



BOARD POLICY AND PLANNING COMMITTEE

MINUTES

MONDAY, September 25, 2017
2:00 PM

(Paragraph numbers coincide with agenda item numbers)

1. CALL TO ORDER/ROLL CALL

A meeting of the Santa Clara Valley Water District Board Policy and Planning Committee (Committee) was called to order at 2:00 p.m. on September 25, 2017, at the District Headquarters Building Board Conference Room A-124, 5700 Almaden Expressway, San Jose, California.

Board Members in attendance were: Director Nai Hsueh-District 5; Director Barbara Keegan-District 2; and Director John L. Varela-District 1.

Staff members in attendance were: Joan Arends, Senior Management Analyst; Ingrid Bella, Senior Management Analyst; Nicole Berrocal, Budget Manager; Rick Callender, Chief of External Affairs; Norma Camacho, Chief Executive Officer; Marty Grimes, Program Administrator; Garth Hall, Interim Chief Operating Officer, Water Utility; Tracy Hemmeter, Senior Project Manager; Brian Hopper, Senior Assistant District Counsel; Michele King, Clerk of the Board; Brian Mendenhall, Project Manager; Melanie Richardson, Interim Chief Operating Officer, Watersheds; Afshin Rouhani, Water Policy and Planning Manager; Mike Stoliker, Finance Fellow; Darin Taylor, Chief Financial Officer; Ashu Tikekar, Deputy Administrative Officer; and Sue Tippets, Deputy Operating Officer, Watersheds.

2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON AGENDA

There was no one present who wished to speak.

3. Approval of Minutes

3.1 Approval of Minutes – August 28, 2017.

It was moved by Director Varela, seconded by Director Keegan, and unanimously carried that the minutes of the August 28, 2017, meeting be approved as presented.

Committee Chair Hsueh moved Item 5.3 to be taken after item 4.1.

4. NEW BUSINESS

4.1 Board Interest in Engaging the Community on Fiscal Year 2019 Budget Priorities.

Committee Chair Hsueh reviewed the process the Board followed last year for its strategic planning session, and the outcomes that helped the Board identify its Fiscal

Year 2018 strategies, priorities, and budget message. Committee Chair Hsueh also reviewed information the Board could use, and a process that they could follow for the Fiscal Year 2019 session, as outlined in Item 4.1, Attachment 1.

Director Keegan requested that the planning session include an update on how the budget development process aligns with the Government of Financial Officer Association recommended budget practices, "A Framework for Improved State and Local Government Budgeting," as requested by the Transparency Audit working group.

Director Keegan also stated that it is important to engage the public in budget development, future water management policies, and water supply needs and associated costs. Some ways to engage the public are to go where they are already meeting, i.e. Homeowner Association meetings; provide information online; and conduct phone polls to find general themes that are important. To better facilitate public trust, it would be appropriate to report out on successes, by looking backwards and reporting on effective spending among programs and services.

Director Keegan also requested that staff include in the October 24, 2017 session, areas of organizational assumptions, i.e. Anderson Dam only being used for water supply

The Committee agreed that the strategic planning session will be scheduled during the October 24, 2017 regular Board meeting, and requested that staff prepare an agenda item for the October 10, 2017 Board meeting outlining the proposed October 24th planning process for Board review, input and approval.

Chair Hsueh moved the agenda to Item 5.3.

5. OLD BUSINESS

5.3 Master Reservoir Lease with Joint Task Force

Board Chair Varela provided information on a meeting he had with Santa Clara County Supervisor Cindy Chavez in regards to the Master Reservoir Lease and recreation management.

The Committee agreed that its appropriate to schedule at least one meeting of the joint task force, prior to the end of 2017, to determine if there is a need to move forward on possible changes to the Master Reservoir Lease, and if there is a desire for the District to consider managing public recreation at District reservoirs over the next 20 years.

The Committee requested that staff include a detailed Committee report on recreation management to the full Board during the strategic planning process to allow the Board to discuss and determine level of participation.

Mr. Doug Muirhead, Morgan Hill resident, suggested that the Lake Silveria project be included on the agenda for the meeting of the Joint Task Force.

Chair Hsueh returned the agenda to Item 5.1.

5.1 One Water Plan – Master Diagram

Brian Mendenhall, Project Manager, and Tracy Hemmeter, Senior Project Manager, reviewed this item per the attached Committee agenda memorandum. The Committee provided feedback. No formal action was taken.

Director Varela left during the discussion of the following item.

5.2 Policy Considerations Related to District Roles and Responsibility for Maintenance and Management of Non-District-Owned Creek

Sue Tippets, Deputy Operating Officer, Watersheds, reviewed this item per the attached Committee agenda memorandum and the process used to identify and obtain properties along creeks for projects.

The Committee requested that staff continue with the development of consistent policies, processes, guidelines, and proactive options for property owners for maintenance and management of property along creeks.

5.4 Board Policy and Planning Committee Work Plan and Schedule

Committee Chair Hsueh confirmed that the Board's Strategic Planning session is scheduled for the October 24, 2017 Board meeting, and that the subject for discussion at the October 23, 2017 Committee meeting will be Policy for Encroachment on District Properties.

6. CLERK REVIEW AND CLARIFICATION OF COMMITTEE ACTIONS

Committee actions were not reviewed.

7. ADJOURNMENT

Committee Chair Hsueh adjourned the meeting at approximately 4:00 p.m.



Michele L. King, CMC
Clerk of the Board

Approved: 10/23/17