



CAPITAL IMPROVEMENT PROGRAM COMMITTEE MEETING

MINUTES

**MONDAY JULY 29, 2019
10:00 AM**

(Paragraph numbers coincide with agenda item numbers)

A regular meeting of the Santa Clara Valley Water District (Valley Water) Capital Improvement Program Committee (Committee) was called to order in the Valley Water Headquarters Building Boardroom, 5700 Almaden Expressway, San Jose, California, at 10:00 a.m.

1. CALL TO ORDER/ROLL CALL

Committee members in attendance were District 6 Director T. Estremera, District 4 Director L. LeZotte, and District 5 Director N. Hsueh, Chairperson presiding, constituting a quorum of the Committee.

Staff members in attendance were N. Camacho, Chief Executive Officer, E. Aryee, M. Cook, N. Dominguez, M. Ganjoo, B. Hopper, J. Martin, E. Meeks, N. Nguyen, L. Orta, and T. Yoke. Mr. Michael Baratz, Labor Relations Officer, participated by teleconference.

2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA

Chairperson Hsueh declared time open for public comment on any item not on the agenda. There was no one present who wished to speak.

3. APPROVAL OF MINUTES

The Committee considered the attached minutes of the June 10, 2019 meeting. It was moved by Director Estremera, seconded by Director LeZotte, and unanimously carried that the minutes be approved as presented.

4. ACTION ITEMS

4.1. Information on Project Labor Agreements (Continued From June 10, 2019).

Recommendation:

- A. Receive information from staff regarding how Project Labor Agreements (PLAs) may impact Valley Water's capital projects; and
- B. Provide input to staff and discuss recommending to the Board whether Valley Water should pilot a PLA on a capital project.

Ms. Emily Meeks, Labor Relations Specialist I, reviewed the information on this item, per the attached Committee Agenda Memo, and the corresponding information contained in Attachment 1.

One statement supporting, and one statement opposing Project Labor Agreements were received from Mr. David Bini, Executive Director, Santa Clara and San Benito Counties Building and Construction Trades Council, and Ms. Susan Andrews, of undisclosed residency, respectively.

Chairperson Hsueh requested that staff reach out to local public agencies and the Santa Clara and San Benito Counties Building & Construction Trades Council to obtain information regarding their experiences with PLA's, including: negotiating agreements, PLA implementation, selection of contractors and workforce, and other factual information; and come back with a summary of their findings.

4.2 Capital Project Monitoring – Design.

Recommendation: Receive Information, discuss planning and feasibility resources needs, and make recommendations, as necessary.

Mr. Ngoc Nguyen, Deputy Operating Officer reviewed the information on this item, per the attached Committee Agenda Memo; and the corresponding information contained in Attachment 1, was reviewed as follows: Mr. Emmanuel Aryee, Capital Engineering Manager, reviewed Page 1, Water Utility, Lines 1 through 7; Mr. Nguyen, reviewed Page 1, Flood Protection, Lines 8 through 13, and Water Resources Stewardship, Lines 14 through 17; and Mr. Michael Cook, Deputy Administrative Officer, reviewed Page 1, Buildings and IT, Lines 18 and 19.

Chairperson Hsueh requested that staff provide the Committee with a baseline schedule for the Pacheco Reservoir Expansion Project.

Chairperson Hsueh requested staff re-evaluate the process for bringing project planning studies to the Board for consideration, and come back with a summary of their findings.

4.3. Upcoming Capital Agreements and Amendments.

Recommendation: Receive information on upcoming consultant agreements and/or amendments that staff will be recommending for Board approval and provide direction as needed.

Mr. Aryee reviewed the information on this item, per the attached Committee Agenda Memo.

Chairperson Hsueh requested the Consultant Agreement for the Rinconada Water Treatment Plant Reliability Improvement Project (Project) include a breakdown of staff support, and work hours for higher level consultant services.

It was moved by Director Estremera, seconded by Director LeZotte, and unanimously carried to support staff's recommendation for Board approval of the consultant agreement.

4.4. 2019 Capital Improvement Program Committee Work Plan.

Recommendation: Review the 2019 Capital Improvement Program Committee Work Plan and make revisions as necessary.

Chairperson Hsueh requested that the 2019 Committee Work Plan be revised as follows:

CIP Implementation:

- Remove Anderson Dam Updates from the CIP Work Plan;
- Add an item to review of the process for bringing planning study reports to the Board for consideration (August 2019); and
- Add an item to review of resource allocation for construction management of projects going into the construction phase (September 2019);

CIP Development:

- Add an item to review the project ranking criteria process (August 2019)

5. INFORMATION ITEMS

None.

6. CLERK'S REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS AND RECOMMENDATIONS

Ms. Natalie Dominguez, Assistant Deputy Clerk II, read Committee requests into the record:

With regard to Item 4.1:

Chairperson Hsueh requested that staff reach out to local public agencies and the Santa Clara and San Benito Counties Building & Construction Trades Council to obtain information regarding their experiences with PLA's, including: negotiating agreements, PLA implementation, selection of contractors and workforce, and other factual information; and come back with a summary of their findings.

With regard to Item 4.2:

Chairperson Hsueh requested that staff provide the Committee with a baseline schedule for the Pacheco Reservoir Expansion Project.

Chairperson Hsueh requested staff re-evaluate the process for bringing project planning studies to the Board for consideration, and come back with a summary of their findings.

With regard to Item 4.3:

Chairperson Hsueh requested the Consultant Agreement for the Rinconada Water Treatment Plant Reliability Improvement Project (Project) include a breakdown of staff support, and work hours for higher level consultant services.

With regard to Item 4.4:

Chairperson Hsueh requested that the 2019 Committee Work Plan be revised as follows:

CIP Implementation:

- Remove Anderson Dam Updates from the CIP Work Plan;
- Add an item to review of the process for bringing planning study reports to the Board for consideration (August 2019); and
- Add an item to review of resource allocation for construction management of projects going into the construction phase (September 2019);

CIP Development:

- Add an item to review the project ranking criteria process (August 2019)

7. ADJOURN

Chairperson Hsueh adjourned the meeting at 12:00 p.m., to the next scheduled meeting at 10:00 a.m. on August 12, 2019, in the Valley Water Headquarters Building, Board Conference Room A-124, 5700 Almaden Expressway, San Jose, California.

[original signed by]

Natalie F. Dominguez, CMC
Assistant Deputy Clerk II

Approved: August 12, 2019