



CAPITAL IMPROVEMENT PROGRAM COMMITTEE

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# MINUTES

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**Wednesday, April 25, 2018  
12:00 p.m.**

(Paragraph numbers coincide with agenda item numbers)

A regular meeting of the Capital Improvement Program (CIP) Committee was called to order in the Santa Clara Valley Water District Headquarters Building, Conference Room A-124, 5700 Almaden Expressway, San Jose, California, at 12:00 p.m.

**1. Call to Order/Roll Call.**

1.1 Roll Call.

Committee members in attendance were District 4 Director Linda LeZotte and District 5 Director Nai Hsueh, Chairperson presiding, constituting a quorum of the Committee.

District 6 Director Tony Estremera arrived as noted below.

Staff members in attendance were J. Aranda, E. Aryee, N. Dominguez, C. Hakes, L. Hoang, L. Orta, K. Oven, N. Nguyen, B. Redmond, D. Taylor, S. Tikekar, and T. Yoke.

1.2. Time Open for Public Comment on any Item not on the Agenda.

Chairperson Hsueh declared time open for public comment on any subject not on the agenda.

Mr. William Sherman, San Jose resident, discussed the dam safety program and associated risks.

**2. Approval of Minutes.**

2.1 Approval of March 12, 2018 Meeting Minutes.

The Committee considered the attached minutes of the March 12, 2018 meeting. It was moved by Director LeZotte, seconded by Director Hsueh, and carried that the minutes be approved as presented.

Director Estremera arrived.

### **3. Action Items.**

#### **3.1. Capital Projects Status Updates.**

Ms. Katherine Oven, Deputy Operating Officer, reviewed the information on this item, per the attached Committee Agenda Memo, and the corresponding presentation materials contained in Attachment 1 were reviewed by staff as follows: Ms. Oven reviewed Water Utility, Items 1 through 8; Mr. Ngoc Nguyen, Deputy Operating Officer, reviewed Flood Protection, Items 9 through 17, and Water Resources Stewardship, Items 18 and 19.

Ms. Oven reviewed the information contained in Attachment 3, Upcoming Consultant Agreements or Amendments.

Mr. Sudhanshu Tikekar, Deputy Administrative Officer, reviewed the information contained in Attachment 1, Building and IT, Items 20 through 22, and Attachment 2, Sole Source Procurement, Software Upgrades.

The Committee requested staff provide additional updates on Items 3, 4 and 8 at a future meeting during the next quarter.

#### **3.2. 10-Year Pipeline Inspection and Rehabilitation Program.**

Mr. Emmanuel Aryee, Capital Engineering Manager, reviewed the information on this item, per the attached Committee Agenda Memo.

Mr. Doug Muirhead, Morgan Hill resident, discussed the pipeline inspection program and suggested additional outreach efforts to educate the public on the program's benefits and what the District is doing to minimize costs.

Mr. Sherman discussed the City of San Jose's outreach in regard to its pipeline replacement program.

Ms. Linh Hoang, Communications Manager, discussed the upcoming Infrastructure Week and outreach activities planned to educate the public.

The Committee noted the information, without formal action.

### **4. REVIEW COMMITTEE WORK PLAN:**

#### **4.1 2018 Capital Improvement Committee Work Plan.**

Chairperson Hsueh reviewed the 2018 Capital Improvement Committee Work Plan, and confirmed items for the next meeting's agenda.

The Committee noted the information, without formal action.

**5. ADJOURN:**

5.1 Clerk Review and Clarification of Board Requests.

Ms. Natalie Dominguez, Committee Clerk, confirmed there were no new Committee recommendations or requests.

5.2 Adjourn to Regular Meeting at 10:00 a.m. on May 14, 2018, in the Santa Clara Valley Water District Headquarters Building, Conference Room A-124, 5700 Almaden Expressway, San Jose.

Chairperson Hsueh adjourned the meeting at 1:05 p.m. to the next scheduled meeting at 10:00 a.m. on May 14, 2018, in the Santa Clara Valley Water District Headquarters Building, Conference Room A-124, 5700 Almaden Expressway, San Jose.

Natalie F. Dominguez, CMC  
Committee Clerk

Approved: July 9, 2018