



BOARD OF DIRECTORS MEETING

MINUTES

NOVEMBER 19, 2018
10:00 AM

(Paragraph numbers coincide with agenda item numbers)

A regular meeting of the Santa Clara Valley Water District (District) Capital Improvement Program Committee (Committee) was called to order in the District Headquarters, Board Conference Room A-124, 5700 Almaden Expressway, San Jose, California, at 10:00 a.m.

1. CALL TO ORDER:

1.1 Roll Call.

Committee members in attendance were District 4 Director L. LeZotte, District 6 Director T. Estremera, and District 5 Director N. Hsueh, Chairperson presiding, constituting a quorum of the Committee.

Staff members in attendance were N. Camacho, Chief Executive Officer (CEO), K. Arends, M. Cook, N. Dominguez, C. Hakes, J. Martin, K. Oven, B. Redmond, M. Richardson, L. Rossiter, A. Rouhani, D. Taylor, and T. Yoke.

1.2 Time Open for Public Comment on any Item not on the Agenda.

Chairperson Hsueh declared time open for public comment on any item not on the agenda. There was no one present who wished to speak.

2. APPROVAL OF MINUTES:

2.1 Approval of October 15, 2018 Meeting Minutes.

The Committee considered the attached minutes of the October 15, 2018, meeting.

It was moved by Director Estremera, seconded by Director LeZotte, and carried that the minutes be approved as presented.

3. ACTION ITEMS:

3.1 Capital Project Monitoring – Design.

Mr. Chris Hakes, Deputy Operating Officer, reviewed the information on this item, per the attached Committee Agenda Memo; and the corresponding presentation materials contained in Attachment 1 were reviewed by staff as follows: Mr. Hakes, reviewed Items 1 through 4, 14, 17 and 18; Ms. Katherine Oven, Deputy

Operating Officer, reviewed Items 5 through 11; Mr. Ngoc Nguyen, Deputy Operating Officer, reviewed Items 12, 13, 15, 16, and 19 through 23; Ms. Tina Yoke, Interim Chief Administrative Officer, reviewed Item 24, and Mr. Michael Cook, reviewed Item 25.

The Committee made the following request:

That staff add the Winfield property project to the Capital Project Planning and Feasibility Report.

3.2. Priority Ranking Criteria for the Capital Improvement Program.

Ms. Beth Redmond, Capital Program Planning and Analysis Manager, reviewed the information on this item, per the attached Committee Agenda Memo; and reviewed the corresponding presentation materials contained in Attachment 1.

The Committee requested staff make the following revisions to the CIP Priority Criteria:

- Staff to revise CIP Priority Criteria to include Environmental Justice as a separate stand-alone category;
- Staff to revise CIP Priority Criteria, Water Resources Stewardship Projects (Attachment 1, Page 3), to include a new Primary Objective, Item B, Project creates stewardship features that have broad community support. The current Item B, will become Item C; and
- Staff to revise CIP Priority Criteria, Buildings & Grounds Projects, Environmental & Natural Resources Sustainability, to include environmental certification criteria and costs in the project planning process.

It was noted that staff would present proposed revised Priority Ranking Criteria to the Board on December 5, 2018.

3.3. Draft Preliminary Fiscal Years 2020-2024 Capital Improvement Program.

Ms. Redmond reviewed the information on this item, per the attached Committee Agenda Memo; and reviewed the corresponding presentation materials contained in Attachment 1.

The Committee made the following requests:

- Staff to revise the Preliminary Fiscal Year 2020-2024 Capital Improvement Program Report to include a more comprehensive description of individual unfunded projects that clarifies the proposed projects status, e.g., evaluation status, funding, staff resources, etc.
- Staff to clarify how funds are to be applied within the Watershed Habitat Enhancement Design and Construction, Project No. 00C40400s.

3.4. 2018 and 2019 Capital Improvement Program Committee Work Plan

Chairperson Hsueh reviewed the information on this item, per the attached Committee Agenda Memo; and reviewed the corresponding presentation materials contained in Attachments 1 and 2.

The Committee made the following requests:

- Staff to agendize a discussion of the Calero Reservoir in December 2018 to address Director Kremen's concerns.
- Staff to move Large Construction Projects – Lessons Learn to from March 2019 to January 2019
- Staff to Add Almaden Lake to the Capital Project Monitoring – Planning/Feasibility Report.

Chairperson Hsueh confirmed the next meeting was scheduled to occur on December 12, 2018 at 10:00 a.m.

4. **INFORMATION ITEMS:** None.

5. **ADJOURN:**

5.1. Clerk's Review and Clarification of Committee Requests and Recommendations.

Ms. Natalie Dominguez, Assistant Deputy Clerk II, read the Committee requests contained herein into the record:

5.2 Adjourn to Regular Meeting at 10:00 a.m. on December 10, 2018, in the Santa Clara Valley Water District Headquarters Board Conference Room A-124, 5700 Almaden Expressway, San Jose, California.

Chairperson Hsueh adjourned the meeting at 11:55 a.m. to the next scheduled meeting at 10:00 a.m., on December 10, 2018, in the Santa Clara Valley Water District Headquarters Board Conference Room A-124, 5700 Almaden Expressway, San Jose, California.

[original signed by]
Michelle Meredith
Deputy Clerk of the Board

Approved: