

CAPITAL IMPROVEMENT PROGRAM COMMITTEE MEETING

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# MINUTES

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**AMENDED MINUTES  
MONDAY, NOVEMBER 18, 2019  
10:00 AM**

(Paragraph numbers coincide with agenda item numbers)

A rescheduled regular meeting of the Santa Clara Valley Water District (Valley Water) Capital Improvement Program Committee (Committee) was called to order in the Valley Water Headquarters, Conference Room A-124, 5700 Almaden Expressway, San Jose, California, at 10:00 a.m.

**1. CALL TO ORDER/ROLL CALL.**

Committee members in attendance were District 4 Director L. LeZotte, and District 5 Director N. Hsueh, Chairperson presiding, constituting a quorum of the Committee.

District 6 Director T. Estremera was excused.

Staff members in attendance were N. Camacho, Chief Executive Officer, S. Berning, T. Bramer, L. Bankosh, J. Collins, M. Cook, N. Dominguez, M. Ganjoo, C. Hakes, N. Hawk, L. Hoang, N. Nguyen, L. Orta, and T. Yoke.

**2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA.**

Chairperson Hsueh declared time open for public comment on any item not on the agenda. There was no one present who wished to speak.

Chairperson Hsueh announced the agenda items would be discussed in the following order: Item 3.1, Item 4.4, Item 4.3, Item 4.2, Item 4.1, and Item 4.5.

**3. APPROVAL OF MINUTES.**

**3.1. Approval of October 21 and 24, 2019 Meeting Minutes.**

Recommendation: Approve the minutes.

The Committee considered the attached minutes of the October 21 and 24, 2019 meetings. It was moved by Director LeZotte, seconded by Chairperson Hsueh, and carried that the minutes be approved as presented. Director Estremera was absent.

Chairperson Hsueh moved the agenda to Item 4.4

#### 4. ACTION ITEMS

- 4.4. ~~Update on the Palo Alto Flood Basin Tide Gate Structure Improvements Project, Project No. 10394001 (City of Palo Alto) (District 7).~~ **Safe, Clean Water and Natural Flood Protection Program Flood Protection Projects Funding Scenario Discussion.**

Recommendation: Receive the update on the Palo Alto Flood Basin Tide Gate Structure Improvements Project.

Mr. Afshin Rouhani, Water Policy and Planning Manager, Mr. Stephen Ferranti, Capital Engineering Manager, Mr. Karl Neuman, Capital Engineering Manager, and Ms. Jessica Collins, Watersheds Business Planning and Analysis Manager, reviewed the information on this item, per the attached Committee Agenda Memo, and the corresponding presentation materials contained in Attachments 2 through 5, were reviewed as follows: Mr. Rouhani reviewed Item B, Upper Penitencia Creek (Attachment 2), Mr. Ferranti reviewed Item C, Upper Llagas (Attachment 3), Mr. Neuman reviewed Item D, Upper Guadalupe River (Attachment 4), and Ms. Collins reviewed Potential Funding Scenarios (Attachment 5).

The Committee noted the information on Items B through D, without formal action.

In regard to Potential Funding Scenarios, it was moved by Director LeZotte, seconded by Chairperson Hsueh, and carried to recommend Funding Scenario No. 2 to the full Board for consideration. Director Estremera was absent.

Chairperson Hsueh returned the agenda to Item 4.3.

- 4.3. Amendment to Consultant Agreement A3933A with Harris and Associates to Provide an Additional \$350,000 for Construction Management Services for the Permanente Creek Flood Protection Project – McKelvey Park Detention Basin, Project No. 26244001. (Mountain View) (District 7)

Recommendation: Receive information on the upcoming Amendment to Consultant Agreement A3933A with Harris and Associates for Construction Management Services for the Permanente Flood Protection Project – McKelvey Park Detention Basin that staff will be recommending for approval.

Mr. Nguyen reviewed the information on this item, per the attached Committee Agenda Memo.

It was moved by Director LeZotte, seconded by Chairperson Hsueh, and carried to support staff's recommendation. Director Estremera was absent.

The Committee requested staff revise the agenda memo to remove the Additional Construction Management Services section contained on Page 2.

Chairperson Hsueh returned the agenda to Item 4.2.

4.2. Capital Project Monitoring – Construction.

Recommendation: Receive and discuss information regarding the status of capital projects in the construction phase.

Mr. Bramer, Acting Deputy Operating Officer, Mr. Ngoc Nguyen, Deputy Operating Officer, and Mr. Michael Cook, Deputy Administrative Officer, reviewed the information on this item, per the attached Committee Agenda Memo, and the corresponding presentation materials contained in Attachment 1 were reviewed by staff as follows: Mr. Bramer reviewed Items 1 through 6, 10 and 12; Mr. Nguyen reviewed Items 7 through 9, 11 and 13; and Mr. Cook reviewed Items 16 and 17.

The Committee noted the information, without formal action.

Chairperson Hsueh returned the agenda to Item 4.1.

4.1. Update on the Palo Alto Flood Basin Tide Gate Structure Improvements Project, Project No. 10394001 (Palo Alto) (District 7).

Chairperson Hsueh continued Item 4.1 to the December 9, 2019 Capital Improvement Program Committee meeting.

Chairperson Hsueh moved the agenda to Item 4.5.

4.5. 2019 Capital Improvement Program Committee Work Plan.

Recommendation: Review the 2019 Capital Improvement Program Committee Work Plan and make revisions as necessary.

Chairperson Hsueh reviewed the information on this item, per the attached Committee Agenda Memo, and the corresponding presentation materials contained in Attachment 1.

Chairperson Hsueh confirmed the addition of Item 4.1, Update on the Palo Alto Flood Basin Tide Gate Structure Improvements Project to the December 9, 2019 agenda.

**6. CLERK'S REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS AND RECOMMENDATIONS:**

The Committee's recommendations were not read into the record.

**7. ADJOURN**

Chairperson Hsueh adjourned the meeting at 11:20 a.m., to the next scheduled meeting at 10:00 a.m., on December 9, 2019, in the Valley Water Headquarters, Conference Room A-124, 5700 Almaden Expressway, San Jose, California.

[original signed by]  
Natalie F. Dominguez, CMC  
Assistant Deputy Clerk II

Approved: