

January 17, 2020

**TO: SAFE, CLEAN WATER AND NATURAL FLOOD PROTECTION PROGRAM,  
INDEPENDENT MONITORING COMMITTEE****Jurisdiction**District 1  
District 2  
District 3District 4  
District 5

District 6

District 7

**Member**Susan Kazemi  
Kathleen Sutherland  
Hon. Tara Martin-Milius  
Hon. Carmen Montano  
Hon. Joe Head  
Bill Hoeft  
Eileen McLaughlin  
Hon. Patrick S. Kwok  
Hon. Dan McCorquodale  
Tess Byler  
Kit Gordon

The Safe, Clean Water and Natural Flood Protection Program, Independent Monitoring Committee meeting is scheduled to be held on **Wednesday, January 22, 2020, at 4:00 p.m.**, in the Headquarters Building Boardroom located at the Santa Clara Valley Water District, 5700 Almaden Expressway, San Jose, California. Dinner will be served.

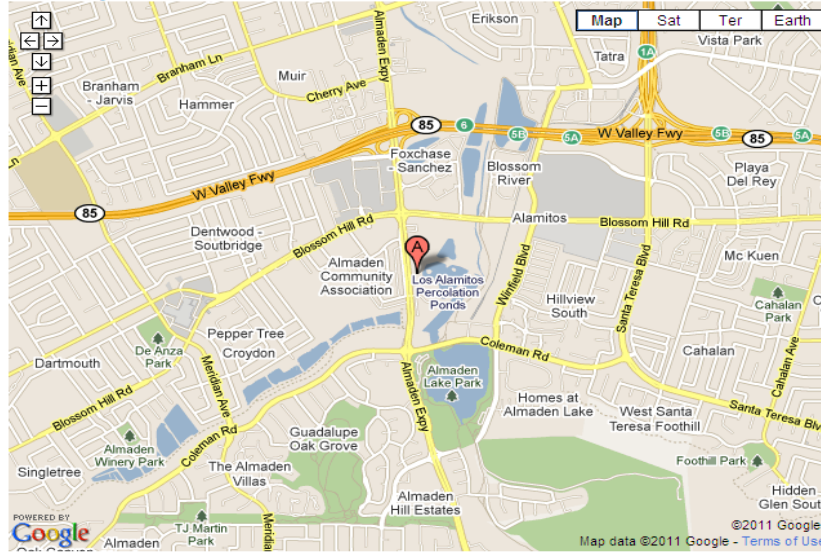
Enclosed are the meeting agenda and corresponding materials. Copies of this packet will be available at the meeting. The meeting packet can also be viewed on-line at <https://www.valleywater.org/project-updates/safe-clean-water-and-natural-flood-protection-program/safe-clean-water-program-independent-monitoring-committee>.

Please confirm your attendance **no later than 2:00 p.m., Monday, January 20, 2020**, by contacting Glenna Brambill at 1-408-630-2408, or [gbrambill@valleywater.org](mailto:gbrambill@valleywater.org).

Enclosures



**Santa Clara Valley Water District - Headquarters Building,  
5700 Almaden Expressway, San Jose, CA 95118**



**From Oakland:**

- Take 880 South to 85 South
- Take 85 South to Almaden Expressway exit
- Turn left on Almaden Plaza Way
- Turn right (south) on Almaden Expressway
- At Via Monte (third traffic light), make a U-turn
- Proceed north on Almaden Expressway approximately 1,000 feet
- Turn right (east) into the campus entrance

**From Morgan Hill/Gilroy:**

- Take 101 North to 85 North
- Take 85 North to Almaden Expressway exit
- Turn left on Almaden Expressway
- Cross Blossom Hill Road
- At Via Monte (third traffic light), make a U-turn
- Proceed north on Almaden Expressway approximately 1,000 feet
- Turn right (east) into the campus entrance

**From Sunnyvale:**

- Take Highway 87 South to 85 North
- Take Highway 85 North to Almaden Expressway exit
- Turn left on Almaden Expressway
- At Via Monte (third traffic light), make a U-turn
- Proceed north on Almaden Expressway approximately 1,000 feet
- Turn right (east) into the campus entrance

**From San Francisco:**

- Take 280 South to Highway 85 South
- Take Highway 85 South to Almaden Expressway exit
- Turn left on Almaden Plaza Way
- Turn right (south) on Almaden Expressway
- At Via Monte (third traffic light), make a U-turn
- Proceed north on Almaden Expressway approximately 1,000 feet
- Turn right (east) into the campus entrance

**From Downtown San Jose:**

- Take Highway 87 - Guadalupe Expressway South
- Exit on Santa Teresa Blvd.
- Turn right on Blossom Hill Road
- Turn left at Almaden Expressway
- At Via Monte (first traffic light), make a U-turn
- Proceed north on Almaden Expressway approximately 1,000 feet
- Turn right (east) into the campus entrance

**From Walnut Creek, Concord and East Bay areas:**

- Take 680 South to 280 North
- Exit Highway 87-Guadalupe Expressway South
- Exit on Santa Teresa Blvd.
- Turn right on Blossom Hill Road
- Turn left at Almaden Expressway
- At Via Monte (third traffic light), make a U-turn
- Proceed north on Almaden Expressway approximately 1,000 feet
- Turn right (east) into the campus entrance



## **Santa Clara Valley Water District SCW Independent Monitoring Committee Meeting**

HQ Boardroom  
5700 Almaden Expressway  
San Jose, CA 95118

### **REGULAR MEETING AGENDA**

**Wednesday, January 22, 2020  
4:00 PM**

**District Mission: Provide Silicon Valley safe, clean water for a healthy life, environment and economy.**

SAFE, CLEAN WATER  
INDEPENDENT MONITORING  
COMMITTEE

COMMITTEE OFFICERS:  
Kit Gordon, Committee Chair  
Bill Hoeft, Committee Chair

All public records relating to an item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the Clerk of the Board at the Santa Clara Valley Water District Headquarters Building, 5700 Almaden Expressway, San Jose, CA 95118, at the same time that the public records are distributed or made available to the legislative body. Santa Clara Valley Water District will make reasonable efforts to accommodate persons with disabilities wishing to attend IMC meeting. Please advise the Clerk of the Board Office of any special needs by calling (408) 265-2600.

SCVWD BOARD  
REPRESENTATIVES:  
Linda J. LeZotte, Board  
Representative  
Nai Hsueh, Board Alternate

**Note: The finalized Board Agenda, exception items and supplemental items will be posted prior to the meeting in accordance with the Brown Act.**

**Santa Clara Valley Water District**  
**SCW Independent Monitoring Committee**  
**REGULAR MEETING**  
**AGENDA**

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Wednesday, January 22, 2020

4:00 PM

HQ Boardroom

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**1. CALL TO ORDER:**

1.1. Roll Call.

**2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA.**

*Notice to the public: This item is reserved for persons desiring to address the Committee on any matter not on this agenda. Members of the public who wish to address the Committee on any item not listed on the agenda should complete a Speaker Form and present it to the Committee Clerk. The Committee Chair will call individuals in turn. Speakers comments should be limited to two minutes or as set by the Chair. The law does not permit Committee action on, or extended discussion of, any item not on the agenda except under special circumstances. If Committee action is requested, the matter may be placed on a future agenda. All comments that require a response will be referred to staff for a reply in writing. The Committee may take action on any item of business appearing on the posted agenda.*

**3. APPROVAL OF MINUTES:**

3.1. Approval of Minutes

[20-0123](#)

Recommendation: **RECOMMENDATION:**

Approve 120419 SCW IMC Meeting Minutes

**SUMMARY:**

A summary of Committee discussions, and details of all actions taken by the Committee, during all open and public Committee meetings, is transcribed and submitted for review and approval.

Upon Committee approval, minutes transcripts are finalized and entered into the District's historical records archives and serve as historical records of the Committee's meetings.

**ATTACHMENTS:**

Attachments: [Attachment 1: 120419 SCW IMC DRAFT Mins](#)

**4. OUTCOME OF SUBCOMMITTEE MEETINGS:**

- 4a. Subcommittee Chairs report out on key areas of discussions and recommendations

**5. NEXT STEPS:**

- 5a. January 30, 2020, IMC Report Drafting Meeting (IMC Chair and Subcommittee Chairs)
- 5b. February 12, 2020, Full Committee Meeting Report
  - i. Approve Final IMC Report
- 5c. February 25, 2020, IMC Chair presents Final IMC Report to Board
- 5d. Overview of remaining SCW Change Control Process Schedule

**6. CLERK REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS.**

*This is an opportunity for the Clerk to review and obtain clarification on any formally moved, seconded, and approved requests and recommendations made by the Committee during the meeting.*

**7. ADJOURN:**

- 7.1. Adjourn to Regular Meeting at 4:00 p.m., on Wednesday, February 12, 2020, in the Santa Clara Valley Water District Headquarters Building Conference Room A143, 5700 Almaden Expressway, San Jose, California.






# Santa Clara Valley Water District

**File No.:** 20-0123

**Agenda Date:** 1/22/2020

**Item No.:** 3.1.

		
	Meeting Date:	01-22-20
	Item No.	3.1
	Unclassified Manager:	Michele King 1-408-630-2711
<b>SAFE, CLEAN WATER INDEPENDENT MONITORING COMMITTEE</b>		

**SUBJECT:** Approval of Minutes

**RECOMMENDATION:**

Approve 120419 SCW IMC Meeting Minutes

**SUMMARY:**

A summary of Committee discussions, and details of all actions taken by the Committee, during all open and public Committee meetings, is transcribed and submitted for review and approval.

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**ATTACHMENTS:**

Attachment 1: 120419 SCW IMC Draft Meeting Minutes







SAFE, CLEAN WATER AND NATURAL FLOOD PROTECTION PROGRAM  
INDEPENDENT MONITORING COMMITTEE

# DRAFT MINUTES

**WEDNESDAY, DECEMBER 4, 2019**

(Paragraph numbers coincide with agenda item numbers)

A regularly scheduled meeting of the Safe, Clean Water and Natural Flood Protection Program Independent Monitoring Committee was held on December 4, 2019, in the Headquarters Building Boardroom located at the Santa Clara Valley Water District, 5700 Almaden Expressway, San Jose, California.

**1. CALL TO ORDER**

Chair Kit Gordon called the meeting to order at 4:04 p.m.

**2. ROLL CALL**

A quorum was not established with 6 Members present.

Members in attendance were:

<u>Jurisdiction</u>	<u>Representative</u>	<u>Representative</u>
District 1	Susan Kazemi	
District 2	Kathleen Sutherland	
District 4	Hon. Joe Head*	
District 5	Bill Hoeft	
District 6	Hon. Dan McCorquodale	
District 7	Tess Byler	Kit Gordon

Member not in attendance was:

<u>Jurisdiction</u>	<u>Representative</u>
District 3	Hon. Tara Martin-Milius
	Hon. Carmen Montano
District 5	Eileen McLaughlin
District 6	Hon. Patrick S. Kwok

\*Committee Member arrived as indicated below.

Board Member in attendance was: Director Nai Hsueh Board Alternate.

Staff members in attendance were: Lisa Bankosh, Glenna Brambill, Jessica Collins, Mark DeMartini, Meenakshi Ganjoo, Alexander Gordon, Chad Grande, Saeid Hosseini, Trisha Howard, Juan Ledesma, Marta Lugo, Devin Mody, Alec Nicholas, Kirsten Struve, Ashley Taylor, Sherilyn Tran, Jack Xu, Liang Xu and Kristen Yasukawa.

**2. PUBLIC COMMENT**

There was no one present who wished to speak.

Chair Kit Gordon moved to Agenda Item 6.

**6. INDEPENDENT MONITORING COMMITTEE (IMC) REQUESTED PRESENTATIONS AND INFORMATION**

During the prior year's annual report review cycle for Year 5 of the Program, the IMC requested informational presentations on the following projects:

The following Project Managers presented their respective priorities and were available to answer questions:

- Mr. Jack Xu and Mr. Juan Ledesma, Priority C2-Emergency Response Upgrades and its nexus with Project E2 – Emergency Response Planning
- Mr. Alec Nicholas, Project D6 (Creek Restoration and Stabilization) Hale Creek Enhancement Project
- Saeid Hosseini, Bolsa Road Bridge Fish Passage Improvement Project
- Mr. Jack Xu, Los Gatos Creek Restoration and Flood Protection Project

\*Hon. Joe Head arrived at 4:40 p.m. Quorum was established with 7 people.

Mr. Devin Mody, showed the Committee the E1 Video and was available to answer questions.

Chair Kit Gordon moved to Agenda Item 4.

**4. ELECT 2020 CHAIR AND VICE CHAIR**

**4.1. Election of Chair**

It was moved by Ms. Tess Byler, seconded by Ms. Kathleen Sutherland and unanimously carried to approve Ms. Kit Gordon as the 2020 SCW IMC Chair.

**4.1. Election of Vice Chair**

It was moved by Ms. Kathleen Sutherland, seconded by Ms. Tess Byler and unanimously carried to approve Mr. Bill Hoeft as the 2020 SCW IMC Vice Chair.

**5. APPROVAL OF MINUTES**

**5.1 APPROVAL OF FEBRUARY 13, 2019, MEETING MINUTES**

It was moved by Ms. Tess Byler, seconded by Hon. Joe Head and by majority vote, carried to approve the minutes of the February 13, 2019, Safe, Clean Water and Natural Flood Protection Program Independent Monitoring Committee meeting as presented.

Hon. Virginia Holtz abstained.

**7. SAFE, CLEAN WATER AND NATURAL FLOOD PROTECTION PROGRAM  
INDEPENDENT MONITORING COMMITTEE REVIEW PROCESS AND SCHEDULE  
FOR FISCAL YEAR 2019 ANNUAL REPORT**

Ms. Jessica Collins reviewed the materials as outlined in the agenda item.

It was moved by Mr. Bill Hoeft, seconded by Ms. Kathy Sutherland and unanimously carried to approve joining priorities E and Other.

The E1 Video is on the on the project website [www.valleywater.org](http://www.valleywater.org).

The next scheduled meetings are January 29, 2020 and February 12, 2020.

**8. ANNUAL REPORT FINALIZATION AND NEXT STEPS**

Ms. Jessica Collins reviewed the materials as outlined in the agenda item.

February 14, 2020 is the final date to have the report finalized for Board presentation.

The Committee took no action.

**9. REVIEW AND CLARIFICATION OF ACTION ITEMS**

Ms. Glenna Brambill reported there were no action items for Board consideration.

**10. ADJOURNMENT**

Chair Kit Gordon adjourned the meeting at 5:23 p.m. to the next scheduled meeting on Wednesday, January 29, 2020, at 4:00 p.m., in the Santa Clara Valley Water District Headquarters Boardroom, 5700 Almaden Expressway, San Jose CA.

Glenna Brambill  
Board Committee Liaison  
Office of the Clerk of the Board

Approved:

