



SANTA CLARA VALLEY WATER DISTRICT

NON-AGENDA

June 28, 201

Board Policy EL-7 Communication and Support to the Board
The BAOs shall inform and support the Board in its work.

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| | <u>BOARD MEMBER REQUESTS & INFORMATIONAL ITEMS</u> |
| 7 | BMR/IBMR Weekly Reports: 06/21/19 |
| | <u>INCOMING BOARD CORRESPONDENCE</u> |
| 9 | Board Correspondence Weekly Report: 06/21/19 – 06/27/19 |
| 10 | Email from Patrick Ferraro to the Board, dated 06.22.19, regarding SBWR Auditor's Report for FY ending 6.30.17; SCVWD Water Enterprise Rev & Exp. ending FY 2017 (C-19-0170) |
| 20 | Email from Patrick Ferraro to the Board, dated 6.26.19, regarding SCVWD vs SBWR Audit Reports for FY ending June 2017 (see also; C-19-0170) (C-19-0171) |
| 23 | Email from Ilango Ganga to Vice Chair N. Hsueh, date 6.23.19, regarding Railings too close to the proposed Regnart Creek Bank (C-19-0172) |
| | <u>OUTGOING BOARD CORRESPONDENCE</u> |
| 29 | Email to Patrick Ferraro from Chair L. LeZotte, dated 06.22.19, regarding SBWR Auditor's Report for FY ending 6.30.17; SCVWD Water Enterprise Rev & Exp. ending FY 2017 (C-19-0170) |
| 31 | USPS Mail to Zoe Lofgren Congress Woman from Chair LeZotte, dated 06.27.19, regarding Anderson Dam Seismic Retrofit Project (C-19-0169) |

Board correspondence has been removed from the online posting of the Non-Agenda to protect personal contact information. Lengthy reports/attachments may also be removed due to file size limitations. Copies of board correspondence and/or reports/attachments are available by submitting a public records request to publicrecords@valleywater.org

CEO BULLETIN/ NEWSLETTERS

To: Board of Directors
From: Norma J. Camacho, CEO

Chief Executive Officer Bulletin Week of June 21 – June 27, 2019

Board Executive Limitation Policy EL-7:

The Board Appointed Officers shall inform and support the Board in its work. Further, a BAO shall 1) inform the Board of relevant trends, anticipated adverse media coverage, or material external and internal changes, particularly changes in the assumptions upon which any Board policy has previously been established and 2) report in a timely manner an actual or anticipated noncompliance with any policy of the Board.

| Item | IN THIS ISSUE |
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| 1 | Boat Operator Skills Verification Training |
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| 3 | Planning for Public Auction of One District-Owned Residential Single Family Unit at 110 South Sunset Avenue, San Jose, CA 95116 |
| 4 | Rancho San Antonio Flood Detention Basin |

Boat Operator Skills Verification Training

Valley Water, along with an outside vendor, provided hands-on boat operator training at the Calero Reservoir. Regulations require that anyone who operates a boat on California waterways possesses a California Boater Safety Card which requires 8 (eight) hours of classroom or online training to obtain. As a best management practice, and to ensure that Valley Water is operating boats with efficiency and safety, Valley Water requires Valley Water boat operators to attend a hands-on skills verification training, in addition to receiving their California Boater Safety Card. During the skills verification training, trainees received instruction and practice in the following areas:

1. Picking up a boat from the Winfield Warehouse and performing an inspection of the boat and trailer.
2. Verifying that proper safety equipment is on board: drain plugs, paddles, life jackets, anchor, horn and strobe, motor operation dead man switch function, and sufficient fuel for the job.
3. Properly hooking/hitching up the boat and trailer to a tow vehicle. Verifying the correct size tow-ball is used for the trailer hitch and how to correctly hook up the trailer lights and safety chains.
4. Consideration when driving with a trailer.
5. Towing and backing up a trailer on a boat ramp.
6. Securing a vessel or boat to a dock, common problems to look for.
7. Passenger preparedness, such as all passengers wearing life jackets.
8. Pulling away from a dock, how to properly throttle up and down.
9. Maneuvering a boat through buoys, forward and backward.
10. Beaching the boat or vessel.

11. Anchor setting exercises.
12. Proper docking and tying or securing.
13. Safely and securely loading the boat onto the trailer.
14. Returning to Winfield to drop off the boat or trailer.

A total of 42 Valley Water staff, who had recently completed the newly implemented California Boater Safety Card certification requirements, attended this hands-on training.

For further information, please contact Tina Yoke at (408) 630-2385.

Extending Memorandum of Understanding for the Recycled Refinery Exchange Project

Valley Water executed a Memorandum of Understanding (MOU) with project partners Central Contra Costa Sanitary District (Central San) and Contra Costa Water District (CCWD) on April 30, 2018, to conduct a preliminary feasibility study for the Recycled Refinery Water Exchange Project (Project). Central San currently produces approximately 2,000 acre-feet per year (AFY) of recycled water but has wastewater flows that could support more than 25,000 AFY of recycled water production. The conceptual Project would involve Central San delivering recycled water to nearby refineries that are currently receiving CCWD Central Valley Project (CVP) water. In exchange, Valley Water would receive some of CCWD's CVP water.

Preliminary work conducted to date by the Partners under the MOU indicates the potential average annual yield (freed-up water supply CCWD system is capable of yielding) for this Project is an average of 11,000 AFY. Valley Water is in the process of evaluating how much of the Project yield can be utilized under several planning scenarios. The Project partners have developed preliminary cost estimates for most of the Project elements. Total estimated Project costs (not including any cost benefit allocations) ranges from \$2,190 to \$2,755 AFY. However, Central San is continuing to evaluate costs, benefits, and potential cost allocations for the Project.

The MOU is set to expire on June 30, 2019, however, the Project partners are extending the MOU to June 30, 2020, in order to complete outstanding tasks which include:

- Valley Water to complete utilization rate analysis
- Central San to complete cost allocation task
- Partners prepare final report

If at the end of this pre-feasibility work the Project is still desirable by the partners, the Project partners may amend the existing MOU or enter into another MOU to continue analysis and refine the pre-feasibility study to answer any remaining questions.

For further information, please contact Jerry De La Piedra at (408) 630-2257.

Planning for Public Auction of One District-Owned Residential Single Family Unit at 110 South Sunset Avenue, San Jose, CA 95116

Valley Water will be coordinating the public sale of 1 (one) district-owned residential single family unit (110 South Sunset Avenue, San Jose, CA 95116) at an auction to be held at the Valley Water Headquarters Board Room on Wednesday, August 21, 2019, at 2:00 PM.

1. The current fair market value appraisal is \$465,000, which will be the starting bid.
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2. The 'For Sale' signs have been posted on the house for public exposure. We are also planning to advertise in 2 (two) local publications, the San Jose Mercury News and San Jose Metro.

Valley Water will provide future progress information on next-step milestones.

For further information, please contact Ngoc Nguyen at (408) 630-2632.

Rancho San Antonio Flood Detention Basin

The Rancho San Antonio County Park Flood Detention Basin Project resumed work on Wednesday, June 26, 2019. This project is 1 (one) element of the Permanente Creek Flood Protection Project (Project). This Project will work in conjunction with the McKelvey Park Detention Basin (McKelvey Park) and Permanente and Hale Creeks Channel Improvement Projects. McKelvey Park is scheduled for completion at the end of this summer 2019, and the channel improvement work was completed in December 2018. Once completed, the Permanente Creek Flood Protection Project will provide natural flood protection for at least 2,200 properties in the cities of Mountain View and Los Altos, create recreational opportunities, and enhance the surrounding environment.

Work on McKelvey Park was temporarily halted in March 2018. A statement detailing the cause of this delay was prepared by Valley Water to include in project updates moving forward.

The United States Army Corps of Engineers issued the permit to Valley Water to resume work on June 21, 2019. Valley Water is coordinating with the Midpeninsula Regional Open Space District and Santa Clara County Parks on the start of this work as well as notifying the surrounding community. Work on McKelvey Park is expected to be completed by spring 2020.

For further information, please contact Rick Callender at (408) 630-2017.

BOARD MEMBER REQUESTS & INFORMATIONAL ITEMS

Report Name: Board Member Requests

| Request | Request Date | Director | BAO/Chief | Staff | Description | 20 Days Due Date | Expected Completion Date | Disposition |
|-----------|--------------|----------|-----------|---------|---|------------------|--------------------------|---|
| I-19-0010 | 06/11/19 | Varela | Camacho | Noriega | Staff to investigate providing continued support to the Gavilan College's Water Resource Management program, through scholarships, lecturer support, use of District equipment, etc., and following up with Director Varela and Sherrean Carr, Dean of Career Education | 07/01/19 | | |
| R-19-0007 | 06/11/19 | Santos | Yoke | Gordon | Staff to agendize discussion of fire suppression agreements with CALFire and other organizations. | 07/03/19 | | 06/28/19 Information Only: Director Santos requested that the BMR be closed without a response. Entered by MK |