



BOARD POLICY AND PLANNING COMMITTEE

MINUTES

Monday, February 25, 2019
2:00 PM

(Paragraph numbers coincide with agenda item numbers)

1. **Call to Order**

1.1 Roll Call

A regular meeting of the Santa Clara Valley Water District Board Policy and Planning Committee (Committee) was called to order at 2:00 p.m. on February 25, 2019, at the District Headquarters Building, Conference Room A-124, 5700 Almaden Expressway, San Jose, California.

Board Members in attendance were: Director Nai Hsueh-District 5; Director Linda J. LeZotte-District 4, and Barbara Keegan-District 2, constituting a quorum.

Staff members in attendance were Yvonne Arroyo, Lisa, Bankosh, Sami Buglewicz, Norma Camacho, Usha Chatwani, Jessica Collins, Jennifer Codianne, Jerry De La Piedra, Vincent Gin, Michele King, Melanie Richardson, Sue Tippetts, and Tina Yoke.

Mr. Arthur Keller, Environmental and Water Resources Committee (EWRC) Vice Chair was in attendance.

2. **Time Open for Public Comment on any Item not an Agenda**

Chairperson Hsueh declared time open for public comment on any item not on the agenda. There was no one present who wished to speak.

3. **Approval of Minutes**

3.1 Approval of Minutes – January 31, 2019.

The Committee considered the attached minutes of the January 31, 2019 meeting. It was moved by Director LeZotte, seconded by Director Keegan, and unanimously carried to approve the minutes as presented.

4. **Information and Action Items:**

4.1 Develop Draft Fiscal Year 2019-20 (FY20) Board Policy Revisions, Work Plan, and Budget Message based upon the outcome of the December 5, 2018 Strategic Planning Session (Continued from January 31, 2019).

Ms. Jessica Collins, reviewed the information on this item per Handout 4.1-A, 4.1-B and 4.1-C. Copies of the Handouts were distributed to the Committee and made available to the public.

The Committee performed a final review of the proposed Fiscal Year 2020 goals, strategies and focuses, as outlined in the PowerPoint presentation, identified as

Handout 4.1-C, and the draft Board agenda memo, identified as Handout 4.1-B. The Committee ensured that the format was easy to follow and understandable by the public. The Committee requested that staff present the information to the full Board on March 12, 2019.

4.2 Presentation on Mitigation for Routine Operation and Maintenance Activities (Continued from January 31, 2019).

Ms. Jennifer Codianna, Integrated Vegetation Manager, reviewed the information on this item per the agenda memo and presentation.

This was an information only item and the Committee took no action.

4.3 Policy for Use of District Property for Trails.

Ms. Lisa Bankosh, Assistant Officer, reviewed the information on this item per the agenda memo, presentation and Handout 4.3-A: Design Criteria Outlined in Water Resource Protection Manual Pertinent to Trail Development. Copies of the handout were distributed to the Committee and made available to the public.

Mr. Doug Muirhead, Morgan Hill resident, expressed dissatisfaction with the schedule followed and the process used to review the district property for trails policy development. He requested to be kept apprised of the process and future public meetings associated with this subject. He also questioned the effect that this process could have on the upcoming Safe, Clean Water grant cycle.

Ms. Benaifer Dastoor, Mr. Ilango Gange, and Mr. Gary Wong, Cupertino residents, expressed concern for the trail that is currently being proposed by the City of Cupertino along Regnart Creek in Cupertino. Mr. Wong and Mr. Gange distributed written statements identified as Handout 4.3-B and 4.3-C, respectively. Copies of the handouts were distributed to the Committee and made available to the public.

The Committee requested that staff come back at the next meeting with additional information on the schedule and process chart, timeline of projects, and how a technical advisory committee would work and who would be invited to participate.

4.4 Policy for Maintenance Role/Responsibility for District-Owned and Non-District Owned Unimproved/Natural Creek and Creekside Land (Continued from 1/31/19).

This item was continued to the next Committee meeting.

4.5 Proposed Revisions to Board Advisory Committee Agenda Format.

Ms. Michele King, Clerk of the Board, reviewed the information on this item per the agenda memo and attachment. This item proposes a new agenda format that will allow regular reports on the Board's priorities, identify subjects where the advisory Committees can provide advice to the Board in a timely manner to meet the Board's schedule, and allows distribution of information that may be of interest to Committee members.

The Committee supported staff's draft agenda template and requested that it be brought to the full Board for review and approval.

4.6 Work Plan, Meeting Schedule and Accomplishments Report.

The Committee didn't review this item.

5. Clerk Review and Clarification of Committee Requests.

The Clerk did not review any Committee requests.

6. Adjourn:

Committee Chair Hsueh adjourned the meeting at approximately 4:30 p.m. to the next meeting on March 25, 2019, at 2:00 p.m. in the Santa Clara Valley Water District Board Conference Room A-124, 5700 Almaden Expressway, San Jose, California



Michele L. King, CMC
Clerk of the Board

Approved: 3/25/19