



BOARD POLICY AND PLANNING COMMITTEE

MINUTES

**Monday, November 26, 2018
2:00 PM**

(Paragraph numbers coincide with agenda item numbers)

1. Call to Order

1.1 Roll Call

A meeting of the Santa Clara Valley Water District Board Policy and Planning Committee (Committee) was called to order at 2:00 p.m. on November 26, 2018, at the District Headquarters Building Board Conference Room A-124, 5700 Almaden Expressway, San Jose, California.

Board Members in attendance were: Director Nai Hsueh-District 5; and Barbara Keegan-District 2, constituting a quorum. Director John L. Varela-District 1 was excused from attending.

Staff members in attendance were: Kurt Arends, Yvonne Arroyo, Sami Buglewicz, Rick Callender, Usha Chatwani, Jessica Collins, Debra Dake-Morrell, Nina Hawk, Brian Hopper, Lisa Infante, Michele King, Melanie Richardson, Afshin Rouhani, Darin Taylor, Sue Tippets, Sherilyn Tran, Tina Yoke and Kristen Yasukawa.

Mr. Craig Mobeck, Director of Public Works, City of Santa Clara was in attendance.

1.2. Time Open for Public Comment on any Item not an Agenda

Chairperson Hsueh declared time open for public comment on any item not on the agenda. There was no one present who wished to speak.

2. Approval of Minutes

2.1 Approval of Minutes – October 22, 2018.

This item was continued to the next Committee meeting.

3. Old Business

3.1 Encroachment Mediation Program.

Committee Chair Hsueh reviewed the input that was given by the full Board during the August 28, 2018 Board meeting on the Encroachment Remediation Program. The Committee requested that staff evaluate the Board's input and requests which reflect the communities' concerns, and identify themes and possible areas of conflict, and come back with an analysis for the Committee's review at a future meeting.

3.2 Policy for Use of District Property for Trails, Open Space and Recreation (Continued from 10/22/18).

Ms. Melanie Richardson, Chief Operating Officer, Watersheds, Ms. Usha Chatwani, Community Projects Review Manager, and Ms. Yvonne Arroyo, Associate Engineer, reviewed the case study #2 information, trail development along Saratoga Creek, Santa Clara, per the attached Committee Agenda Memo and the information contained in Attachment 4, pages 16 through 25.

Director Keegan stated that there needs to be a clear definition of the problem that is easy to understand and follow, and prefers a problem statement that defines the issues in more detail.

Mr. Craig Mobeck, Director of Public Works, City of Santa Clara, provided a status update on the Saratoga Creek Trail project planning.

Mr. Doug Muirhead, Morgan Hill resident, acknowledged the agenda item timeline attachment, expressed a desire to understand next steps on the development of the policy and how new requests for trail use will be incorporated, the trail network design guidelines, and the responsibilities of the new District Trail Coordinator position.

The Committee requested that staff provide a status report to the full Board on the current trail model that primary allows trail access on maintenance roads, and include staff concerns with new trail use requests that conflict with the stream stewardship mission. The report should articulate identified issues, show case studies that are being conducted, and provide information on the tool kit used with the City of San Jose. Staff should also continue to hold stakeholder meetings as an outreach method previously requested by the Board.

3.3 Policy for Maintenance Role/Responsibility for District-Owned and Non-District-Owned Unimproved/Natural Creeks and Creekside Land.

This item was continued to the next regular Committee meeting.

3.4 Surface Water Program Update.

Mr. Kurt Arends, Deputy Operating Officer, Water Utility, reviewed the information provided in the Committee Agenda Memo and the Draft Board Agenda Memo. (Attachment 1).

The Committee requested that the Board Agenda Memo include clear information on District financial operational impacts, remove "consider by the Board on a case-by-case basis" from Recommendation C, and move recommendations to the beginning of the memorandum.

3.5 Planning for Board's Fiscal Year 2020 Strategic Planning Workshop.

Ms. Michele King, Clerk of the Board, reviewed the information on this item provided in the Committee agenda memo and Handout 3.5-A. Copies of the handout were distributed to the Committee and made available to the public.

The Committee requested that the strategic planning workshop be facilitated in the same manner as the June 8, 2018, Board Leadership Study, with a high-level focus on the Board's long-term goals that allows the Board to engage in conversation about priorities, goals, strategies, changes, challenges and opportunities, that will result a Fiscal Year 2020 budget message and Board work plan. Information in

Handout 3.2-A should be provided to help guide discussions. Information collected from the workshop should be brought back to the Committee to synthesize and provide a draft Fiscal Year 2020 budget message and Board work plan for full Board approval.

3.6 Work Plan, Meeting Schedule and Accomplishments Report.

Mr. Rick Callender, Chief of External Affairs, informed the Committee that staff plans to bring the development of a Safe, Clean Water grant award process to the Committee in January 2019.

The Committee agreed to cancel the December 24, 2018, meeting and schedule special meetings that will allow time for more detailed discussion on policy items.

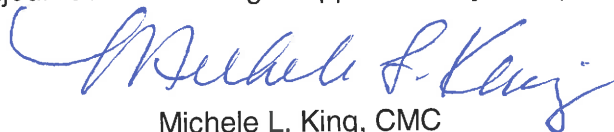
4. Adjourn

4.1 Clerk Review and Clarification of Committee Requests.

Committee requests were not reviewed.

4.2 Adjourn

Committee Chair Hsueh adjourned the meeting at approximately 4:00 p.m.



Michele L. King, CMC
Clerk of the Board

Approved: 1/11/19