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| **FORM B**  **CONTRACT LOBBYIST NOTICE OF NEW CLIENT**  *SEE INSTRUCTIONS ON REVERSE*  *File Original with the District Clerk* | **For Official Use Only** |  |
|  | | Page \_\_\_\_ of \_\_\_\_ |
| NAME OF CONTRACT LOBBYIST: | | TELEPHONE NUMBER:  ( ) |
| BUSINESS ADDRESS: (Number and Street) (City) (State) (Zip Code) | | FAX NUMBER:  ( ) |
| MAILING ADDRESS: (If different than above) | | E-MAIL: |
| CLIENT INFORMATION | | |
| Client Name, Address and Telephone Number | | EFFECTIVE DATE OF REPRESENTATION |
| Describe the nature of the Client’s business:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| **THE DISTRICT DECISION(S) THE CONTRACT LOBBYIST SEEKS TO INFLUENCE** | | |
| Describe in detail the District decision(s) the Contract Lobbyist was retained to influence:  1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  3.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  4.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| **VERIFICATION** | | |
| I certify that I have been authorized by the Lobbyist identified above to make this verification. I have reviewed the requirements of the provisions of Ordinance 10-01 of the Board of Directors of the Santa Clara Valley Water District. I certify under penalty of perjury under the laws of the State of California that I have reviewed this Lobbyist Report and to the best of my knowledge the information contained herein is true and complete.  Print Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Executed On \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (month, day, year) | | |

**FORM B INSTRUCTIONS**

**TO COMPLETE THE FORM:**

A Lobbyist that has been retained by a new *Client* may file the Contract Lobbyist Notice of New Claim (Form B) separately or with the Semi-Annual Report covering the period when the Lobbyist was first retained by this client.

* Fill in the page number information. Continue the numbering from the last page of the Semi-Annual Report.
* Enter the Contract Lobbyist information including name, business and mailing address, telephone and facsimile numbers, and electronic mail address.
* List the name, address and telephone number of the Client. Specify the date when the Contract Lobbyist was retained to represent the Client.
* Describe the nature and purpose of the Client’s business.
* Describe in detail the District decision(s) the Contract Lobbyist was retained to influence.
* Complete the verification by signing the statement and entering the date signed. When you sign, you are stating, under penalty of perjury that to the best of your knowledge the information contained herein is true and complete. **Do not alter the verification statement. Forms with altered verification statements will not be accepted by the District Clerk.**
* Submit the originally signed Lobbyist Report to the District Clerk. **An unsigned Contract Lobbyist Notice of New Client form will be deemed unfiled.**

A *Client* is any person who employs, retains or is represented by a lobbyist.

*Compensation* includes, but is not limited to, money, goods, services or anything of value delivered or rendered or promises to perform or provide services, contractual arrangements or awards, but shall not include reimbursement for reasonable travel, meals and lodging expenses.

A *District decision* is any decision, or any recommendation as to a decision, concerning any matter, whether legislative, administrative, or quasi-judicial, which is pending before, or may be submitted to the Board of Directors or any committee, committee or officer.