

January 19, 2018

**TO: SAFE, CLEAN WATER AND NATURAL FLOOD PROTECTION PROGRAM,
INDEPENDENT MONITORING COMMITTEE**

Jurisdiction

District 1

District 2

District 3

District 4

District 5

District 6

District 7

Member

Julie Hutcheson

Doug Muirhead

Kathleen Sutherland

Hon. Tara Martin-Milius

Hon. Carmen Montano

Debra Cauble

Hon. Joe Head

Bill Hoeft

Eileen McLaughlin

Hon. Patrick S. Kwok

Hon. Dan McCorquodale

Tess Byler

Kit Gordon

The Safe, Clean Water and Natural Flood Protection Program, Independent Monitoring Committee meeting is scheduled to be held on **Wednesday, January 24, 2018, at 4:00 p.m.**, in the Headquarters Building Boardroom located at the Santa Clara Valley Water District, 5700 Almaden Expressway, San Jose, California. Dinner will be served.

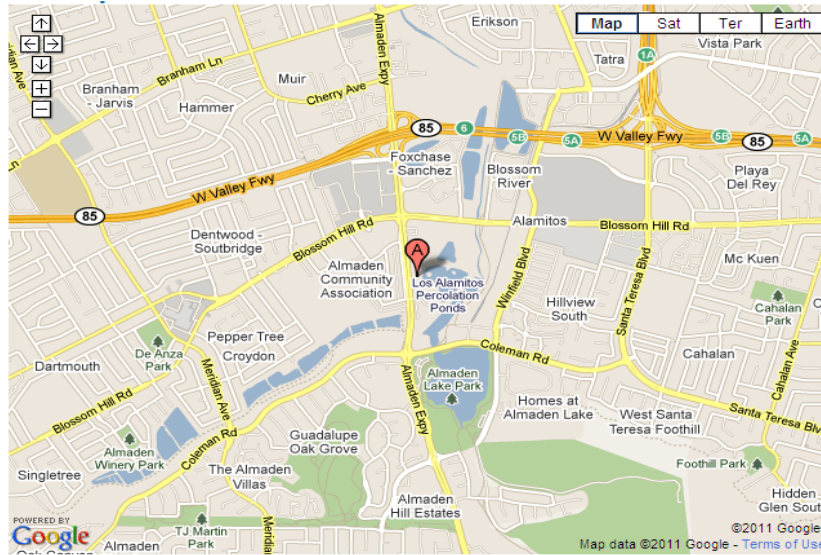
Enclosed are the meeting agenda and corresponding materials. Copies of this packet will be available at the meeting. The meeting packet can also be viewed on-line at <http://www.valleywater.org/SCWIMCmeetings.aspx>.

Please confirm your attendance **no later than Monday, January 22, 2018**, by contacting Glenna Brambill at 1-408-630-2408, or gbrambill@valleywater.org.

Enclosures



**Santa Clara Valley Water District - Headquarters Building,
5700 Almaden Expressway, San Jose, CA 95118**



From Oakland:

- Take 880 South to 85 South
- Take 85 South to Almaden Expressway exit
- Turn left on Almaden Plaza Way
- Turn right (south) on Almaden Expressway
- At Via Monte (third traffic light), make a U-turn
- Proceed north on Almaden Expressway approximately 1,000 feet
- Turn right (east) into the campus entrance

From Morgan Hill/Gilroy:

- Take 101 North to 85 North
- Take 85 North to Almaden Expressway exit
- Turn left on Almaden Expressway
- Cross Blossom Hill Road
- At Via Monte (third traffic light), make a U-turn
- Proceed north on Almaden Expressway approximately 1,000 feet
- Turn right (east) into the campus entrance

From Sunnyvale:

- Take Highway 87 South to 85 North
- Take Highway 85 North to Almaden Expressway exit
- Turn left on Almaden Expressway
- At Via Monte (third traffic light), make a U-turn
- Proceed north on Almaden Expressway approximately 1,000 feet
- Turn right (east) into the campus entrance

From San Francisco:

- Take 280 South to Highway 85 South
- Take Highway 85 South to Almaden Expressway exit
- Turn left on Almaden Plaza Way
- Turn right (south) on Almaden Expressway
- At Via Monte (third traffic light), make a U-turn
- Proceed north on Almaden Expressway approximately 1,000 feet
- Turn right (east) into the campus entrance

From Downtown San Jose:

- Take Highway 87 - Guadalupe Expressway South
- Exit on Santa Teresa Blvd.
- Turn right on Blossom Hill Road
- Turn left at Almaden Expressway
- At Via Monte (first traffic light), make a U-turn
- Proceed north on Almaden Expressway approximately 1,000 feet
- Turn right (east) into the campus entrance

From Walnut Creek, Concord and East Bay areas:

- Take 680 South to 280 North
- Exit Highway 87-Guadalupe Expressway South
- Exit on Santa Teresa Blvd.
- Turn right on Blossom Hill Road
- Turn left at Almaden Expressway
- At Via Monte (third traffic light), make a U-turn
- Proceed north on Almaden Expressway approximately 1,000 feet
- Turn right (east) into the campus entrance



Committee Officers

Kathy Sutherland, Committee Chair
Hon. Patrick S. Kwok, Committee Vice Chair

Board Representative

Hon. John L. Varela, Board Representative
Hon. Richard P. Santos, Board Alternate

AGENDA

Safe, Clean Water and Natural Flood Protection Program (SCW)
Independent Monitoring Committee (IMC)

WEDNESDAY, JANUARY 24, 2018

4:00 p.m. – 6:30 p.m.

Santa Clara Valley Water District
Headquarters Building Boardroom
5700 Almaden Expressway
San Jose, CA 95118

1. Call to Order (Chair Sutherland)
2. Roll Call (Committee Liaison)
3. Time Open for Public Comment on Any Item Not on Agenda
4. Approval of Minutes – December 6, 2017, meeting
5. Outcome of Subcommittee Meetings (Subcommittee Chairs)
 - a. Subcommittee Chairs to report out on key areas of discussion and recommendations
6. Next Steps
 - a. Jan. 31 IMC Report Drafting Meeting (IMC Chair and Subcommittee Chairs)
 - b. Feb. 14 Full-Committee Meeting Report (District staff below the Deputy level will not attend)
 - i. Approve Final IMC Report
 - ii. Presentation by OSA on Measure Q
 - c. Feb. 27 IMC Chair presents Final IMC Report to Board
 - d. Remaining SCW Change Control Process schedule overview
7. Review and Clarification of Action Items (Committee Liaison)
8. Adjourn

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SAFE, CLEAN WATER AND NATURAL FLOOD PROTECTION PROGRAM
INDEPENDENT MONITORING COMMITTEE

DRAFT MINUTES

WEDNESDAY, DECEMBER 6, 2017

(Paragraph numbers coincide with agenda item numbers)

A regularly scheduled meeting of the Safe, Clean Water and Natural Flood Protection Program Independent Monitoring Committee was held on December 6, 2017, in the Headquarters Building Boardroom located at the Santa Clara Valley Water District, 5700 Almaden Expressway, San Jose, California.

1. CALL TO ORDER

Chair Kathleen Sutherland called the meeting to order at 4:07 p.m.

2. ROLL CALL

A quorum was established.

Members in attendance were:

<u>Jurisdiction</u>	<u>Representative</u>	<u>Representative</u>
District 1	Julie Hutcheson	Doug Muirhead
District 2	Kathleen Sutherland	
District 3	Hon. Carmen Montano	
District 4	Debra Cauble	Hon. Joe Head
District 5	Bill Hoeft	Eileen McLaughlin
District 6	Hon. Patrick S. Kwok	
District 7	Kit Gordon*	

Members not in attendance were:

<u>Jurisdiction</u>	<u>Representative</u>
District 3	Hon. Tara Martin-Milius
District 6	Hon. Dan McCorquodale
District 7	Tess Byler

*Committee Member arrived as indicated below.

Ms. Kit Gordon arrived at 4:13 p.m.

Board members in attendance were: Director Richard P. Santos, Board Alternate.

Staff members in attendance were: Kurt Arends, Glenna Brambill, Jessica Collins, Christine Mateo, Ngoc Nguyen, Katherine Oven, Melanie Richardson, Afshin Rouhani Sue Tippets and Kristen Yasukawa,

3. PUBLIC COMMENT

There was no one present who wished to speak.

4. ELECT 2018 CHAIR AND VICE CHAIR

It was moved by Hon. Patrick S. Kwok and seconded by Ms. Kit Gordon, to nominate Ms. Kathleen Sutherland as 2018 Committee Chair. It was moved by Hon. Joe Head and seconded by Ms. Debra Cauble, to nominate Hon. Patrick S. Kwok as 2018 Committee Vice Chair. The Committee unanimously carried to approve Ms. Kathleen Sutherland as 2018 Committee Chair and Hon. Patrick S. Kwok as 2018 Committee Vice Chair.

5. APPROVAL OF MINUTES – FEBRUARY 15, 2017, MEETING

It was moved by Ms. Eileen McLaughlin and seconded by Hon. Carmen Montano, and by majority vote carried to approve the minutes of the February 15, 2017, Safe, Clean Water and Natural Flood Protection Program Independent Monitoring Committee meeting with one correction to the word finalization on #6. Mr. Doug Muirhead abstained.

6. IMC'S REQUESTED PRESENTATIONS

A. FINAL AUDIT REPORT PRESENTATION BY MOSS ADAMS

Ms. Colleen Rozellis of Moss Adams presented findings from the Final Audit Report materials as outlined in the agenda item.

Mr. Doug Muirhead, Ms. Debra Cauble and Ms. Julie Hutcheson had questions about the final audit report.

Ms. Jessica Collins was available to answer questions.

No action was taken.

B. U. S. ARMY CORPS OF ENGINEERS PROJECT UPDATES PROVIDED TO THE BOARD ON APRIL 11, 2017

Mr. Ngoc Nguyen reviewed the materials as outlined in the agenda item.

Ms. Melanie Richardson, Director Richard P. Santos, Ms. Katherine Oven and Ms. Jessica Collins were available to answer questions and give clarification as needed.

Ms. Eileen McLaughlin, Hon. Carmen Montano, Ms. Julie Hutcheson, Hon. Joe Head, Mr. Doug Muirhead, Hon. Patrick S. Kwok, and Ms. Kathleen Sutherland had questions and concerns about the projects.

No action was taken.

Hon. Joe Head left at 5:05 p.m. and did not return.

C. FEBRUARY 21, 2017, FLOOD EVENT ON COYOTE CREEK AND SUBSEQUENT PROJECT MODIFICATION

Mr. Afshin Rouhani reviewed the materials as outlined in the agenda item.

Ms. Melanie Richardson and Director Richard P. Santos, were available to answer questions and give clarification as needed.

Ms. Debra Cauble, Ms. Eileen McLaughlin and Mr. Doug Muirhead, had questions and concerns about the Coyote Creek flooding and the pending projects.

No action was taken.

7. REVIEW PROCESS AND SCHEDULE

A. DETERMINE WHETHER TO CONTINUE EXISTING OR ESTABLISH A NEW REVIEW PROCESS

a. REVIEW PRIOR SUBCOMMITTEE ASSIGNMENTS

Ms. Jessica Collins reviewed the previous process for reviewing the draft report. The Committee discussed leaving the process as is with the members possibly choosing new priorities this year to get a different perspective of some of the other projects.

It was moved by Ms. Debra Cauble and seconded by Hon. Patrick S, Kwok, and unanimously carried to approve retaining the existing review process with the subcommittee structure and encouraging members to choose different priorities this year.

It was suggested that members review the priorities prior to the subcommittee meetings.

B. SET SCHEDULE REVIEW OF FY17 SCW ANNUAL REPORT AND DEVELOPMENT OF IMC'S 4 YEAR REPORT

a. REVIEW PROPOSED SCHEDULE

Ms. Jessica Collins reviewed the materials as outlined in the agenda item.

Ms. Debra Cauble left at 5:43 p.m. and did not return.

8. NEXT STEPS

A. IMC REPORT ON THE FY17 SCW ANNUAL REPORT FINALIZED BY FEBRUARY 2018

Ms. Jessica Collins advised the Committee that the report should be finalized by February to keep on schedule.

B. IMC CHAIR PRESENTS IMC REPORT TO BOARD OF DIRECTORS IN MARCH 2018

Ms. Jessica Collins advised the Committee that the IMC Chair would present the report to the Board in February and not March.

9. REVIEW AND CLARIFICATION OF ACTION ITEMS

Ms. Glenna Brambill reported there was one action item for consideration.

Agenda 7.A.a.

Committee unanimously voted to retain the existing review process with the subcommittee structure and encouraging members to choose new priorities this year.

The Committee asked that staff be available to answer any financial data questions during the subcommittee meetings. It was also suggested that the members look at the financial data in advance to have some idea of the financial picture during the subcommittee meetings.

10. ADJOURNMENT

Chair Kathleen Sutherland adjourned the meeting at 5:58 p.m.

Glenna Brambill
Board Committee Liaison
Office of the Clerk of the Board

Approved: