



BOARD POLICY AND PLANNING COMMITTEE

# MINUTES

Friday, July 17, 2020  
10:00 AM

(Paragraph numbers coincide with agenda item numbers)

1. **Call to Order**  
**1.1 Roll Call**

A Special meeting of the Santa Clara Valley Water District (Valley Water) Board Policy and Planning Committee (BPPC) was called to order at 10:00 a.m. on July 17, 2020, in the District Headquarters Building, Conference Room A-124, 5700 Almaden Expressway, San Jose, California.

Board Members in attendance in Conference Room A-124: Director Nai Hsueh-District 5; Board members attending by videoconference: Director Linda J. LeZotte-District 4, constituting a quorum of the BPPC. Director Keegan was absent.

Staff members in attendance in Conference Room A-124: Michele King, Clerk of the Board; staff in attendance by videoconference: Lisa Bankosh, Rick Callender, CEO, Theresa Chinte, Rachael Gibson, Vincent Gin, Garth Hall, Brian Hopper, Candice Kwok-Smith, Sue Tippets, and Tina Yoke

2. **Time Open for Public Comment on any Item not an Agenda**

Chairperson Hsueh declared time open for public comment on any item not on the agenda. There was no one present that wished to speak.

3. **Action Items:**

**3.1 Review Draft Fiscal Year 2020-21 Board Work Plan and Budget Message.**

The following members of the public provided comments on the draft Board Work Plan:

Ms. Trish Mulvey reviewed her July 12, 2020 letter identified as Handout 3.1-A (attached). Copies of the handout were distributed to the BPPC and made available to the public on the agenda web page. Ms. Mulvey requested that the BPPC continue to pursue methods to identify plans associated with the Board's goals and strategies, and to identify Board Committees which are assigned to track and report progress on the goals and strategies.

The BPPC reviewed the updated draft Board Work Plan and the draft Budget Message, now identified as Message from Board Chair, as presented in Attachment 1 and Attachment 2, respectively, to the Committee agenda memo. It was moved by Director LeZotte, seconded by Chair Hsueh, and unanimously approved to forward the Draft Fiscal Year 2020-21 Board Work Plan and draft Message from the Board Chair to the full Board for approval consideration.

**3.2 Fiscal Year 2021 Draft Board Policy Planning Calendar.**

Chair Hsueh reviewed the draft Board Policy Planning Calendar as presented in Attachment 2 to the Committee agenda memo. It was moved by Director LeZotte, seconded by Chair Hsueh, and unanimously approved, to forward the draft Fiscal Year 2021 Board Policy Planning Calendar to the full Board for approval consideration.

**4. Clerk Review and Clarification of Committee Requests.**

There were no committee requests.

**5. Adjourn:**

Committee Chair Hsueh adjourned the meeting at approximately 11:00 a.m.

*Michele L. King*

Michele L. King, CMC  
Clerk of the Board

Approved: 8/12/20