



SPECIAL BOARD AUDIT COMMITTEE MEETING

MINUTES

Friday, February 26, 2021
11:00 AM

(Paragraph numbers coincide with agenda item numbers)

1. CALL TO ORDER:

A special meeting of the Santa Clara Valley Water District (Valley Water) Board Audit Committee (Committee) was called to order in the District Headquarters Conference Room A-124, 5700 Almaden Expressway, San Jose, California, at 11:00 AM.

1.1 Roll Call.

Committee members in attendance were District 3 Director Richard P. Santos, and District 2 Director Barbara Keegan, Chairperson presiding. Committee members participating by teleconference was District 7 Director Gary Kremen, constituting a quorum of the Committee.

Staff in attendance were M. Overland. Staff members participating by teleconference were A. Gschwind, B. Hopper, T. Kane, H. McMahon, A. Mendiola, D. Taylor, K. Wong, and T. Yoke.

Also, in attendance by teleconference was D. Callahan, TAP International, Inc. (TAP).

2. PUBLIC COMMENT:

2.1 Time Open for Public Comment on any Item not on the Agenda.

Chairperson Keegan declared time open for public comment on any Item not on the agenda. There was no one who wished to speak.

3. ACTION ITEMS:

3.1 Scope of Work for the 2021 Risk Assessment.

- Recommendation:
- A. Discuss Scope of Work for the 2021 Risk Assessment; and
 - B. Recommend Board approval of the Scope of Work for the 2021 Risk Assessment at a future Board meeting.

Ms. Denise Callahan, TAP International Inc., reviewed the information on this Item, per the attached Committee Agenda Memorandum, and per the information contained in Attachment 1.

The Committee considered Recommendations A, and B, regarding the Scope of Work for the 2021 Risk Assessment, and it was moved by Director Santos, seconded by Director Kremen, and unanimously carried that the Committee approved Option 3 in Attachment 1, Pages 1-3, for the Scope of Work for the 2021 Risk Assessment and approved to extend TAP International Inc's. contract to complete Option 3 by bringing a Recommendation to the full Board at a future meeting, by roll call vote.

4. CLERK REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS.

4.1 Clerk Review and Clarification of Committee Requests.

Mr. Max Overland, Assistant Deputy Clerk of the Board, read the new Committee Member Requests into the record.

5. ADJOURN

5.1 Adjourn to Regular Meeting at 2:00 p.m., on March 17, 2021, to be called to order in compliance with the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20.

Chairperson Keegan adjourned the special meeting at 11:45 a.m., to the 2:00 p.m., Regular Meeting on March 17, 2021, to be called to order in compliance with the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20.



Max Overland
Assistant Deputy Clerk of the Board