



Santa Clara Valley Water District
5750 Almaden Expressway
San Jose, California 95118
PH: (408) 265-2600
FAX: (408)979-5628

DISTRICT SAFETY REQUIREMENTS

The Santa Clara Valley Water District has a sincere concern for the welfare and safety of its employees, contractors, and the public. The operation and maintenance of Santa Clara Valley Water District requires a continual emphasis on safety, from the procurement and installation of new facilities, systems and equipment, through the hiring and training of employees, to the management of the agency and the provision of service. To demonstrate our commitment, Santa Clara Valley Water District has implemented a Contractor Safety Program that requires contractors hired for certain types of work or services to be "pre-qualified for safety" by having the Santa Clara Valley Water District's Health and Safety Unit review the contractor's current safety program prior to contract award. Qualification is based on the level of effectiveness of the contractor's safety program and their current safety performance.

To that end, the Santa Clara Valley Water District has developed a "[Contractor Safety Qualification Packet](#)". This packet is being presented to you pre-bid. **The packet is not required to be filled out and returned with your bid rather it will be required to be filled out and sent to the District when you are notified that you have been selected.** If you are selected, the packet will be resent to you electronically and you may fill it out and send it directly to the Employee Health & Safety Unit via e-mail to either Peter Jackson, Safety Sr. Management Analyst at pjackson@valleywater.org or to Larry Lopez, Environmental, Health & Safety Unit Manager at llopez@valleywater.org. **THE ACTUAL AWARD OF THE CONTRACT WILL BE CONTINGENT ON THE ADEQUACY OF YOUR SAFETY PROGRAM MEETING CAL/OSHA REQUIREMENTS.**

You are encouraged to read and be prepared to answer the questions presented in the Contractor Safety Qualification Packet in the event that you are selected. We are requesting that once selected, and notified that contractor safety qualification is required, that you submit the completed packet within 5 business days of the notification. If we do not receive a response within 5 business days, the District has a right to not consider you for contract award based on being non-responsive. We recognize that for some contractor organizations, due to the size of the contractor's business, that some information requested in the packet may not be readily available. If that is the case, we encourage you to still bid on the job and work closely with the District's Employee Health and Safety Unit to answer any questions that may be difficult for you to answer. If selected, and you need assistance with the Contractor Safety Qualification packet, please call either Paul Burnett at 408.265.2607 x3084 or [Larry Lopez](#) at 408.265.2607 x2431.

If you have any questions related to contractor safety requirements at Santa Clara Valley Water District, please contact [Larry R. Lopez](#) (Direct Line: 408.265.2607 x2431; Cell: 408.728.2230; Fax: 408.979.5604)