

CAPITAL IMPROVEMENT PROGRAM COMMITTEE MEETING

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# MINUTES

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**MONDAY, December 14, 2020  
10:00 AM**

(Paragraph numbers coincide with agenda item numbers)

**1. CALL TO ORDER/ROLL CALL**

A regular meeting of the Santa Clara Valley Water District (Valley Water) Capital Improvement Program Committee (Committee) was called to order via Zoom video teleconference at 10:00 a.m.

**1.1 Roll Call.**

Committee members in attendance were District 4 Director Linda LeZotte and District 5 Director Nai Hsueh, Chairperson presiding, constituting a quorum of the Committee.

District 6 Director Tony Estremera arrived as noted below.

Staff members in attendance were Rick Callender, Chief Executive Officer, Michele King, Clerk, Board of Directors, J. Aranda, A. Baker, H. Barrientos, S. Berning R. Blank, D. Chen, B. Ching, J. Collins, M. Cook, J. De La Piedra, N. Dominguez, A. Fraumeni, R. Fuller, M. Ganjoo, A. Gschwind, C. Hakes, R. Heacock, E. Latedjou-Durand, H. McMahon, D. Montenegro, J. Martin, C. Narayanan, L. Orta, M. Potter, L. Rossiter, K. Struve, D. Taylor, S. Tippets, B. Yerrapotu and T. Yoke

**2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA**

Chairperson Hsueh declared time open for public comment on any item not on the agenda. There was no one present who wished to speak.

### **3. APPROVAL OF MINUTES**

#### **3.1. Approval of November 9, 2020 Meeting Minutes.**

Recommendation: Approve the minutes.

The Committee considered the attached minutes of the October 19, 2020 meeting. It was moved by Director LeZotte, seconded by Chairperson Hsueh and carried that the minutes be approved as amended. Director Estremera was absent.

### **4. ACTION ITEMS**

#### **4.1. Capital Project Monitoring - Construction**

Recommendation: Receive updates on projects in the construction phase, discuss resources needs, and make recommendations, as necessary.

Chairperson Hsueh reviewed the information on this item, per the attached Committee Agenda Memo, and corresponding presentation materials contained in Attachment 1 were reviewed by staff as follows: Mr. Heath McMahon, Deputy Operating Officer, reviewed Items 1 through 7, Ms. Rechelle Blank, Deputy Operating Officer, reviewed Items 8 through 15, and Mr. Michael Cook, Deputy Administrative Officer, reviewed Items 16 through 19.

Director Estremera arrived during Item 4.1.

The Committee noted the information without formal action.

#### **4.2. Update on the Palo Alto Flood Basin Tide Gate Structure Replacement Project, Project No. 10394001. (City of Palo Alto, District 7)**

Recommendation: Receive an update on the Palo Alto Flood Basin Tide Gate Structure Replacement Project.

Mr. Roger Narsim, Capital Engineering Manager, reviewed the information on this item, per the attached Committee Agenda Memo, and the corresponding presentation materials contained in Attachment 4.

The Committee noted the information without formal action.

4.3. Draft Preliminary Five-Year Capital Improvement Program Fiscal for Years 2022-2026.

Recommendation: Review and discuss the Draft Preliminary Five-Year Capital Improvement Program for Fiscal Years 2022-2026 and provide recommendations to staff as needed.

Ms. Jessica Collins, Watersheds Business Planning & Analysis Manager, reviewed the information on this item, per the attached Committee Agenda Memo and the corresponding presentation materials were reviewed by staff as follows: Ms. Collins reviewed Attachments 1 and 2, and Mr. Darin Taylor, Chief Financial Officer, reviewed Attachment 3.

Regarding Attachment 1, the Committee expressed concern for the overall increase to the Preliminary Fiscal Year 2022-2026 Capital Improvement Program (CIP) with regard to large water storage projects and requested that staff rework the Preliminary CIP to clarify projects that will be moving forward in the next five years, projects to be considered for potential future investment and projects to be supported by partner funding. Ms. Collins will work with staff to revise the Preliminary CIP to address the Committee's concerns and review the changes with the Committee prior to the Preliminary CIP being presented to the Board.

Regarding Attachment 3, the Committee requested Mr. Taylor rerun funding scenarios for Open Space Credit based on 25% as requested by the Board.

4.4. Receive Information on Upcoming Consultant Agreement Amendments for Capital Projects.

Recommendation: Receive information on upcoming consultant agreement amendments for capital projects.

Jerry De La Piedra, Water Supply Planning and Conservation Unit Manager reviewed the information on Items 1 and 2, and Ms. Rechelle Blank, Deputy Operating Officer, reviewed Item 3 per the attached Committee Agenda Memo.

The Committee requested staff review all active contracts with HDR with regard to contractor performance and report back to the Committee.

4.5. Review 2020 Capital Improvement Committee Work Plan, and Proposed 2021 Work Plan and Meeting Schedule.

Recommendation: A. Review the 2020 Capital Improvement Program Committee Work Plan and make revisions as necessary;  
B. Review the proposed 2021 Capital Improvement Program Committee Work Plan and make revisions as necessary; and  
C. Review and approve the proposed 2021 CIP Committee meeting schedule.

Ms. Collins reviewed the information on this item, per the attached Committee Agenda Memo, and corresponding presentation materials contained in Attachments 1 through 3.

The Committee noted the information without formal action.

**5. INFORMATION ITEMS**

None.

**6. CLERK'S REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS AND RECOMMENDATIONS:**

Ms. Natalie Dominguez, Assistant Deputy Clerk II, confirmed that there were no new Committee Recommendations or Requests.

Item 4.3:

- Regarding Attachment 1, the Committee expressed concern for the overall increase to the Preliminary Fiscal Year 2022-2026 Capital Improvement Program (CIP) with regard to large water storage projects and requested that staff rework the Preliminary CIP to clarify projects that will be moving forward in the next five years, projects to be considered for potential future investment and projects to be supported by partner funding. Ms. Collins will work with staff to revise the Preliminary CIP to address the Committee's concerns and review the changes with the Committee prior to the Preliminary CIP being presented to the Board.
- Regarding Attachment 3, the Committee requested Mr. Taylor rerun funding scenarios for Open Space Credit based on 25% as requested by the Board.

Item 4.4:

The Committee requested staff review all active contracts with HDR with regard to contractor performance and report back to the Committee.

**7. ADJOURN**

Chairperson Hsueh adjourned the meeting at 11:55 P.M., to the next regular meeting on January 11, 2021, via Zoom video teleconference.

[original signed by]  
Natalie F. Dominguez, CMC  
Assistant Deputy Clerk II

Approved: February 8, 2021