



BOARD POLICY AND PLANNING COMMITTEE

MINUTES

**MONDAY, September 24, 2018
2:00 PM**

(Paragraph numbers coincide with agenda item numbers)

1. Call to Order

1.1 Roll Call

A meeting of the Santa Clara Valley Water District Board Policy and Planning Committee (Committee) was called to order at 2:00 p.m. on September 24 2018, at the District Headquarters Building Board Conference Room A-124, 5700 Almaden Expressway, San Jose, California.

Board Members in attendance were: Director Nai Hsueh-District 5; Director John L. Varela-District 1; and Director Barbara Keegan-District 2 constituting a quorum.

Staff members in attendance were: Vincent Gin, Brian Hopper, Michele King, Melanie Richardson, Sue Tippets, and Tina Yoke.

Mr. Arthur Keller, Environmental and Water Resources Committee (EWRC) Vice Chair was in attendance.

1.2. Time Open for Public Comment on any Item not an Agenda

Chairperson Hsueh declared time open for public comment on any item not on the agenda. There was no one present who wished to speak.

2. Approval of Minutes

2.1 Approval of Minutes – July 23, 2018.

It was moved by Director Varela, seconded by Director Keegan, and unanimously carried that the minutes of the July 23, 2018 meeting be approved as presented.

3. Old Business

3.1 Policy Maintenance Role/Responsibility for District-Owned and Non-District-Owned Unimproved/Natural Creeks and Creekside Land.

Ms. Sue Tippets, Deputy Operating Officer, Watersheds, reviewed the information on this item, per the attached Committee Agenda Memo.

The Committee provided input on the options and assistance levels for maintenance on non-District owned properties.

Mr. Arthur Keller, EWRC Vice Chair stated that the District has done an excellent job of providing notification of scheduled operations and maintenance to neighbors along Adobe Creek. Mr. Keller also suggested that the District should have maps of all creeks and streams; that the District could ask cities to share any collected data on parcels requesting permits for construction along creeks; and that there could be an additional assistance level option that allows the District to perform work on non-District-owned property and perform cost recovery from the property owner via an aggregated agreement.

The Committee provided the following input/requests:

- Provide average data that lists funds spent during emergency situations on natural and unnatural channels, and District owned and non-District-owned property.
- Provide average costs for the different types of management levels performed on District-owned natural creeks.
- Finalize property ownership map that shows where the District has improved projects, and distinguishes between properties where the District manages its own property and other owner properties, including other municipalities.

Ms. Tippetts reviewed the nine-foot and twelve-foot flood stage maps for Coyote Creek (Madrone Gauge), identified as Handout 3.1-A. Copies of the Handout were distributed to the Committee and made available to the public.

3.2 Work Plan, Meeting Schedule and Accomplishments Report.

The Committee reviewed the workplan, discussed upcoming items, and confirmed the next meeting for October 22, 2018.


4. Adjourn

4.1 Clerk Review and Clarification of Committee Requests.

Policy Maintenance Role/Responsibility for District-Owned and Non-District-Owned Unimproved/Natural Creeks and Creekside Land – The Committee requested that staff return to the Committee on October 22, 2018, with the additional information requested.

4.2 Adjourn

Committee Chair Hsueh adjourned the meeting at 3:50 p.m. to the October 22, 2018 meeting.


Michele L. King, CMC
Clerk of the Board

Approved: