



BOARD AUDIT COMMITTEE MEETING

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# MINUTES

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**Wednesday, April 2, 2021  
12:00 PM**

(Paragraph numbers coincide with agenda item numbers)

**1. CALL TO ORDER:**

A Special meeting of the Santa Clara Valley Water District (Valley Water) Board Audit Committee (Committee) was called to order in the District Headquarters Conference Room A-124, 5700 Almaden Expressway, San Jose, California, at 12:00 PM.

1.1 Roll Call.

Committee members in attendance were District 3 Director Richard P. Santos. Committee member participating by teleconference was District 2 Director Barbara Keegan, Chairperson presiding.

Director Gary Kremen was excused from attending.

Director Linda LeZotte attended via teleconference.

Staff in attendance were M. Overland. Staff members participating by teleconference were A. Gschwind, D. Taylor, K. Wong, and T. Yoke.

Also, in attendance by teleconference were D. Callahan, and K. Kousser, TAP International, Inc. (TAP).

**2. PUBLIC COMMENT:**

2.1 Time Open for Public Comment on any Item not on the Agenda.

Chairperson Keegan declared time open for public comment on any Item not on the agenda. There was no one who wished to speak.

**3. INFORMATION ITEMS:**

3.1 Receive Annual Audit Training from Board Independent Auditor.

Recommendation: Receive Annual Audit Training from Board Independent Auditor.

Ms. Kate Kousser, TAP International, Inc., reviewed the information on this item, per the attached Committee Agenda Memorandum, and per the information contained in Attachment 1.

The Committee noted the information without formal action.

**4. CLERK REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS.**

4.1 Clerk Review and Clarification of Committee Requests.

None.

**5. ADJOURN**

5.1 Adjourn to Regular Meeting at 2:00 p.m., on April 21, 2021, to be called to order in compliance with the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20.

Chairperson Keegan adjourned the meeting at 1:55 p.m., to the 2:00 p.m. Regular Meeting on April 21, 2021, to be called to order in compliance with the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20.



Max Overland  
Assistant Deputy Clerk of the Board