

January 17, 2019

**TO: SAFE, CLEAN WATER AND NATURAL FLOOD PROTECTION PROGRAM,
INDEPENDENT MONITORING COMMITTEE**

Jurisdiction

District 1

District 2

District 3

District 4

District 5

District 6

District 7

Member

Julie Hutcheson

Doug Muirhead

Kathleen Sutherland

Hon. Tara Martin-Milius

Hon. Carmen Montano

Hon. Virginia Holtz

Hon. Joe Head

Bill Hoeft

Eileen McLaughlin

Hon. Patrick Kwok

Hon. Dan McCorquodale

Tess Byler

Kit Gordon

The Safe, Clean Water and Natural Flood Protection Program, Independent Monitoring Committee meeting is scheduled to be held on **Wednesday, January 23, 2019, at 4:00 p.m.**, in the Headquarters Building Boardroom located at the Santa Clara Valley Water District, 5700 Almaden Expressway, San Jose, California. Dinner will be served.

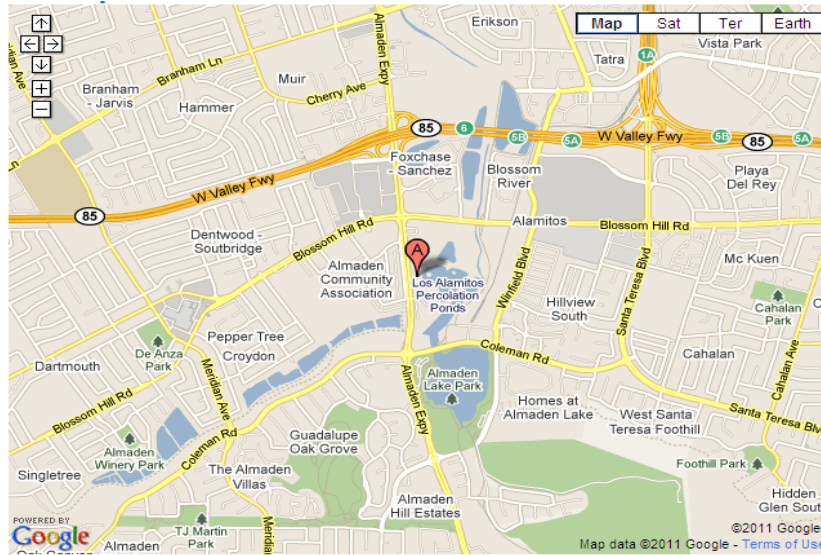
Enclosed are the meeting agenda and corresponding materials. Copies of this packet will be available at the meeting. The meeting packet can also be viewed on-line at <https://www.valleywater.org/project-updates/safe-clean-water-and-natural-flood-protection-program/safe-clean-water-program-independent-monitoring-committee>.

Please confirm your attendance **no later than 12:00 p.m., Tuesday, January 22, 2019**, by contacting Glenna Brambill at 1-408-630-2408, or gbrambill@valleywater.org.

Enclosures



**Santa Clara Valley Water District - Headquarters Building,
5700 Almaden Expressway, San Jose, CA 95118**



From Oakland:

- Take 880 South to 85 South
- Take 85 South to Almaden Expressway exit
- Turn left on Almaden Plaza Way
- Turn right (south) on Almaden Expressway
- At Via Monte (third traffic light), make a U-turn
- Proceed north on Almaden Expressway approximately 1,000 feet
- Turn right (east) into the campus entrance

From Morgan Hill/Gilroy:

- Take 101 North to 85 North
- Take 85 North to Almaden Expressway exit
- Turn left on Almaden Expressway
- Cross Blossom Hill Road
- At Via Monte (third traffic light), make a U-turn
- Proceed north on Almaden Expressway approximately 1,000 feet
- Turn right (east) into the campus entrance

From Sunnyvale:

- Take Highway 87 South to 85 North
- Take Highway 85 North to Almaden Expressway exit
- Turn left on Almaden Expressway
- At Via Monte (third traffic light), make a U-turn
- Proceed north on Almaden Expressway approximately 1,000 feet
- Turn right (east) into the campus entrance

From San Francisco:

- Take 280 South to Highway 85 South
- Take Highway 85 South to Almaden Expressway exit
- Turn left on Almaden Plaza Way
- Turn right (south) on Almaden Expressway
- At Via Monte (third traffic light), make a U-turn
- Proceed north on Almaden Expressway approximately 1,000 feet
- Turn right (east) into the campus entrance

From Downtown San Jose:

- Take Highway 87 - Guadalupe Expressway South
- Exit on Santa Teresa Blvd.
- Turn right on Blossom Hill Road
- Turn left at Almaden Expressway
- At Via Monte (first traffic light), make a U-turn
- Proceed north on Almaden Expressway approximately 1,000 feet
- Turn right (east) into the campus entrance

From Walnut Creek, Concord and East Bay areas:

- Take 680 South to 280 North
- Exit Highway 87-Guadalupe Expressway South
- Exit on Santa Teresa Blvd.
- Turn right on Blossom Hill Road
- Turn left at Almaden Expressway
- At Via Monte (third traffic light), make a U-turn
- Proceed north on Almaden Expressway approximately 1,000 feet
- Turn right (east) into the campus entrance



Santa Clara Valley Water District SCW Independent Monitoring Committee Meeting

HQ Boardroom
5700 Almaden Expressway
San Jose, CA 95118

REGULAR MEETING AGENDA

Wednesday, January 23, 2019
4:00 PM

District Mission: Provide Silicon Valley safe, clean water for a healthy life, environment and economy.

SAFE, CLEAN WATER
INDEPENDENT MONITORING
COMMITTEE

COMMITTEE OFFICERS:
Kit Gordon, Committee Chair
Doug Muirhead, Committee Vice Chair

All public records relating to an item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the Clerk of the Board at the Santa Clara Valley Water District Headquarters Building, 5700 Almaden Expressway, San Jose, CA 95118, at the same time that the public records are distributed or made available to the legislative body. Santa Clara Valley Water District will make reasonable efforts to accommodate persons with disabilities wishing to attend Board of Directors' meeting. Please advise the Clerk of the Board Office of any special needs by calling (408) 265-2600.

SCVWD BOARD
REPRESENTATIVES:
Linda J. LeZotte, Board
Representative
Nai Hsueh, Board Alternate

Note: The finalized Board Agenda, exception items and supplemental items will be posted prior to the meeting in accordance with the Brown Act.

Santa Clara Valley Water District
SCW Independent Monitoring Committee
REGULAR MEETING
AGENDA

Wednesday, January 23, 2019

4:00 PM

HQ Boardroom
5700 Almaden Expressway
San Jose CA 95118

1. CALL TO ORDER:

1.1. Roll Call.

2. Time Open for Public Comment on any Item not on the Agenda.

Notice to the public: This item is reserved for persons desiring to address the Committee on any matter not on this agenda. Members of the public who wish to address the Committee on any item not listed on the agenda should complete a Speaker Form and present it to the Committee Clerk. The Committee Chair will call individuals in turn. Speakers comments should be limited to two minutes or as set by the Chair. The law does not permit Committee action on, or extended discussion of, any item not on the agenda except under special circumstances. If Committee action is requested, the matter may be placed on a future agenda. All comments that require a response will be referred to staff for a reply in writing. The Committee may take action on any item of business appearing on the posted agenda.

3. APPROVAL OF MINUTES:

3.1. Approval of Minutes.

[19-0074](#)

Attachments: [Attachment 1: 121218 SCW IMC Mins](#)

Est. Staff Time: 5 Minutes

4. OUTCOME OF SUBCOMMITTEE MEETINGS

4a. Subcommittee Chairs to report out on key areas of discussion and recommendations

5. NEXT STEPS

5a. January 30, 2019, IMC Report Drafting Meeting (IMC Chair and Subcommittee Chairs)

5b. February 13, 2019, Full-Committee Meeting Report
i. Approve Final IMC Report

5c. February 26, 2019, IMC Chair presents Final IMC Report to Board

5d. Remaining SCW Change Control Process schedule overview

6. Clerk Review and Clarification of Committee Requests.

This is an opportunity for the Clerk to review and obtain clarification on any formally moved, seconded, and approved requests and recommendations made by the Committee during the meeting.

7. ADJOURN:

7.1. Adjourn to Regular Meeting at 4:00 p.m., on February 13, 2019, in the Santa Clara Valley Water District HQ Boardroom, 5700 Almaden Expressway, San Jose, California.

File No.: 19-0074

Agenda Date: 1/23/2019

Item No.: 3.1.



	Meeting Date:	01/23/19
	Item No.	3.1
	Unclassified Manager:	Michele King 408-630-2711
SAFE, CLEAN WATER INDEPENDENT MONITORING COMMITTEE		

SUBJECT: Approval of Minutes.

RECOMMENDATION: Approve the December 12, 2018, Meeting Minutes.

SUMMARY:

A summary of Committee discussions, and details of all actions taken by the Committee, during all open and public Committee meetings, is transcribed and submitted for review and approval.

Upon Committee approval, minutes transcripts are finalized and entered into the District's historical records archives and serve as historical records of the Committee's meetings

ATTACHMENTS:

Attachment 1: 121218 SCW IMC Draft Meeting Minutes



SAFE, CLEAN WATER AND NATURAL FLOOD PROTECTION PROGRAM
INDEPENDENT MONITORING COMMITTEE

DRAFT MINUTES

WEDNESDAY, DECEMBER 12, 2018

(Paragraph numbers coincide with agenda item numbers)

A regularly scheduled meeting of the Safe, Clean Water and Natural Flood Protection Program Independent Monitoring Committee was held on December 12, 2018, in the Headquarters Building Boardroom located at the Santa Clara Valley Water District, 5700 Almaden Expressway, San Jose, California.

1. CALL TO ORDER

Chair Kathleen Sutherland called the meeting to order at 4:04 p.m.

2. ROLL CALL

A quorum was established.

Members in attendance were:

<u>Jurisdiction</u>	<u>Representative</u>	<u>Representative</u>
District 1	Julie Hutcheson	Doug Muirhead
District 2	Kathleen Sutherland	
District 3	Hon. Tara Martin-Milius	Hon. Carmen Montano
District 4	Hon. Virginia Holtz	
District 5	Bill Hoeft*	Eileen McLaughlin
District 6	Hon. Patrick S. Kwok	Hon. Dan McCorquodale
District 7	Tess Byler	Kit Gordon

Member not in attendance was:

<u>Jurisdiction</u>	<u>Representative</u>
District 4	Hon. Joe Head

*Committee Member arrived as indicated below.

No Board Members in attendance.

Staff members in attendance were: Lisa Bankosh, Rechelle Blank, Glenna Brambill, Jessica Collins, George Cook, Jerry De La Piedra, Vincent Gin, Chad Grande, Christopher Hakes, Brian Mendenhall, Atnasia Mengistu, Tracy Pena, Brenda Bravo-Ramirez, Melanie Richardson, Afshin Rouhani, Sue Tippets and Sherilyn Tran.

*Mr. Bill Hoeft arrived at 4:05 p.m.

2. PUBLIC COMMENT

There was no one present who wished to speak.

3. ELECTION OF CHAIR AND VICE CHAIR

3.1. ELECTION OF CHAIR AND VICE CHAIR

Chair Sutherland by Committee's unanimous vote moved this item to the end of the agenda.

4. APPROVAL OF MINUTES

4.1 APPROVAL OF FEBRUARY 14, 2018, MEETING MINUTES

It was moved by Ms. Tess Byler and seconded by Mr. Doug Muirhead and by majority vote carried to approve the minutes of the February 14, 2018, Safe, Clean Water and Natural Flood Protection Program Independent Monitoring Committee meeting as presented. Hon. Virginia Holtz and Ms. Eileen McLaughlin abstained.

5. IMC REQUESTED PRESENTATIONS:

5A. STATUS UPDATE ON NEW GRANTS MANAGEMENT SYSTEM

Ms. Sherilyn Tran reviewed the materials as outlined in the agenda item

Mr. Doug Muirhead, Ms. Eileen McLaughlin, Hon. Patrick S. Kwok, Ms. Tess Byler, Ms. Kit Gordon, Hon. Carmen Montano had questions regarding the following: training of applicants, ongoing Fluxx cycles-software-people, outreach plan, program proprietary-fees, where is funding coming from, how many have applied, technical assistance availability, categories and do applicants get to re-apply.

No action taken.

Chair Sutherland moved to Agenda Item 5D

5D. OUTCOME OF PUBLIC HEARING ON THE PROPOSED MODIFICATIONS TO PROJECT A2: SAFE, CLEAN WATER PARTNERSHIPS AND GRANTS (NITRATE TREATMENT SYSTEM REBATE PROGRAM); AND PROJECT E4: UPPER PENITENCIA CREEK FLOOD PROTECTION OF THE SAFE, CLEAN WATER AND NATURAL FLOOD PROTECTION PROGRAM

Ms. Jessica Collins reviewed the materials as outlined in the agenda item

Mr. Doug Muirhead, Hon. Carmen Montano Ms. Tess Byler, Ms. Kit Gordon and Hon. Dan McCorquodale, Ms. Kathy Sutherland and Ms. Eileen McLaughlin, had questions regarding the following: Program use, water wells, water-to-go, local funding, transfer funding from other projects,

Mr. George Cook, Ms. Melanie Richardson and Mr. Afshin Rouhani were available to answer questions.

No action taken.

Chair Sutherland moved to Agenda Item 5B.

5B. THE SAFE, CLEAN WATER AND NATURAL FLOOD PROTECTION PROGRAM'S (SAFE, CLEAN WATER PROGRAM) PROJECT B4 GOOD NEIGHBOR PROGRAM: ENCAMPMENT CLEANUP FUNDING PLAN TO ADDRESS THE FUNDING SHORTFALL

Ms. Jessica Collins reviewed the materials as outlined in the agenda item.

Mr. Doug Muirhead, Hon. Carmen Montano Ms. Kit Gordon, Hon. Patrick Kwok, Hon. Virginia Holtz, Mr. Bill Hoeft, and Ms. Kathleen Sutherland had questions regarding the following: Program funding, insufficient staff, encampment cleanups and funding sources, prioritization of cleanups and have funds explained in the glossary.

Ms. Sue Tippetts, Ms. Melanie Richardson and Mr. Chad Grande were available to answer questions.

No action taken.

5C. SAFE, CLEAN WATER AND NATURAL FLOOD PROTECTION 5-YEAR IMPLEMENTATION PLAN FOR FISCAL YEARS 2019 – 2023

Ms. Jessica Collins reviewed the materials as outlined in the agenda item.

Ms. Tess Byler, Hon. Virginia Holtz, Mr. Doug Muirhead, Hon. Carmen Montano, Mr. Bill Hoeft, and Ms. Eileen McLaughlin had questions regarding the following: 5-year independent audit, streams cleaned, grants; partnerships–green streets and program funding,

No action taken.

6 REVIEW PROCESS AND SCHEDULE

6A/6B. SAFE, CLEAN WATER AND NATURAL FLOOD PROTECTION PROGRAM OVERVIEW AND INDEPENDENT MONITORING COMMITTEE REVIEW PROCESS AND SCHEDULE

Ms. Jessica Collins reviewed the materials as outlined in the agenda item.

It was moved by Ms. Kit Gordon, seconded by Ms. Tess Byler and unanimously carried to combine priorities A and C and retain the same review process and schedule.

7. NEXT STEPS

7A IMC REPORT ON THE FY 18 SCW ANNUAL REPORT FINALIZED BY DATE TO BE DETERMINED (STAFF SUGGESTED DATE IS FEBRUARY 15, 2019)

7B IMC CHAIR PRESENT IMC REPORT TO BOARD OF DIRECTORS ON DATE TO BE DETERMINED (STAFF SUGGESTED DATE IS FEBRUARY 26, 2019)

Ms. Jessica Collins reviewed the materials as outlined in the agenda item.

8. REVIEW AND CLARIFICATION OF ACTION ITEMS

Ms. Glenna Brambill reported there was one action item for consideration.

Chair Sutherland returned to Agenda Item 3.1.

3.1 ELECTION OF CHAIR AND VICE CHAIR

Chair Sutherland opened the floor up for nominations:

Ms. Tess Byler and Hon. Patrick Kwok nominated Ms. Kit Gordon for Chair and she accepted with no other nominations. The Committee voted unanimously to have Ms. Kit Gordon for 2019 Chair.

Ms. Kit Gordon and Hon. Tara Martin-Milius nominated Mr. Doug Muirhead for Vice Chair and he accepted with no other nominations. The Committee voted unanimously to have Mr. Doug Muirhead for 2019 Vice Chair.

9. ADJOURNMENT

Outgoing Chair Kathleen Sutherland adjourned the meeting at 5:54 p.m.

Glenna Brambill
Board Committee Liaison
Office of the Clerk of the Board

Approved: