January 17, 2020

TO: SAFE, CLEAN WATER AND NATURAL FLOOD PROTECTION PROGRAM, INDEPENDENT MONITORING COMMITTEE

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<th>Jurisdiction</th>
<th>Member</th>
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<td>District 1</td>
<td>Susan Kazemi</td>
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<td>District 2</td>
<td>Kathleen Sutherland</td>
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<td>District 3</td>
<td>Hon. Tara Martin-Milius</td>
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<td>Hon. Carmen Montano</td>
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<td>District 4</td>
<td>Hon. Joe Head</td>
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<td>Hon. Patrick S. Kwok</td>
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<td>Hon. Dan McCorquodale</td>
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<td>District 7</td>
<td>Tess Byler</td>
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<td>Kit Gordon</td>
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The Safe, Clean Water and Natural Flood Protection Program, Independent Monitoring Committee meeting is scheduled to be held on Wednesday, January 22, 2020, at 4:00 p.m., in the Headquarters Building Boardroom located at the Santa Clara Valley Water District, 5700 Almaden Expressway, San Jose, California. Dinner will be served.

Enclosed are the meeting agenda and corresponding materials. Copies of this packet will be available at the meeting. The meeting packet can also be viewed on-line at https://www.valleywater.org/project-updates/safe-clean-water-and-natural-flood-protection-program/safe-clean-water-program-independent-monitoring-committee.

Please confirm your attendance no later than 2:00 p.m., Monday, January 20, 2020, by contacting Glenna Brambill at 1-408-630-2408, or gbrambill@valleywater.org.

Enclosures
Santa Clara Valley Water District - Headquarters Building,  
5700 Almaden Expressway, San Jose, CA 95118

From Oakland:
- Take 880 South to 85 South
- Take 85 South to Almaden Expressway exit
- Turn left on Almaden Plaza Way
- Turn right (south) on Almaden Expressway
- At Via Monte (third traffic light), make a U-turn
- Proceed north on Almaden Expressway approximately 1,000 feet
- Turn right (east) into the campus entrance

From Morgan Hill/Gilroy:
- Take 101 North to 85 North
- Take 85 North to Almaden Expressway exit
- Turn left on Almaden Expressway
- Cross Blossom Hill Road
- At Via Monte (third traffic light), make a U-turn
- Proceed north on Almaden Expressway approximately 1,000 feet
- Turn right (east) into the campus entrance

From Sunnyvale:
- Take Highway 87 South to 85 North
- Take Highway 85 North to Almaden Expressway exit
- Turn left on Almaden Expressway
- At Via Monte (third traffic light), make a U-turn
- Proceed north on Almaden Expressway approximately 1,000 feet
- Turn right (east) into the campus entrance

From San Francisco:
- Take 280 South to Highway 85 South
- Take Highway 85 South to Almaden Expressway exit
- Turn left on Almaden Plaza Way
- Turn right (south) on Almaden Expressway
- At Via Monte (third traffic light), make a U-turn
- Proceed north on Almaden Expressway approximately 1,000 feet
- Turn right (east) into the campus entrance

From Downtown San Jose:
- Take Highway 87 - Guadalupe Expressway South
- Exit on Santa Teresa Blvd.
- Turn right on Blossom Hill Road
- Turn left at Almaden Expressway
- At Via Monte (first traffic light), make a U-turn
- Proceed north on Almaden Expressway approximately 1,000 feet
- Turn right (east) into the campus entrance

From Walnut Creek, Concord and East Bay areas:
- Take 680 South to 280 North
- Exit Highway 87-Guadalupe Expressway South
- Exit on Santa Teresa Blvd.
- Turn right on Blossom Hill Road
- Turn left at Almaden Expressway
- At Via Monte (third traffic light), make a U-turn
- Proceed north on Almaden Expressway approximately 1,000 feet
- Turn right (east) into the campus entrance
Santa Clara Valley Water District
SCW Independent Monitoring Committee Meeting

HQ Boardroom
5700 Almaden Expressway
San Jose, CA  95118

REGULAR MEETING
AGENDA

Wednesday, January 22, 2020
4:00 PM

Note: The finalized Board Agenda, exception items and supplemental items will be posted prior to the meeting in accordance with the Brown Act.
1. **CALL TO ORDER:**

   1.1. Roll Call.

2. **TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA.**

   Notice to the public: This item is reserved for persons desiring to address the Committee on any matter not on this agenda. Members of the public who wish to address the Committee on any item not listed on the agenda should complete a Speaker Form and present it to the Committee Clerk. The Committee Chair will call individuals in turn. Speakers comments should be limited to two minutes or as set by the Chair. The law does not permit Committee action on, or extended discussion of, any item not on the agenda except under special circumstances. If Committee action is requested, the matter may be placed on a future agenda. All comments that require a response will be referred to staff for a reply in writing. The Committee may take action on any item of business appearing on the posted agenda.

3. **APPROVAL OF MINUTES:**

   3.1. Approval of Minutes

   **Recommendation:**

   **RECOMMENDATION:**

   Approve 120419 SCW IMC Meeting Minutes

   **SUMMARY:**

   A summary of Committee discussions, and details of all actions taken by the Committee, during all open and public Committee meetings, is transcribed and submitted for review and approval.

   Upon Committee approval, minutes transcripts are finalized and entered into the District's historical records archives and serve as historical records of the Committee’s meetings.

   **ATTACHMENTS:**

   Attachments: [Attachment 1: 120419 SCW IMC DRAFT Mins]

4. **OUTCOME OF SUBCOMMITTEE MEETINGS:**
4a. Subcommittee Chairs report out on key areas of discussions and recommendations

5. **NEXT STEPS:**

5a. January 30, 2020, IMC Report Drafting Meeting (IMC Chair and Subcommittee Chairs)

5b. February 12, 2020, Full Committee Meeting Report
   i. Approve Final IMC Report

5c. February 25, 2020, IMC Chair presents Final IMC Report to Board

5d. Overview of remaining SCW Change Control Process Schedule

6. **CLERK REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS.**

   *This is an opportunity for the Clerk to review and obtain clarification on any formally moved, seconded, and approved requests and recommendations made by the Committee during the meeting.*

7. **ADJOURN:**

   7.1. Adjourn to Regular Meeting at 4:00 p.m., on Wednesday, February 12, 2020, in the Santa Clara Valley Water District Headquarters Building Conference Room A143, 5700 Almaden Expressway, San Jose, California.
SAFE, CLEAN WATER
INDEPENDENT MONITORING
COMMITTEE

SUBJECT: Approval of Minutes

RECOMMENDATION:
Approve 120419 SCW IMC Meeting Minutes

SUMMARY:
A summary of Committee discussions, and details of all actions taken by the Committee, during all open and public Committee meetings, is transcribed and submitted for review and approval.

Upon Committee approval, minutes transcripts are finalized and entered into the District’s historical records archives and serve as historical records of the Committee’s meetings.

ATTACHMENTS:
Attachment 1: 120419 SCW IMC Draft Meeting Minutes
SAFE, CLEAN WATER AND NATURAL FLOOD PROTECTION PROGRAM
INDEPENDENT MONITORING COMMITTEE

DRAFT MINUTES

WEDNESDAY, DECEMBER 4, 2019

(Paragraph numbers coincide with agenda item numbers)

A regularly scheduled meeting of the Safe, Clean Water and Natural Flood Protection Program Independent Monitoring Committee was held on December 4, 2019, in the Headquarters Building Boardroom located at the Santa Clara Valley Water District, 5700 Almaden Expressway, San Jose, California.

1. CALL TO ORDER
   Chair Kit Gordon called the meeting to order at 4:04 p.m.

2. ROLL CALL
   A quorum was not established with 6 Members present.

   Members in attendance were:
   Jurisdiction  Representative          Representative
   District 1    Susan Kazemi
   District 2    Kathleen Sutherland
   District 4    Hon. Joe Head*
   District 5    Bill Hoeft
   District 6    Hon. Dan McCorquodale
   District 7    Tess Byler              Kit Gordon

   Member not in attendance was:
   Jurisdiction  Representative
   District 3    Hon. Tara Martin-Milius
                  Hon. Carmen Montano
   District 5    Eileen McLaughlin
   District 6    Hon. Patrick S. Kwok

   *Committee Member arrived as indicated below.

   Board Member in attendance was: Director Nai Hsueh Board Alternate.

   Staff members in attendance were: Lisa Bankosh, Glenna Brambill, Jessica Collins, Mark DeMartini, Meenakshi Ganjoo, Alexander Gordon, Chad Grande, Saeid Hosseini, Trisha Howard, Juan Ledesma, Marta Lugo, Devin Mody, Alec Nicholas, Kirsten Struve, Ashley Taylor, Sherilyn Tran, Jack Xu, Liang Xu and Kristen Yasukawa.
2. **PUBLIC COMMENT**
   There was no one present who wished to speak.

   Chair Kit Gordon moved to Agenda Item 6.

6. **INDEPENDENT MONITORING COMMITTEE (IMC) REQUESTED PRESENTATIONS AND INFORMATION**
   During the prior year’s annual report review cycle for Year 5 of the Program, the IMC requested informational presentations on the following projects:

   The following Project Managers presented their respective priorities and were available to answer questions:

   - Mr. Jack Xu and Mr. Juan Ledesma, Priority C2-Emergency Response Upgrades and its nexus with Project E2 – Emergency Response Planning
   - Mr. Alec Nicholas, Project D6 (Creek Restoration and Stabilization) Hale Creek Enhancement Project
   - Saeid Hosseini, Bolsa Road Bridge Fish Passage Improvement Project
   - Mr. Jack Xu, Los Gatos Creek Restoration and Flood Protection Project

   *Hon. Joe Head arrived at 4:40 p.m. Quorum was established with 7 people.

   Mr. Devin Mody, showed the Committee the E1 Video and was available to answer questions.

   Chair Kit Gordon moved to Agenda Item 4.

4. **ELECT 2020 CHAIR AND VICE CHAIR**
   4.1. **Election of Chair**
   It was moved by Ms. Tess Byler, seconded by Ms. Kathleen Sutherland and unanimously carried to approve Ms. Kit Gordon as the 2020 SCW IMC Chair.

   4.1. **Election of Vice Chair**
   It was moved by Ms. Kathleen Sutherland, seconded by Ms. Tess Byler and unanimously carried to approve Mr. Bill Hoeft as the 2020 SCW IMC Vice Chair.

5. **APPROVAL OF MINUTES**
   5.1 **APPROVAL OF FEBRUARY 13, 2019, MEETING MINUTES**
   It was moved by Ms. Tess Byler, seconded by Hon. Joe Head and by majority vote, carried to approve the minutes of the February 13, 2019, Safe, Clean Water and Natural Flood Protection Program Independent Monitoring Committee meeting as presented. Hon. Virginia Holtz abstained.
7. SAFE, CLEAN WATER AND NATURAL FLOOD PROTECTION PROGRAM
INDEPENDENT MONITORING COMMITTEE REVIEW PROCESS AND SCHEDULE
FOR FISCAL YEAR 2019 ANNUAL REPORT
Ms. Jessica Collins reviewed the materials as outlined in the agenda item.

It was moved by Mr. Bill Hoeft, seconded by Ms. Kathy Sutherland and unanimously
carried to approve joining priorities E and Other.

The E1 Video is on the project website www.valleywater.org.

The next scheduled meetings are January 29, 2020 and February 12, 2020.

8. ANNUAL REPORT FINALIZATION AND NEXT STEPS
Ms. Jessica Collins reviewed the materials as outlined in the agenda item.

February 14, 2020 is the final date to have the report finalized for Board presentation.

The Committee took no action.

9. REVIEW AND CLARIFICATION OF ACTION ITEMS
Ms. Glenna Brambill reported there were no action items for Board consideration.

10. ADJOURNMENT
Chair Kit Gordon adjourned the meeting at 5:23 p.m. to the next scheduled meeting on
Wednesday, January 29, 2020, at 4:00 p.m., in the Santa Clara Valley Water District
Headquarters Boardroom, 5700 Almaden Expressway, San Jose CA.

Glenna Brambill
Board Committee Liaison
Office of the Clerk of the Board

Approved: