



LOCAL BUSINESS ENTERPRISE DECLARATION

DOCUMENT NO.: **F741D35**
 REVISION: **A**
 EFFECTIVE DATE: **January 9, 2014**
 PROCESS OWNER: **Ravi Subramanian**

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Santa Clara Valley Water District gives local businesses a preference in formal solicitations of goods and services as set forth in the Board Ordinance No. 13-02. A bidder or proposer has the option of qualifying for the preference by self-declaring its qualification as a "local business." By signing below, the bidder or proposer is certifying its qualification as a "local business" for purposes of application of the District's policy and is deemed to be applying for the local preference.

All information submitted is subject to investigation, as well as disclosure to third parties under the California Public Records Act. Incomplete, unclear, or incomprehensible responses to the following will result in the bid or proposal not being considered for application of the District's local preference policy. False or dishonest responses will result in rejection of the bid or proposal and curtail the firm or individual's ability to conduct business with the District in the future. It may also result in legal action.

Section 2. of the Local Business Enterprise ordinance defines "Local Business Enterprise" as:

- (a) A business enterprise, including but not limited to a sole proprietorship, partnership, or corporation, which has a legitimate business presence in the County of Santa Clara as evidenced by:
 - a. Having a current business tax certificate from a city within the County of Santa Clara (not applicable for local businesses in the unincorporated areas of the County of Santa Clara); and
 - b. Having either of the following types of offices operating legally within the County of Santa Clara:
 - i. A principal business office; or
 - ii. A regional, branch or satellite office with at least one full-time employee located in the County of Santa Clara.
 - c. Post Office box numbers, residential addresses, a local sales office without any support or a local subcontractor hired by the contractor may not be used as the sole basis for establishing status as a Local Business Enterprise.

Provide the complete physical address of your business with meaningful "production capability" located within the county of the County of Santa Clara. The term "production capability" means sales, marketing, manufacturing, servicing, or research and development capability that substantially and directly enhances the firm's/bidder's/proposer's ability to perform the proposed contract. Post Office box numbers and/or residential addresses may not be used as the sole bases for establishing status as a "Local Business." If you have more than one physical address in Santa Clara County, please provide an attachment with all of the addresses in the form specified below.

Business Name: _____

Street: _____

City/State: _____ Zip: _____



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Please Indicate Business Organization (Check All That Apply)

- Individual Proprietorship Corporation
 Partnership Other

- Small Business Enterprise OSDS (Office of Small/Disabled Enterprise Services) No: _____
 Micro Business Enterprise OSDS (Office of Small/Disabled Enterprise Services) No: _____

By filling this form, bidder/proposer declares its qualification as a local business as defined in the Santa Clara Valley Water District Ordinance No. 13-02.

The undersigned declares that he or she is an official/agent of responding firm or individual and is empowered to represent, bind, and execute contracts on behalf of the firm or individual.

The undersigned declares under penalty of perjury, under the laws of the State of California, that all statements in the Exhibit and response are true and correct, with full knowledge that all statements are subject to investigation and that any incomplete, unclear, false or dishonest response may be grounds for denial or revocation of the accompanying bid or proposal and may result in being barred from doing business with the Santa Clara Valley Water District as well as additional legal consequences.

Signature

Title

Name

Date

Business License Number (if applicable)