

CAPITAL IMPROVEMENT PROGRAM COMMITTEE MEETING

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# MINUTES

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MONDAY, November 9, 2020  
10:00 AM

(Paragraph numbers coincide with agenda item numbers)

## 1. CALL TO ORDER/ROLL CALL

A regular meeting of the Santa Clara Valley Water District (Valley Water) Capital Improvement Program Committee (Committee) was called to order via Zoom video conference at 10:00 a.m.

### 1.1 Roll Call.

Committee members in attendance were District 4 Director Linda LeZotte, District 6 Director Tony Estremera, and District 5 Director Nai Hsueh, Chairperson presiding, constituting a quorum of the Committee.

Staff members in attendance were Michele King, Clerk, Board of Directors, E. Aryee, A. Baker, L. Bankosh, R. Blank, B. Ching, J. Collins, J. Del La Piedra, N. Dominguez, R. Fuller, B. Ganjoo, R. Gibson, A. Gschwind, C. Hakes, J. Martin, H. McMahon, D. Mody, A. Nichols, C. Nguyen, B. Ponce, M. Potter, M. Richardson, M. Richert, L. Rossiter, A. Rouhani, D. Taylor, S. Tippets, B. Yerrapotu and T. Yoke.

## 2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA.

Chairperson Hsueh declared time open for public comment on any item not on the agenda. There was no one present who wished to speak.

## 3. APPROVAL OF MINUTES.

### 3.1 Approval of October 19, 2020 Meeting Minutes.

Recommendation: Approve the minutes.

The Committee considered the attached minutes of the October 19, 2020 meeting. Chairperson Hsueh requested Page 1, Item 2, Paragraph 2 be corrected to read: **Proposition Measure S**. It was moved by Director Estremera, seconded by Director LeZotte, and carried that the minutes be approved as amended.

#### 4. ACTION ITEMS

##### 4.1. Capital Project Monitoring – Planning and Feasibility Report.

Recommendation: Receive updates on projects in the planning and feasibility phase, discuss resources needs, and make recommendations as necessary.

Chair Hsueh reviewed the information on this item, per the attached Committee Agenda Memo, and the corresponding presentation materials contained in Attachment 1 were reviewed by staff as follows: Mr. Chris Hakes, Deputy Operating Officer, reviewed Items 1 through 3, Ms. Bhavanni Yerrapotu, Deputy Operating Officer, reviewed Item 4, Mr. Heath McMahon, Deputy Operating Officer reviewed Items 5 through 7 and 9, Mr. Jerry De La Piedra, Assistant Officer, reviewed Item 8, Ms. Lisa Bankosh, Acting Deputy Operating Officer, reviewed Items 10, 11, 13 and 16 through 17, Ms. Rechelle Blank, Deputy Operating Officer, reviewed Items 12 and 14, and Ms. Judy Nam, Senior Water Resources Specialist, reviewed Item 15.

The Committee noted the information without formal action.

##### 4.2. Review Capital Project Delivery Process.

Recommendation:

- A. Review and discuss the updated Capital Project Delivery Process;
- B. Review and discuss the addition of the following Board engagement points into the Capital Project Delivery Process for capital projects with unusually complex fiscal, jurisdictional, environmental, or community considerations:
  - i. During the Planning/Feasibility Phase, after identification of the Feasible Alternatives, but before selection of the Recommended Alternative, bring forward a presentation to the Capital Improvement Program (CIP) Committee regarding the Feasible Alternatives and staff's initially proposed Recommended Alternative and, if recommended by the CIP Committee, present to the Board for feedback in order to inform the selection of the Recommended Alternative; and
  - ii. For the projects for which the Board provided feedback regarding the Recommended Alternative, should changes to the project occur during the Planning and initial Design Phases that result in a significant deviation from the Recommended Alternative, staff will return to both the CIP Committee and the Board to provide information and receive feedback, as necessary, prior to the public review of the

California Environmental Quality Act (CEQA) document.

- C. Review and discuss the list of capital projects that staff has identified as meeting the criteria for additional Board engagement; and
- D. Recommend presenting the updated Capital Project Delivery Process, the list of capital projects that may require additional Board engagement, and the additional Board engagement/approval points to the Board for consideration, or provide alternative recommendations and feedback, as necessary.

Ms. Jessica Collins, Business Planning and Analysis Manager, reviewed the information on this item, per the attached Committee Agenda Memo, and the corresponding presentation materials contained in Attachment 1.

The Committee directed staff to move forward and present the updated Capital Project Delivery Process to the full Board.

- 4.3. Review Significant Project Plan Updates Since Adoption of the Adopted Fiscal Year 2021-25 Capital Improvement Program Five-Year Plan.

Recommendation: Review Significant Project Plan Updates Since Adoption of the Adopted Fiscal Year 2021-25 (FY 21-25) Capital Improvement Program (CIP) Five-Year Plan.

Mr. Hakes reviewed the information on this item, per the attached Committee Agenda Memo and staff reviewed project plan updates as follows: Mr. Hakes reviewed the Anderson Dam Seismic Retrofit and Pacheco Reservoir Expansion Projects; Mr. Mc Mahon and Mr. Brandon Ponce, Acting Engineer Unit Manager, reviewed the Penitencia Water Treatment Plant Residuals Management Project; Mr. Hakes and Mr. De La Piedra reviewed the Expedited Purified Water Program – Indirect Potable Water Reuse Project; Ms. Blank reviewed the Palo Alto Flood Basin Tide Gate Structure Improvements, Permanente Creek Flood Protection – Bay to Foothill Expressway, Lower Penitencia Creek Improvements – Berryessa to Coyote Creeks, Upper Llagas Flood Protection – Buena Vista Avenue to Llagas Road, and South San Francisco Bay Shoreline – EIA 11 Projects; and Ms. Collins reviewed the Capital Construction Management System Project.

The Committee directed staff to agenda the Palo Alto Flood Basin Tide Gate Structure Improvement Project for additional discussion at a future meeting.

- 4.4. Receive information on Upcoming Consultant Agreement Amendments for Capital Projects.

Recommendation: Receive information on upcoming consultant agreement amendments for capital projects.

Ms. Blank reviewed the information on this item, per the attached Committee Agenda Memo and the proposed agreement amendments were reviewed by staff

as follows: Ms. Blank reviewed Amendment 6 to Agreement A2266A with RMC Water and Environment, and Mr. Emmanuel Aryee, Interim Assistant Officer, reviewed Amendment No. 8 to Agreement A3676A with URS Corporation and Amendment No. 9 to Agreement A3555A with Black and Veatch Corporation.

The Committee noted the information without formal action.

4.5. Review 2020 Capital Improvement Committee Work Plan.

Recommendation: Review the 2020 Capital Improvement Program Committee Work Plan, and make adjustments as necessary.

Chair Hsueh reviewed the information on this item, per the attached Committee Agenda Memo, and corresponding presentation materials contained in Attachment 1.

Chair Hsueh noted the following items to be included in the December 14, 2020 Capital Improvement Program Committee agenda, in addition to standing items:

- Capital Project Monitoring – Construction Report
- Contracts Compliance Process Review
- Preliminary Capital Improvement Program Review

The Committee noted the information without formal action.

**5. INFORMATION ITEMS.**

None.

**6. CLERK'S REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS AND RECOMMENDATIONS:**

Ms. Natalie Dominguez, Assistant Deputy Clerk II, confirmed there were no new Committee Recommendations and Requests for Board consideration.

The following direction to staff was recorded:

Item 4.2:

The Committee directed staff to move forward and present the updated Capital Project Delivery Process to the full Board.

Item 4.3:

The Committee directed staff to agenda the Palo Alto Flood Basin Tide Gate Structure Improvement Project for additional discussion at a future meeting.

**7. ADJOURN**

Chairperson Hsueh adjourned the meeting at 11:40 a.m., to the next scheduled meeting at 10:00 a.m., on Monday, December 14, 2020, via Zoom video teleconference.

[original signed by]  
Natalie F. Dominguez, CMC  
Assistant Deputy Clerk II

Approved: 12/14/20