



BOARD POLICY AND PLANNING COMMITTEE

MINUTES

Thursday, January 31, 2019
1:30 PM

(Paragraph numbers coincide with agenda item numbers)

1. **Call to Order**

1.1 Roll Call

A special meeting of the Santa Clara Valley Water District Board Policy and Planning Committee (Committee) was called to order at 1:30 p.m. on January 31, 2019, at the District Headquarters Building, Conference Room A-124, 5700 Almaden Expressway, San Jose, California.

Board Members in attendance were: Director Nai Hsueh-District 5; Director Linda J. LeZotte-District 4, and Barbara Keegan-District 2, constituting a quorum.

Staff members in attendance were: Joan Arends, Kurt Arends, Lisa, Bankosh, Sami Buglewicz, Rick Callender, Jessica Collins, Norma Camacho, Vincent Gin, Michele King, Tod Sexauer, Doug Titus, Sherilyn Tran, and Tina Yoke.

Mr. Arthur Keller, Environmental and Water Resources Committee (EWRC) Vice Chair was in attendance.

1.2. Time Open for Public Comment on any Item not an Agenda

Chairperson Hsueh declared time open for public comment on any item not on the agenda. There was no one present who wished to speak.

2. **Approval of Minutes**

2.1 Approval of Minutes – January 11, 2019.

The Committee considered the attached minutes of the January 11, 2019 meeting. It was moved by Director Keegan, seconded by Director Hsueh, with Director LeZotte, abstaining, that the minutes be approved as presented.

3. **Old Business**

3.1 Develop Draft Fiscal Year 2019-20 (FY20) Board Policy Revisions, Work Plan, and Budget Message based upon the outcome of the December 5, 2018 Strategic Planning Session (Continued from January 11, 2019).

Ms. Jessica Collins, reviewed the information on this item per Handout 3.1-A and 3.1-B. Copies of the Handout were distributed to the Committee and made available to the public.

The Committee, with input from Mr. Arthur Keller, EWRC Vice Chair, reviewed, discussed and proposed additions and revisions to the goals, strategies, FY20 focus,

and board identified changes, challenges, opportunities and monitoring processes in all areas of the Draft FY20 Strategic Plan charts.

The Committee requested that staff finalize comments and revisions, and prepare an agenda item for the March 26, 2019, meeting that will allow the Board to review, provide input and finalize the FY20 Board Budget Message, and approve the draft strategies and monitoring process.

Committee Chair Hsueh moved the agenda to Item 3.3

3.3 Standard Process of Allocating Grant Awards for the Safe, Clean Water and Natural Flood Protection Program.

Ms. Sherilyn Tran, Program Administrator, and Mr. Rick Callender, Chief of External Affairs, reviewed the information on this item per the agenda memo and attachments.

The Committee discussed the staff's proposed revisions to the grant award process evaluation criteria listed in Attachment 3 of the agenda memo. The Committee unanimously approved supporting staff's proposed revisions and requested that a 10% budget flexibility be presented to the Board for consideration, to allow staff the ability to fund more grant applications.

3.4 Work Plan, Meeting Schedule and Accomplishments Report.

Committee Chair Hsueh reviewed proposed revisions to the Committee's 2019 work plan and schedule, adding items requested by the Board that the Committee review. The Committee concurred with the revisions and authorized the Chair to work with Ms. Michele King, Clerk of the Board to finalize the work plan for the year.

3.2 Policy for Maintenance Role/Responsibility for District-Owned and Non-District Owned Unimproved/Natural Creek and Creekside Land (Continued from 11/26/18).

This item was continued to the next committee meeting.

4. **New Business**

4.1 Presentation on Mitigation for Routine Operation and Maintenance.

This item was continued to the next committee meeting.

5. **Adjourn**

5.1 Clerk Review and Clarification of Committee Requests.

Ms. King reviewed the Committee's recommendations and direction associated with Items 3.1, 3.3, and 3.4.

5.2 Adjourn

Committee Chair Hsueh adjourned the meeting at approximately 3:50 p.m. to the next meeting on February 25, 2019, at 2:00 p.m. in the Santa Clara Valley Water District Board Conference Room A-124, 5700 Almaden Expressway, San Jose, California



Michele L. King, CMC
Clerk of the Board

Approved: 2/25/19