

CAPITAL IMPROVEMENT PROGRAM COMMITTEE MEETING

MINUTES

MONDAY, FEBRUARY 8, 2021
10:00 AM

(Paragraph numbers coincide with agenda item numbers)

1. CALL TO ORDER/ROLL CALL

A regular meeting of the Santa Clara Valley Water District (Valley Water) Capital Improvement Program Committee (Committee) was called to order via Zoom video teleconference at 10:00 a.m.

1.1 Roll Call.

Committee members in attendance were District 4 Director Linda LeZotte, District 6 Director Tony Estremera, and District 5 Director Nai Hsueh, Chairperson presiding, constituting a quorum of the Committee.

Staff members in attendance were Michele King, Clerk, Board of Directors, E. Aryee, L. Bankosh, S. Berning, R. Blank, J. Bourgeois, T. Bridgen, J. Collins, M. Cook, S. Ferranti, A. Fraumeni M. Ganjoo, A. Gschwind, C. Hakes, K. Lueneburger, H. McMahan, D. Moody, C. Narayanan, A. Nicholas, L. Orta, M. Potter, M. Richardson, K. Struve, D. Taylor, S. Tippets, K. Wong, B. Yerrapotu and T. Yoke.

2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA

Chairperson Hsueh declared time open for public comment on any item not on the agenda. There was no one present who wished to speak.

3. ELECTION OF OFFICERS.

3.1. Election of 2021 Capital Improvement Program Committee Officers.

Recommendation: Nominate and elect the 2021 Capital Improvement Program Committee Chairperson and Vice Chairperson.

Chairperson Hsueh reviewed the information on this item, per the attached Committee Agenda Memo.

It was moved by Director Estremera, seconded by Director LeZotte, and unanimously carried by roll call vote to elect officers for the year 2021 as follows:
Chairperson: Nai Hsueh and Vice Chairperson: Tony Estremera.

4. APPROVAL OF MINUTES

- 4.1. Approval of July 31, 2020 Special Meeting, December 14, 2020 Regular Meeting, and January 6, 2021 Special Meeting Minutes.

Recommendation: Approve the minutes.

The Committee considered the attached minutes of the July 31, 2020 Special Meeting, December 14, 2020 Regular Meeting, and January 6, 2021 Special Meeting. It was moved by Director LeZotte, seconded by Director Estremera, and unanimously carried by roll call vote that the minutes be approved as presented.

5. ACTION ITEMS

- 5.1. Review Capital Project Monitoring – Design and Permitting Report.

Recommendation: Receive and discuss information regarding the status of capital projects in the design and permitting phase.

Chairperson Hsueh reviewed the information on this item, per the attached Committee Agenda Memo, and corresponding presentation materials contained in Attachment 1 were reviewed by staff as follows: Mr. Chris Hakes, Deputy Operating Officer, reviewed Projects 1 through 4; Mr. Heath McMahon, Deputy Operating Officer, reviewed Projects 5 through 10; and Ms. Rechelle Blank, Deputy Operating Officer, reviewed Projects 11 through 23.

Mr. McMahon suggested, and the committee agreed, to him bringing back a detailed presentation on the Rinconada Water Treatment Plant Residuals Remediation Project at the March 2021 meeting.

Mr. Alec Nicholas, Capital Engineering Manager, provided additional details on delays impacting the Pope Chaucer and Newell Road Bridges.

Director LeZotte requested that when referencing the approval of the Environmental Impact Report for the Almaden Lake Improvement Project (EIR), that staff also include the fact that the Board will be approving the project along with the EIR.

5.2. Review Capital Project Monitoring - Feasibility and Planning Report.

Recommendation: Receive updates on projects in the feasibility and planning phase, discuss resources needs, and make recommendations, as necessary.

Chairperson Hsueh reviewed the information on this item, per the attached Committee Agenda Memo, and corresponding presentation materials contained in Attachment 1 were reviewed by staff as follows: Mr. Hakes reviewed Projects 1 and 2; Ms. Kirsten Struve, Assistant Officer, and Ms. Melanie Richardson, Assistant Chief Executive Officer, reviewed Project 3; Ms. Bhavani Yerrapotu, Deputy Operating Officer, reviewed Project 4; Mr. McMahon reviewed Projects 5 through 10; Ms. Blank and Ms. Lisa Bankosh, Acting Deputy Operating Officer, reviewed Item 11; Ms. Bankosh reviewed Projects 12, 14 and 16 through 19, and Ms. Blank reviewed Projects 13 and 15.

Ms. Bankosh provided additional details on the Ogier Ponds delay and the possibility of using a License Agreement versus a Memorandum of Agreement to help obtain the Santa Clara County Board of Supervisor's approval.

The Committee noted the information without formal action.

5.3. Receive Information on Upcoming Consultant Agreement Amendments for Capital Projects.

Recommendation: Receive information on upcoming consultant agreement amendments for capital projects.

Chairperson Hsueh reviewed the information on this item, per the attached Committee Agenda Memo, and staff reviewed proposed agreement amendments as follows: Ms. Blank reviewed Items 1 through 4 and 8, Mr. McMahon reviewed Items 5 and 6, Mr. Hakes reviewed Item 7, and Sarah Berning, Management Analyst II, and Ms. Jessica Collins, Watersheds Business Planning and Analysis Manager reviewed Item 9.

The Committee noted the information without formal action.

5.4. Review 2020 Capital Improvement Program Committee Accomplishments Report.

Recommendation: Review and accept the 2020 Capital Improvement Program Committee Accomplishments Report.

Chairperson Hsueh reviewed the information on this item, per the attached Committee Agenda Memo and corresponding presentation materials contained in Attachment 1.

It was a consensus of the Committee to accept the 2020 Accomplishments Report as presented.

Ms. Michele King, Clerk, Board of Directors, recommend, and the Committee agreed, to include the Accomplishments Report as an attachment to the Chair's Meeting Summary when it is presented to the Board.

5.5 Review 2021 Capital Improvement Committee Work Plan.

Recommendation: Review the 2021 Capital Improvement Program Committee Work Plan and make adjustments as necessary.

Chairperson Hsueh reviewed the information on this item, per the attached Committee Agenda Memo, and corresponding presentation materials contained in Attachment 1, and noted that and update on the RWTP Residuals Remediation Project will be included in the March 2020 agenda.

5. INFORMATION ITEMS.

None.

6. CLERK'S REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS AND RECOMMENDATIONS:

Ms. King confirmed there were no new Committee recommendations or requests for Board consideration.

7. ADJOURN.

Chairperson Hsueh adjourned the meeting at 12:30 p.m. to the next meeting on Monday, March 15, 2021, to be called to order in compliance with the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20.

[original signed by]
Michele King
Clerk, Board of Directors

Approved: 3/15/21