr. Albert Le.

Mr. Albert Le shared his professional and educational background, how he changed careers, hobbies, and interests. How to apply for jobs (traditional vs. non-traditional), mentorship, networking, resumes and cover letters. He also shared how one should be flexible, adaptive, having a plan (unplan it) and having a champion to advocate for them. He concluded with LinkedIn information where the Youth Commissioners can contact him, suggested they sign up in order to find mentors and networking.

8.2 REVIEW AND DISCUSS SANTA CLARA VALLEY WATER DISTRICT YOUTH COMMISSION WORK PLAN, AND PROPOSE THE COMMISSION'S NEXT MEETING AGENDA

Ms. Glenna Brambill reviewed the materials as outlined in the agenda item.

The next meeting is scheduled for August 25, 2021 (subject to change).

The Youth Commission took no action.

9. INFORMATION ITEMS

9.1 RECOGNITION OF OUTGOING YOUTH COMMISSION MEMBERS

Ms. Sherilyn Tran reviewed the materials as outlined in the agenda item

There was a slide show presentation acknowledging each graduating Commissioner:

1. Ishita Verma - representing District 1 (Director Varela),
2. Colin Lim - representing District 2 (Director Keegan),
3. Elise Mullen - representing District 2 (Director Keegan),
4. Alden Hughes - representing District 5 (Director Hsueh),
5. Michael Zhao - representing District 5 (Director Hsueh),
6. Kathryn Bravo - representing District 6 (Director Estremera),

7. Tammy Cao – representing District 6 (Director Estremera), and
8. Arushi Saxena – representing District 7 (Director Kremen).

The eight graduates shared their experiences serving on the Youth Commission, spoke about their quotes, future plans of college, majors, and other aspirations.

The Directors Hsueh, Keegan, staff (Ms. Mera Burton, Mr. Andy Gschwind, Ms. Janet Hedley, Ms. Perla Montes de Oca, and Ms. Glenna Brambill), Youth Commissioner (Vaibhavi Kulkarni), and others in the chat, all gave congratulatory and encouraging remarks.

The Santa Clara Valley Water District Youth Commission took no action.

10. CLERK REVIEW AND CLARIFICATION OF COMMISSION REQUESTS TO THE BOARD

Ms. Glenna Brambill reported two action items for Board consideration.

Agenda Item 8.1

The Youth Commission by roll call and unanimous vote approving the Youth Commission's recommendation to change the Adopt-A-Bench Working Group's name to Public Art Working Group.

Agenda Item 8.1

The Youth Commission by roll call and unanimous vote approved the Youth Commission's recommendation for the Board to consider approving the pilot mural design criteria.

11. ADJOURN

Chair Mr. Michael Zhao adjourned at 7:25 p.m. to the next regular meeting on Wednesday, August 25, 2021, at 6:00 p.m., to be called to order in compliance with the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20. {This date is subject to change.}

Glenna Brambill
Board Committee Liaison
Office of the Clerk of the Board

Approved:



Santa Clara Valley Water District

File No.: 21-0916

Agenda Date: 8/25/2021

Item No.: 9.1.

COMMITTEE AGENDA MEMORANDUM

Santa Clara Valley Water District Youth Commission

SUBJECT:

Update from Santa Clara Valley Water District Youth Commission's Working Groups.

RECOMMENDATION:

Approve, discuss, and consider any new working groups. Receive updates on working groups, recommendations and make recommendations to the Board, as necessary.

SUMMARY:

The Santa Clara Valley Water District Youth Commission's (Commission) approved working groups will work on issues and policies that the Commission has on their work plan for the year.

This will be a standing agenda item.

BACKGROUND:

The District Act provides for the creation of advisory boards, committees, or commissions by resolution to serve at the pleasure of the Board.

Accordingly, the Board has established Board Committees, which bring respective expertise and community interest, to advise the Board, when requested, in a capacity as defined: prepare Board policy alternatives and provide comment on activities in the implementation of the District's mission for Board consideration. In keeping with the Board's broader focus, Board Committees will not direct the implementation of District programs and projects, other than to receive information and provide comment.

Further, in accordance with Governance Process Policy-3, when requested by the Board, the Board's Committees may help the Board produce the link between the District and the public through information sharing to the communities they represent.

ATTACHMENTS:

Attachment 1: 2021-2022 Working Groups Spreadsheet

UNCLASSIFIED MANAGER:

Candice Kwok-Smith, 408-630-3193

2021-2022 Youth Commission Working Groups Updated August 2021

Name	Public Art	Communications/ Public Outreach	Creek Stewardship (formerly Adopt-A- Creek)	Job Shadow & Mentorship	Youth Citizen Science Network
Anousha Athreya			1		1
Oded Bronicki					
Ye'ela Bronicki			1		
Hillary Chang			1		1
Nilansh (Neil) Dey Ghosh			1		1
Pramath Doddaballapur					
Aroshi (Yoshi) Ghosh		1		1	1
Kate Hanson					
Luis Hernandez					
David Khoury					
Niharika Koduru					
Anika Kulkarni			1		1
Vaibhavi Kulkarni		1	1		1
Yehchan (Martin) Kim	1				
Lucia Parakh					
Soren Ryan-Jensen					1
Ranveer Saini					
Daniel Shih					
Ana Torrico					1
Matthew Walsh	1		1		
Jonathan Xia				1	1
Total Members	2	3	7	2	9
Lead					
Brown Act Quorum					

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Santa Clara Valley Water District

File No.: 21-0918

Agenda Date: 8/25/2021

Item No.: 9.2.

COMMITTEE AGENDA MEMORANDUM

Santa Clara Valley Water District Youth Commission

SUBJECT:

Review Santa Clara Valley Water District Youth Commission Work Plan, the Outcomes of Board Action of Commission Requests; and the Commission's Next Meeting Agenda.

RECOMMENDATION:

Review the Commission work plan to guide the commission's discussions regarding policy alternatives and implications for Board deliberation.

SUMMARY:

The attached Work Plan outlines the approved topics for discussion to be able to prepare policy alternatives and implications for Board deliberation. The work plan is agendaized at each meeting as accomplishments are updated and to review additional work plan assignments by the Board.

BACKGROUND:

Governance Process Policy-8:

The District Act provides for the creation of advisory boards, committees, or commissions by resolution to serve at the pleasure of the Board.

Accordingly, the Board has established Advisory Committees, which bring respective expertise and community interest, to advise the Board, when requested, in a capacity as defined: prepare Board policy alternatives and provide comment on activities in the implementation of the District's mission for Board consideration. In keeping with the Board's broader focus, Advisory Committees will not direct the implementation of District programs and projects, other than to receive information and provide comment.

Further, in accordance with Governance Process Policy-3, when requested by the Board, the Advisory Committees may help the Board produce the link between the District and the public through information sharing to the communities they represent.

ATTACHMENTS:

Attachment 1: SCVWDYC 2022 Work Plan

UNCLASSIFIED MANAGER:

Candice Kwok-Smith, 408-630-3193

The annual work plan establishes a framework for committee discussion and action during the annual meeting schedule. The committee work plan is a dynamic document, subject to change as external and internal issues impacting the District occur and are recommended for committee discussion. Subsequently, an annual committee accomplishments report is developed based on the work plan and presented to the District Board of Directors.

ITEM	WORK PLAN ITEM BOARD POLICY	MEETING DATE	ACCOMPLISHMENT DATE AND OUTCOME
1	Election of Chair and Vice Chair	8-25-2021	
2	Oath of Office - Youth Commission Members	8-25-2021	
3	Working Groups Update <ul style="list-style-type: none"> • Public Art • Creek Stewardship • Job Shadowing & Mentorship • Youth Citizen Science Network • Communications/Public Outreach 	8-25-2021 11-17-2021 2-23-2022 5-25-2022	
4	Review Work Plan, the Outcomes of Board Action of Committee Requests, and the Committee's Next Meeting Agenda	8-25-2021 11-17-2021 2-23-2021 5-25-2022	

Yellow = Update Since Last Meeting

Blue = Action taken by the Board of Directors

ITEM	WORK PLAN ITEM BOARD POLICY	MEETING DATE	ACCOMPLISHMENT DATE AND OUTCOME
5	Youth Commission Annual Retreat	TBD	
6	Review Brown Act	11-17-2021	
7	Review the Youth Commission's Roles, Responsibilities and Meeting Conduct	11-17-2021	
8	Recognition of Outgoing Youth Commission Members	5-25-2022	

Yellow = Update Since Last Meeting

Blue = Action taken by the Board of Directors

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